ADMISSION REGISTER OF CONVICTS.

Jail Register No. 1.
Book of 160 leaves.

ADMISSION REGISTER

1	2	3	4	5	6	7	8
Date of admission into this jail and name of jail if received by transfer.	Serial number.	Name with aliases and father's name.	Caste, profession and residence and state of education. R & W = Able to read and write. R = Able to read only. I = Illiterate.	Crime Section and date of sentence.	Term and conditions of sentence with full particulars of fine, solitary confinement, etc.	Sentencing officer.	Whether hereditary, professional, specially dangerous or habitual criminal.

OF CONVICTS

9	10	11	12	13	14	15	16
Number of previous convictions (if any)	Whether classified as habitual by— C = Convicting court M = District Magistrate J = Supdt. of Jail	Date of expiry of sentence	Revision date.	Release check date	Initials of Deputy Jailor or clerk posting revision and check dates	Initials of Jailor	Initials of Superintendent.

ADMISSION REGISTER

17	18	19	20	21	22	23
		HEALTH				
Descriptive marks	Details of private property, cash, [illegible]	State of health on admission.	Age, weight and height.	Previous diseases and vaccinated or had Smallpox.	Injuries (if any).	Labour ordered and will appeal or not.

OF CONVICTS.

24	25	26	27	28	29
STATISTICS					
State of health at the time of discharge	Diseases while in Jail	Remarks showing disposal *e.g.*, *Release*, *Transfer* Death etc., with date In case of release under G C rules state remissions earned Also state conduct in Jail and trade learnt	Initials of Jailor	Initials of Superintendent.	Thumb impression on admission and on discharge with initials of the impression taker

Jail Register No. 3
Book of 60 pages.

STATEMENT I.

REGISTER OF PARTICULARS OF DIRECT ADMISSION OF PRISONERS.

Statement showing the number and disposal of convicts for the year 193 .

1	2	3	4	5	6	7		8	9		10						11	12	13	14	15	16	17
						Received from other Jails.			Transfer to other Jails.		Released during the year.												
						A	B		A	B	A	B	C	D By order of Government.									
Month.	Total aggregate number of Prisoners during the year	Daily average number of Prisoners.	Remained on the last day of the year	Imprisoned during the year	Total.	To undergo sentence	In transit for transportation en route to other jails etc.	Total population.	To undergo sentence.	Transportation for life, etc.	On appeal.	On expiry of sentence	On payment of fine	On account of sickness. E	On account of epidemics. F	For good conduct. G	Transferred to Mental Hospital.	Escaped.	Executed.	Died.	Remaining on the last day of the year	Initials of Jailor	Remarks.
January																							
February																							
March																							
April																							
May																							
June																							
July																							
August																							
September																							
October																							
November																							
December																							
TOTAL																							

AJMER CENTRAL JAIL,

The 193 . *Superintendent.*

Jail Register No. 3
Book of 60 pages.

STATEMENT I.

Register of Particulars of Direct Admission of Prisoners.

Statement showing the number and disposal of convicts for the year 193 .

1	2	3	4	5	6	7		8	9		10						11	12	13	14	15	16	17
						Received from other Jails.			Transfer to other Jails.		Released during the year.												
														D By order of Government.									
Month.	Total aggregate number of Prisoners during the year	Daily average number of Prisoners	Remained on the last day of the year	Imprisoned during the year	Total.	A To undergo sentence	B In transit for transportation en route to other jails, etc.	Total population.	A To undergo sentence.	B Transportation beyond seas, etc.	A On appeal.	B On expiry of sentence	C On payment of fine	On account of sickness.	On account of epidemics. F	For good conduct. G	Transferred to Mental Hospital.	Escaped.	Executed.	Died.	Remaining on the last day of the year	Initials of Jailor	Remarks.
January .																							
February .																							
March . .																							
April . .																							
May . .																							
June . .																							
July . .																							
August . .																							
September .																							
October .																							
November .																							
December																							
Total																							

Ajmer Central Jail;

The 193 . *Superintendent.*

STATEMENT II.

Statement showing the Religion, Age, and Previous Occupation of the Convicts for the year 19 .

1	2																					3											
Month.	Religion.																					Age.											
	A Christians.									B			C			D			E			A			B			C			D		
	(a) European.			(b) Anglo-Indians.			(c) Indians.			Muhammadans.			Hindus.			[illegible]			[illegible]			[illegible]			[illegible]			[illegible]			[illegible]		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
January																																	
February																																	
March																																	
April																																	
May																																	
June																																	
July																																	
August																																	
September																																	
October																																	
November																																	
December																																	

AJMER CENTRAL JAIL;

The 193 .

Superintendent.

STATEMENT II—*contd*

Statement showing the Religion, Age, and Previous occupation of the convicts for the year 19 —contd

1	4																																							5			6
Month.	Previous Occupation																																							Total			Initials of Jailor.
	A Male																											B Female															
	(a) Of Independent property			(b) Agriculturists.			(c) Labourers			(d) Shopkeepers and Traders			(e) Artizans			(f) Domestic Servants.			(g) Miscellaneous Occupation.			(h) Government Servant			(i) No Occupation.			(j) Married			(k) Unmarried			(l) Widowed			(m) Prostitutes						
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	
January																																											
February																																											
March																																											
April																																											
May																																											
June																																											
July																																											
August																																											
September																																											
October																																											
November																																											
December																																											

AJMER CENTRAL JAIL,

The 193 .

Superintendent.

STATEMENT III.

Statement showing offences committed by the convicts and the punishment inflicted on them during the year 19 .

1	2	3	4			5							6	7		8	9
			Breach of Jail Rules.			Punishment inflicted.								Classification of offence.			
						A	B					C					
Month.	Average Number of Convicts.	Criminal Offences	(a) Smoking or having possession of forbidden articles.	(b) Offences relating to work.	(c) Other offences against prison descipline.	By Criminal Court.	(a) Solitary confinement.	(b) Solitary confinement with reduced diet.	(e) Reduced diet.	(d) Corporal Punishment.	(e) Other Punishment.	Total Punishment.	Ratio of Column 5 C to Column 1.	Major.	Minor.	Initial of Jailor.	Remarks.
Jan. .																	
Feb. .																	
March .																	
April .																	
May .																	
June .																	
July .																	
Aug. .																	
Sep. .																	
Oct. .																	
Nov. .																	
Dec. .																	
Total .																	

AJMER CENTRAL JAIL;

The *193* .

Superintendent.

STATEMENT IV.

Statement showing the convicts according to the nature and length of sentence.

A.—Simple Imprisonment.

Month	A	B	C	D	E	F	G	H	I		J	Total	Initials of Jailor	Remarks
	Not exceeding one month	Above one month and not exceeding three months.	Above three months and not exceeding six months	Above six months and not exceeding one year	Above one year and not exceeding two years.	Above two years and not exceeding five years	Above five years and not exceeding ten years.	Exceeding ten years.	Sentenced to Transportation beyond seas. (a) For life.	(b) For a term.	Sentenced to death.			
January														
February														
March														
April														
May														
June														
July														
August														
September														
October														
November														
December														
Total														

STATEMENT IV—*contd.*

Statement showing the convicts according to the nature and length of sentence—contd.

B.—Rigorous Imprisonment.

Month.	A	B	C	D	E	F	G	H	I		J	Total.	Initials of Jailor.	Remarks.
	Not exceeding one month.	Above one month and not exceeding three months.	Above three months and not exceeding six months.	Above six months and not exceeding one year.	Above one year and not exceeding two years.	Above two years and not exceeding five years.	Above five years and not exceeding ten years.	Exceeding ten years.	Sentenced to transportation beyond seas.		Sentenced to death.			
									(a) For life.	(b) For a term.				
January														
February														
March														
April														
May														
June														
July														
August														
September														
October														
November														
December														
Total														

RIGOROUS IMPRISONMENT WITH SOLITARY CELL.

Month.	A	B	C	D	E	F	G	H	I		J	Total	Initials of Jailor	Remarks.
	Not exceeding one month	Above one month and not exceeding three months	Above three months and not exceeding six months	Above six months and not exceeding one year	Above one year and not exceeding two years	Above two years and not exceeding five years	Above five years and not exceeding ten years.	Exceeding ten years	Sentenced to Transportation beyond Seas, (a) For life	Sentenced to Transportation beyond Seas, (b) For a term	Sentenced to death			
January														
February														
March														
April														
May														
June														
July														
August														
September														
October														
November														
December														

RIGOROUS IMPRISONMENT WITH WHIPPING.

Month.	A. Not exceeding one month.	B. Above one month and not exceeding three months.	C. Above three months and not exceeding six months.	D. Above six months and not exceeding one year.	E. Above one year and not exceeding two years.	F. Above two years and not exceeding five years.		Total.	Initials of Jailor.	Remarks.
January										
February										
March										
April										
May										
June										
July										
August										
September										
October										
November										
December										
Total										

Superintendent.

STATEMENT V

Statement showing the number of Convicts who had been previously convicted for the year 19 .

Month.	1 Number admitted during the year			2 Number previously Convicted.												3 Ratio of Column 1 to 2 (d)			4 Juvenile prisoners under 18 years of age (Section 318 Cr P C).						5 Initials of Jailor	6 Remarks.
				Once (a)			Twice (b)			More than twice (c)			Total (d)						Number admitted during the year			Number previously convicted				
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T		
January																										
February																										
March																										
April																										
May																										
June																										
July																										
August																										
September																										
October																										
November																										
December																										
Total																										

AJMER CENTRAL JAIL,

The *19* .

Superintendent.

STATEMENT VI.

Statement showing Condition of Convicts released during the year 19 .

1	2	3	4					5					6	7
Month.	Number released.	Number who had neither lost nor gained weight.	Number who gained weight.					Number who lost weight.					[illegible]	Remarks.
			A	B	C	D	Total.	A	B	C	D	Total.		
			Up to 1 lb.	From 1 to 5 lbs.	From 5 to 10 lbs.	Over 10 lbs.		Up to 1 lb.	From 1 to 5 lbs.	From 5 to 10 lbs.	Over 10 lbs.			
January . .														
February . .														
March . .														
April . . .														
May . . .														
June . . .														
July . . .														
August . .														
September . .														
October . .														
November . .														
December . .														
Total .														

AJMER CENTRAL JAIL,

The *19* .

STATEMENT VII.

Statement showing the escapes and recaptures of convicts for the year 19 .

Month.	Remaining uncaptured on the last day of the past year.	Escaped during the year			Grand Total.	Recaptured during the year.			Remaining uncaptured			Unexpired portion of sentence of those who escaped during the year.				Initials of Jailor.	Remarks.
		From inside the Jail	From outside the Jail	Total		Those who escaped in previous year.	Those who escaped during the present year	Total.	of Previous year.	of Present year.	Total.	Under one year	Above one and under 3 years.	Above 3 and under 7 years	Above 7 years		
January																	
February																	
March																	
April																	
May																	
June																	
July																	
August																	
September																	
October																	
November																	
December																	
Total																	

AJMER CENTRAL JAIL,

The 19 .

Superintendent.

STATEMENT VIII.

Statement showing particulars regarding Civil and Revenue prisoners for the year 19 .

Month.	Number remaining at the close of the previous year.	Number received during the year.	Total population.	Aggregate of the daily total.	Daily average number.	Released during the year.	Escaped.	Died.	Transferred.	Remaining on the last day.	[illegible]	Remarks.
January												
February												
March												
April												
May												
June												
July												
August												
September												
October												
November												
December												
Total .												

AJMER CENTRAL JAIL,

The 19 .

Superintendent.

STATEMENT IX.

Statement showing the nature of the Crimes for which Convicts are imprisoned, during 193 .

Code Chapter and Section	Explanations.	A One month.		B Above one and not exceeding 3 months		C Above 3 and not exceeding 6 months		D Above 6 and not exceeding one year		E Above one year and not exceeding 2 years		F Above 2 and not exceeding 5 years		G Above 5 and not exceeding ten years		H Above ten years		I Sentenced to transportation				J Sentenced to death		Total			Initials of Jailor	Remark
																		A for life		B for term								
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	T		

Four pages should be allowed for each year on the first of which only this heading should be printed

Jail Register No. 4.
Book of 100 pages.

Register of Prisoners Cash Deposit for the month of 193 .

Serial No.	Names.	Balance.			Deposits.			Total.			Refunded.			Balance.			Remarks.
		Rs.	a.	p.	Rs.	a.	p.	Rs.	a.	p.	Rs.	a.	p.	Rs.	a.	p.	

Jail Register No 5
Book of 100 leaves

APPEAL REGISTER.

Name of convict——

Admission register No ——

Parentage and caste——

Residence——Village——Police Station——District——

Crime——Section——of——Code

Date of sentence——

Sentencing authority——

Sentence or order——

—	Date	Initials of— Clerk	Initials of— Jailor	Particulars of reminders sent and other notes and orders
Application for copy sent .				
Copy received . . .				
Appeal to the court of ....sent .				
Notice of date fixed for hearing received . . .				
Date fixed for hearing . .				
Result of appeal . . .				
Date on which convict was informed				

PETITION FOR COPY OF JUDGMENT OR ORDER.

Name of convict——

Admission register No.——

Parentage and caste——

Residence——Village——Police Station——*District*——

Crime——Section——of——Code

Date of sentence——

Sentencing authority——

Sentence or order——

OFFICE OF THE SUPERINTENDENT OF JAIL.

Dated *193* .

Forwarded for favour of compliance

The *copy is required* for appeal

Superintendent.

To

——

——

——

Jail Register No. 8.
Book of 366 pages.

RELEASE REGISTER.

Date——————

1	2	3	4	5	6	7	8	9	10	11	12	13	14
					Initials of—				Intials of—				
Admission register number.	Name.	Crime section.	Date of sentence.	Term of sentence.	Deputy jailor or clerk.	Jailor.	Superintendent.	Whether released on expiry of sentence or under G. C. rules noting the number of days earned.	Jailor.	Superintendent.	Weight on admission.	Weight on release.	Remarks showing disposal otherwise than release such as transfer, death, etc., with date and initials of the Deputy jailor or clerk.

Jail Register No 9
Book of 96 pages

TRANSFER REGISTER.

1	2	3	4	5	6	7	8
Date of transfer	Admission register number	Name and Father's name.	Reasons for transfer.	Name of jail to which transferred	Details of *cash*, jewellery and other private deposits	Character of *prisoner*.	Receipt of the officer in charge of police escort certifying that the prisoner was searched and no *forbidden* articles *were found* in his possession and the prisoner has no fresh injuries and that the fetters were examined and *found* secure (*separate receipt* must be taken for cash, etc , in col 6)

Jail Register No. 10.
Book of 36 pages.

CONVICT WARDER'S ACCOUNT BOOK.

*Month*________________*Year 193* .

1	2	3	4			5			6			7			8			9
Serial number.	Admission register number.	Name.	Balance from previous month.			Pay received.			Total.			Expenditure.			Balance.			Signature or thumb impression of convict warder.
			Rs.	a.	p.	Rs.	a.	p.	Rs.	a.	p.	Rs.	a.	p.	Rs.	a.	p.	
		Total																

Jailor.

Superintendent.

GENERAL SUMMARY OF PRISONERS (LONG ROLL).

GENERAL SUMMARY OF

*Month*________________

1	2		3		4		5		6		7		8		9		10		11	
					Received from Other Jails.						Transferred to Other Jails.				Con…					
															Relea…					
Date.	Remaining on previous day.		Direct admissions.		In the Province.		Outside the Province.		Total.		In the Province.		Outside the Province.		On appeal.		On expiry of sentence.		Under remission rules.	
	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.
1																				
2																				
3																				
4																				
5																				
6																				
7																				
8																				
9																				
0																				
1																				

PRISONERS (LONG ROLL).

Year 193 .

12		13		14		15		16		17		18		19		20		20 A		20-B	
vi ts																					
sed						Transferred to mental hospitals		Escaped.		Executed.		Died		Total disposed of		Remaining.		A and B class convicts.		Superior class under trials	
By order of Government																					
On account of sickness		On recommendation of the revising b ard		On other grounds.																	
M	F	M	F	M	F	M.	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F.

GENERAL SUMMARY OF

Month

1	21	22		23		24		25		26		27		28		29		30	
				Under-															
Date.	Children with their mothers.	Total number of habitual convicts confined in the Jail.		Remaining on the previous day.		Admitted.		Total.		Released.		Convicted and sentenced and released after flogging.		Transferred.		Escaped.		Died.	
		M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.
1																			
2																			
3																			
4																			
5																			
6																			
7																			
8																			
9																			
10																			
11																			
12																			
13																			
14																			
15																			
16																			
17																			
18																			
19																			
20																			
21																			
22																			
23																			
24																			
25																			
26																			
27																			
28																			
29																			
30																			
31																			
Total .																			

PRISONERS (LONG ROLL)—*contd.*

Year 193

31		32		33			34	35	36	37	38	39	40	41	42	43		44	45
trials							Civil prisoners												
Remaining												Remaining							
In Jail lock up		In camp		Total			Remaining	Admitted	Total	Released	Died	Judgment debtors	Revenue defaulters	Internees	Total	Non-criminal Lunatics		Initials of Jailor	Initials of Superintendent
M	F	M	F	M	F	T										M	F		

Jail Register Form No. 12.
Book of 50 leaves.

REGISTER OF

1	2	3	4	5	6	7
Annual serial number.	Date of admission into jail.	Name with aliases, and father's name.	Caste, occupation and residence.	Crime, section with date of warrant.	Information regarding character, *e.g.*, previously convicted, dangerous, approver, etc.	Descriptive marks and condition of beard and moustaches, *if necessary*.

UNDER-TRIALS.

8 Details of private property		9 Health Stat				10 Remarks show-	11 Thumb
With prisoner.	In jail Store (with initials of the store keeper).	State of health on admission	Age, weight and height	Pr dis ar vaccinated or had small pox		Deputy Jailor or clerk	of the impression taken

Jail Register No. 13.

Book of 48 pages.

REGISTER OF CIVIL PRISONERS.

Annual serial number ________________ *Amount of decree money* ________________

Name ________________ *Date of admission* ________________

Father's name, caste and residence. ________________

1	2	3	4	5	6	7
Number of suit, name of decree holder and the court ordering imprisonment.	Term of imprisonment, date of order and monthly subsistence allowance fixed by court.	Date of expiry of sentence.	Initials of Jailor.	Initials of the Superintendent.	Health statistics.	Final disposal.
		A. Full term .			Health on admission—	Reason of discharge.—
		B. According to diet money paid. ______			Age ______	Date of discharge—
					Weight ______	
					Height ______	Jailor.
					Had small pox or is vaccinated.	
					Other remarks.	Superintendent.

8	9	10	11					12
Marks of identification.	Private property on admission.	Articles of clothing supplied after admission, with cost and date of supply.	Diet money.					Amount returned to court with Nazir's signature and date.
					Expenditure.			
			Date of receipt.	Amount.	Date.	On what account.	Amount.	
		Clothing money received from court. Rs. ______						

Jail Register No 14

Book of 24 pages

LUNATICS CASE BOOK

Admission register number	Name caste and occupation	Sex and age	Village Pargana and District	Section, I P Code, under which charged	Class A B or C	Date of admission	Date of discharge transfer *or death*	Number and date of *Government order*	
								For admission	For discharge
1	2	3	4	5	6	7	8	9	10

Date	Medical History	Treatment diet etc
11	12	13

NOTE — Four pages should be allowed for each case on the first of which only this heading should be printed

Jail Register No. 15.

Book of 72 leaves.

DIET

Month———————

1 Details of diets.	1 Number of							
	Class I.				Class II.			
	Adult labouring female convicts.		Infirms.		Adult labouring female convicts.		Labouring Juveniles.	
	Flour.	Rice.	Flour.	Rice.	Flour.	Rice.	Flour.	Rice.
	Ch.	Ch.	Ch.	Ch.	Ch.	Ch.	Ch.	Ch.
Flour ...	12	...	12	...	10	...	10	...
Rice ...	...	9	...	8	...	8		8
Dal ...	1¼	1¼	1¼	1¼	1¼	1¼	1¼	1¼
Parched gram ...	2	2	...	...	2	2	2	2
Date.								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								
28								
29								
30								
31								
Total ...								

REGISTER

Year 193 .

diets issued.							3			4		
Class III							Wheat flour			Flour combination No —		
Infirms		Non labouring convicts		Undertrials		Total.						
Flour	Rice	Flour	Rice	Flour	Rice							
Ch 10 1½ ..	Ch 8 1½	Ch 10 1½ 2	Ch 8 1½ 2	Ch. 10 1½ 2	Ch 8 1½ 2		M	s	c	M	s	c

Jail Register No. 1-B.

Book of 72 leaves.

HOSPITAL DIET

Month——————

1	2					
Details of diets.	Number of diets issued.					
	Class I Milk.	Class II Milk and Sago.	Class III Milk and Rice.	Class IV Rice and Dal.	Class V Wheat.	Total.
	Ch.	Ch.	Ch.	Ch.	Ch.	
Wheat ...	„	„	„	„	10 „	
Rice ...	„	„	4 „	6 „	„	
Dal ...	„	„	„	2 „	1¼ „	
Milk ...	As required.	1 seer.	1 seer.	„	„	
Sago ...	Ch.	2 Ch	Ch.	„	„	
Sugar ...	As required.	1 Ch.	1 „	„	„	
Date.						
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
31						
Total ...						

REGISTER

Year 193 .

3			4			5			6			7		
Wheat flour			Rice.			Dal			Milk.			Sago		
Mds	s	c	Mds	s	c	Mds	s	c	Mds	s	c	Mds	s	c.

HOSPITAL DIET

Month——————

1	8			9			10			11			12			13			14		
Details of diets.	Sugar.			Ghee @ 1/8 Ch. for diets IV and V.			Vegetables @ 3 Ch. for diets IV and V.			—			Spices at 1/10 Ch. per prisoner for diets IV and V.			—			Salt @ 2/5 Ch. for diets IV and V.		
Date.	Mds.	s.	c.	Mds.	s.	c.	Mds.	s.	c.	Mds.	s.	c.	Mds.	s.	c.	Mds.	s.	c.	Mds.	s.	c.
1																					
2																					
3																					
4																					
5																					
6																					
7																					
8																					
9																					
10																					
11																					
12																					
13																					
14																					
15																					
16																					
17																					
18																					
19																					
20																					
21																					
22																					
23																					
24																					
25																					
26																					
27																					
28																					
29																					
30																					
31																					
Total ...																					

REGISTER—*contd*

Year 193

15			16			17			18			19			20	21	22	23
Coal			Fire wood @ 8 Ch.			—			—			—			Initials o Store-keeper	Initials of Medical Subordinate drawing rations	Initials of Jailor	Initials of Superintendent
Mds	s.	c	Mds	s	c	Mds	s	c	Mds	s	c	Mds	s	c				

REGISTER

Year 193

received,						Flour & Dal sent into store														
						Wheat flour			Flou combination No —			Dal (specify)								
M	s	c	M	s	c	M	s	c	M	s	c	M	s	c	M	s	c	M	s	c

MILL

*Month*________________

6

Bran and loss in

Date.	Wheat.						Flour combination No.—						Dal.					
	Bran.			Loss.			Bran.			Loss.			Bran.			Loss.		
	M.	s	c.	M.	s.	c.	M.	s.	c.	M.	s.	c.	M	s.	c.	M.	s.	c.
1																		
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		
16																		
17																		
18																		
19																		
20																		
21																		
22																		
23																		
24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
Total .																		

REGISTER—*contd.*

Year 193 .

grinding only												7	8	9	10
												Initials of store keeper.	Initials of Jailor	Initials of Superintendent	Remarks
Bran			Loss			Bran			Loss						
M	s	c	M	s	c	M	s	c	M	s	c				

Memo of loss in cleaning and grinding

Name of grain	Quantity ground.	Loss.	Average per md.

Jail Register No. 17.
Book of 36 leaves.

PURCHASE OF GRAIN

Month ____________

1	2							3							4						
	Wheat.							Gram.							Makka or Bajra.						
	Quantity.			Rate per rupee.	Cost.			Quantity.			Rate per rupee.	Cost.			Quantity.			Rate per rupee.	Cost.		
	M.	s.	c.		Rs.	a.	p.	M.	s.	c.		Rs.	a.	p.	M.	s.	c.		Rs.	a.	p.
Balance of last month.																					
Date of payment.																					
Total .																					
DIET OF																					
Convicts .																					
Sick convicts .																					
Under-trials																					
Sick under-trials .																					
Loss																					
Total expenditure																					
Balance .																					

Prepared by

....Store-keeper.

REGISTER.

Year 193 .

5							6							7						
Mixed grain.							Rice.							Dal.						
Quantity			Rate per rupee	Cost			Quantity			Rate per rupee	Cost.			Quantity.			Rate per rupee.	Cost.		
M	s	c		Rs	a	p	M	s	c		Rs	a	p	M	s	c		Rs	a	p.

Detail of

PURCHASE OF GRAIN

*Month*____________

7 (a)	8							9							10						
	Mustard oil.																				
	Quantity.			Rate per rupee.	Cost.			Quantity.			Rate per rupee.	Cost.			Quantity.			Rate per rupee.	Cost.		
	M.	s.	c.		Rs.	a.	p.	M.	s.	c.		Rs.	a.	p.	M.	s.	c.		Rs.	a.	p.
Balance of last month.																					
Date of payment.																					
Total .																					
Expenditure.																					
DIET OF																					
Convicts .																					
Sick convicts .																					
Under-trials																					
Sick under-trials .																					
Loss .																					
Total expenditure																					
Balance .																					

Certified that the total cost of remaining in hand shown herein tallies

Checked and found correct.

Jailor.

REGISTER.

Year 193 .

11							12							13							14		
														Coal									
Quantity			Rate per rupee	Cost			Quantity			Rate per rupee	Cost			Quantity			Rate per rupee	Cost			Daily total of purchase.		
M	s	c		Rs	a	p	M	s	c		Rs	a	p.	M	s	c		Rs	a	p	Rs	a	p.

with the balance shown in the Prison Ledger. (Jail Register No. 49.)

Superintendent.

Jail Register No. 18.
Book of 96 pages.

STOCK BOOK

Name of article ______________________

1	2			3			4			5								
										Details of								
Date.	Balance of previous week.			Received.			Total.			Issued to mill-house.			Diet of convicts.			Diet of sick convicts.		
	M.	S.	C.	M.	S.	C.	M.	S.	C.	M.	S.	C.	M.	S.	C.	M.	S.	C.
1																		
2																		
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		
16																		
17																		
18																		
19																		
20																		
21																		
22																		
23																		
24																		
25																		
26																		
27																		
28																		
29																		
30																		
31																		
Total .																		

OF RATIONS

Month ______ *Year* ______

expenditure															6			7
Diet of under trials			Diet of sick under trials						Daily total of expenditure			Weekly progressive total of expenditure			Balance in stock (to be entered each Saturday and at the end of the month)			Remarks and Jailer's weekly verification notes
M	s	c	M	s	c	M	s	c	M	s	c	M	s	c	M	s	c	

STOCK BOOK.

Year 193

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Name of articles	Blankets	Blanket coats	Beddings.	Vessels	Dosuti coats	Janghias.	Langots	Leather gaiters	Caps	Towels.	Chadars	Lenhgas					Initials of store-keeper.
Issued to prisoners Date																	
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	
12																	
13																	
14																	
15																	
16																	
17																	
18																	
19																	
20																	
21																	
22																	
23																	
24																	
25																	
26																	
27																	
28																	
29																	
30																	
31																	
Total																	
Condemnations (specify in words) date.																	
Grand Total																	
Balance in store with prisoners																	
Total																	

Checked and found correct Number shown with prisoners have been verified by me.

Jailor. *Superintendent.*

REGISTER.

8 From what circle and barrack received and when taken ill	9 Disease.	10 Date of discharge or death	11 Remarks.

DIET AND EXTRAS.

Year ______

7	8	9	10	11	12	13	14	15	16
S C	S C	S C	S C	S C	S C	S C	S C	S C	S C

DIET AND EXTRAS.

*Year*__________

23		24		25		26		27		28		29		30		31		Total					
																		Quantity			Cost.		
s	c	s	c	s	c.	s.	c.	s	c	s	c.	s	c	s	c	s	c	M	s	c	Rs	a	p

Jail Register No. 23.
Book of 36 pages.

REGISTER OF PRISONERS IN THE OLD AND INFIRM AND CONVALESCENT GANGS.

1	2	3	4	5	6	7	8
Date of admission to the gang.	Admission register number.	N[illegible]	[illegible]	[illegible]	Date of [illegible]	Initials of Medical Officer.	Remarks.

Jail Register No 24.
Book of 36 pages.

DEATH REGISTER.

1. Current annual number of casualty. ____________

2. Name ____________

Age ____________ Years

3. Class (i e, Convict, U. T. or Civil). ____________

4. Jail Admission register No and date of admission into this Jail. ____________ ____________

____

9. Term of imprisonment. —Y—M—D.

10. Completed imprisonment. —Y—M—D

11. Employment previous to imprisonment. ____________

12. Date on which the prisoner first complained of illness, or was observed to be ill. ____________

13. Labour, if any, on which he was engaged on that day. ____________

14. Scale of his diet on that day. ____________

15. The day on which the medical officer was first informed of the illness. ____________

16. Number of days spent in hospital during present illness ____________ days

17 Date and time when the deceased was last seen before his death by the medical officer or medical subordinate. ____________ ____________ ____________

5. Hospital admission register No. ____________

6 Date of admission to hospital. ____________

7. Time and date of death ____________

8 Cause of death ____________

____

18 In cases where a Post mortem examination is made, an account of the appearances after death and Special remarks.

Medical Officer.

Jail Register No. 25.
Book of 96 pages.

VISITORS BOOK.

1 Remarks by the visitor.	2 Notes by the Superintendent.	3 Orders passed by the Inspector-General of Prisons.

REGISTER OF DUTIES OF WARDERS.

OF WARDERS

June			July			August			September			October			November			December		
Post or duty	*From*	To	Post or duty	From	To	Post or duty	From	To	Post or duty	From	To	Post or duty	From	To	Post or duty	From	To	Post or duty	From	To

BOOK.

Month ——————————— *year.*

12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	——

GANG DISTRIBUTION

Month ______________

Gang number.	Name of gang.	Name of warder incharge.	1		2		3	
			Morning.	Midday.	Morning.	Midday.	Morning.	Midday.
		TOTAL .						
	Initials of distributing officer .							

REGISTER.

*Year*_________.

4		5		6		7		8		9		10		11		12		13		14		15	
Morning.	Midday.	Morning.	Midday.	Morning.	Midday.	Morning.	Midday.	Morning.	Midday.	Morning.	Midday.	Morning.	Midday.	Morning.	Midday.	Morning.	Midday.	Morning.	Midday.	Morning.	Midday.	Morning.	Midday.

GANG DISTRIBUTION

*Month*________

Gang number.	Name of gang.	Name of warder incharge.	16		17		18	
			Morning.	Midday.	Morning.	Midday.	Morning.	Midday.
		TOTAL						
	Initials of distributing officer							

REGISTER

*Year*________

19		20		21		22		23		24		2		[illegible]		27		2		[illegible]		[illegible]		[illegible]	
Morning	Midday	Morning	Midday	Morning	Midday	Morning	Midday	Morning	Midday	Morning	Midday	Morning	Midday	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

REGISTER.

underlined in red.]

*Month*________ *year*

							Total	Initials of Jailor.	Initials of Medical Officer and Superintendent.	Remarks.

Jail Register No. 30.
Book of 370 pages.

LOCK-UP REPORT BOOK.

Dated the 19 .

	Remaining.	Received.	Total.	Discharged.	Remaining.
Civil . . .					
Rigorous . .					
Simple . .					
Undertrials .		0			
Total .					
Lunatics . . .					
Grand Total .					

1		2	3	4	5	6	7	8	9		Lunatics.	Extra mural ward I.	Extra mural ward II.				Total.
Upper story.	Lower story.								Upper story.	Lower story.							

European ward.		10	11	12	13	14	Solitary cells	Court cells.	Condemned cells.	Cubicle I.	Cubicle II.	Cubicle cells.		Total.		Grand Total.
I.	II.															

Number of hours.	Head warder.	1 to 9.	9 to 14.	Cubicles.	Patrol.	Extramural wards
18 to 21 . .						
21 to 23 . .						
23 to 1 . .						
1 to 3 . .						
3 to 6 . .						

Jail Register No 31
Book of 96 pages

CONTROL CLOCK RECORDS BOOK.

Year________

Names of warders on duty and date should be written on the control clock records.

Jail Form No. 32.
65 Books of 24 pages each.

FETTER REGISTER.

NOTES.—1. A separate set of pages should be allotted for undertrials.

2. *In Central Prisons a separate set of pages should be allotted for each circle or division of the jail.*

1 Name.	2 Admission register number.	3 Reason for imposition.	4 Period for which imposed.	5 Date of imposition.	6 Initials of Jailor.	7 Date of removal of fetters.	8 Initials of Jailor.

PUNISHMENT REGISTER.

Jail Register No. 33.
Book of 48 leaves.

PUNISHMENT

1 Serial number.		2	3	4	5	6	7	8	9	10	11
Annually.	Monthly.	Register number.	Name.	Age.	Sex.	Class { A=Casual. B=Habitual.	Rank—(if C. N. W. C. O. or C. W.)	Number of previous offences.	Offence committed.	Date on which offence was committed.	Date on which Superintendent dealt with the case.

REGISTER.

12	13	14	15	16	17	18
Name of witnesses in the case of serious offences and evidence of witnesses, defence of convict and finding when whipping is awarded	Punishment ordered	Certificate of M O when punishment is whipping, change of labour or standing hand cuffs	Classification of Offence, i e, minor or major.	Initials of Jailor.	Initials of Superintendent	Remarks.

Jail Register No. 35.
Book of 96 pages.

REGISTER OF SOLITARY

1	2	3	4	5	6																	
					Period passed																	
					1			2			3			4			5			6		
Serial No.	Admission Register No. and date of admission into this jail.	Name and caste.	Term of imprisonment.	Period of solitary confinement ordered.	From	To	No. of days.	From	To	No. of days.	From	To	No. of days.	From	To	No. of days.	From	To	No. of days.	From	To	No. of days.

CONFINEMENT.

in cells.																		7	8	9	10	11	12
7			8			9			10			11			12			Total period completed	Date on which completion certificate was recorded on warrant	Initials of Deputy Jailor or Clerk endorsing the warrant	Initials of Jailor	Initials of Superintendent	Remarks
From	To	No of days	From	To	No of days	From	To	No of days	From	To	No of days	From	To	No of days	From	To	No of days						

Jail Register No. 36.
Book of 72 pages.

LABOUR

Month ____________

—	Particulars.	1	2	3	4	5	6	7	8
	Coviets sentenced to simple imprisonment								
	Convicts sentenced to death								
	Total not sentenced to labour								
	S. I. convicts who have elected to labour . .								
	Convicts under sentence of labour . . .								
	Total liable to work . . .								
To be filled up on Sundays & Jail holidays.	Convicts sentenced to labour and S. I. convicts who have elected to labour (after deducting the number employed on essential duties and shown below)								
	UNEMPLOYED.								
	Sick								
	Convalescent and infirm								
Not employed for other reasons.	Under observation								
	Attending court								
	Quarantine (if no labour)								
	____________ . . .								
	Total unemployed								
	EMPLOYED.								
	On unremunerative labour								
	(Specify)____________ . . .								
Prison officers.	Convict warders								
	Convict overseers								
	Night watchmen doing no work in day . .								
	Total convict officers								
Prison servants.	Cooks								
	Watermen								
	Sweepers								
	Sweepers & watermen for officials quarters . .								
	Barbers								
	Parchers & weighmen								
	Wood cutters								
	Hospital attendants								
	____________ . .								
	Total Prison servants .								

REGISTER.

Year 193 . Number of Working days in the month ________

9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total figures for working days.

Jail Register No. 36.
Book of 72 pages.

LABOUR

Month ______________

—	Particulars.	1	2	3	4	5	6	7	8
	EMPLOYED—*contd.*								
Gardening.	Garden inside the Jail								
	Garden and fields outside the Jail								
	Total Gardening								
Work for Jail use.	Grinding corn								
	Repairing clothing								
	Blacksmiths								
	Carpenters								
	Mirshali Wells								
	Water carts								
	Scavengers								
	Total Employed on work for Jail use								
Jail repairs.	______________								
	______________								
	______________								
	Total Jail repairs								
Jail buildings.	Additions & alterations under Jail Supdt.								
	Additions & alterations under P. W. D.								
Manufactures—*Vide* Factory Register No. 25									
	Total Employed								
	Hired out to (Specify)______________								
	Grand Total								
Included in the above columns.	Number of convicts undergoing solitary confinement								
	Number of convict night watchmen doing work in day								
	Initials of Jailor								
	Initials of Superintendent								

REGISTER—*contd.*

Year 193 *Number of Working days in the month*——————

9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total figures for working days

Jail Register No. 37.
Book of 96 pages.

SUPERINTENDENT'S / MEDICAL OFFICER'S ORDER BOOK.

1 Annual serial number and date of order.	2 Orders.	3 Signatures of the officials concerned.

Form No 39.

SUB-ASSISTANT SURGEON'S REPORT BOOK AND HOSPITAL MORNING STATE REGISTER.

*Strength*______________ *Date*_______ *19* .

1 Diseases.	2 Remained.	3 Since admitted.	4 Discharged.	5 Died	6 Remaining	7 Remarks.
Fevers						
Diarrhœa						
Dysentery						
Tubercle of lungs						
Catarrh						
Rheumatism						
Boil						
Skin diseases						
Surgical cases						
Total .						
Infirm and convalescents						
Detained for observation						

Officials on the sick report.

1 Name	2 Rank.	3 Disease.	4 Admitted on	5 Discharged on	6 Remarks.

Names of prisoners who have died.

1 Jail admission register number	2 Name.	3 Age.	4 Date of admission into hospital.	5 Time of death	6 Disease.

P. T. O.

Jail Register No. 38.
Book of 30 leaves.

PARTICULARS OF PATIENTS ATTENDING HOSPITAL.

1 Circle and barrack No.	2 Jail admission register number.	3 Name.	4 Disease.	5 Orders by Medical Officer.	6 Remarks regarding treatment, diet, etc.

=Admitted   M=Medicine given and sent back to work   D=Detained for observation.

Report by the Medical Subordinate.

Medical Subordinate.

Orders by the Medical Officer.

Medical Officer.

Locked up..........................Prisoners anc
Lunatics. Total

Jailor.

SECURITY REGISTER.

Jail Register No. 39.
Book of 36 leaves.

SECURITY

*Month*____________

1 Post office account number.	2 Name of officer.	3 Rank and pay.	4 Total security required. Rs.	5 Monthly deductions required. Rs.	6 Amount in the P. O. savings bank on last day of the previous month. Rs.	a.	p.

REGISTER.

Year———

7 Deposited in this month Rs	8 Interest Rs. a p	9 Withdrawals Rs a p.	10 Amount in the P O savings bank on last day of this month Rs. a p	11 Security held in promissory notes and postal cash certificates Rs a p	12 Signature of depositor

Jail Register No. 40.
Book of 36 pages.

PRISON OFFICIALS PUNISHMENT REGISTER.

1	2	3	4	5	6	7	8	9	10	11
Date.	Name of Official.	Rank.	Period of employment in the Jail Department.	Nature of offence.	Number of previous punishments.	Punishment for the present offence.	Initials of Superintendent.	Date of entry of Punishment in Service Book.	Date of Pay Bill from which fine realised.	Remarks.

Jail Register No 41.
Book of 96 pages.

JAILOR'S REPORT BOOK.

1	2	3
Serial number and date	Report.	Orders passed by the Superintendent.

Jail Register No. 42.
Book of 196 pages.

GATE KEEPER'S BOOK.

Date ________________ *193* .

1	2	3	4	5			6	7
				Particulars of out-gangs.				
Time. وقت	In—Arrival. Out—Departure. اندر یا باهر	Name. نام	No. of the key bunch taken or deposited. کنجي کے گچھے	Gang No. نمبر گمان	Number of prisoners in the gang. تعداد قیدیان	Name and signature of warder incharge. نام و دستخط وارڈر انچارج	Articles received. اشیاء جو اندر آئین	Articles taken out. اشیاء جو باهر گئین

REGISTER OF OUT-GANGS.

Jail Register No. 43.
Book of 30 pages.

REGISTER OF

Admission register number.	Ring number.	Name.	1		2		3		4		5		6		7		8		9	
			A. M.	P. M.	A. M.	P. M.	A. M.	P. M.	A. M.	P. M.	A. M.	P. M.	A. M.	P. M.	A. M.	P. M.	A. M.	P. M.	A. M.	P. M.
		Total .																		
		Initials of the clerk calling roll .																		
		Initials of gatekeeper . . .																		
		Initials of Jailor																		

OUT-GANGS.

10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

Jail Register No. 46.

Book of 36 leaves.

Authorized Annual proportion.

	Strength.	Allowance per warder.	Number.
Reserve warder .			
Warders .			
Total .			

AMMUNITION REGISTER.

Name of Article

1	2	3	4	5		6	7			8		9		10	11	12
				Issued.			Expended.			Returned.		Balance.				
Date of receipt or issue.	In stock.	Received.	Total.	Quantity.	To whom.	Receipt of the official receiving ammunition.	Date.	Quantity.	For what purpose.	Date.	Quantity.	Date.	Quantity.	Signature of Jailor.	Signature of Superintendent.	Remarks.

Jail Register No 47
Book of 36 pages

STORAGE ACCOUNT BOOK

RECEIPTS

Name of Grain ————

1	2			3												4	5	6
				Quantity stored in—														
Suppliers invoice with number date	Quantity			Pit No 1			Pit No 2			Pit No 3			Pit No 4			Initials of jailor	Initials of Superintendent	Remarks
	M	s	c	M	s	c	M	s	c	M	s	c	M	s	c			
Total																		
Excess or deficiency found in each pit																		
Initials of Superintendent with date																		

Issues and balance

1	2	3			4	5			6			7	8
Date	No of pit from which issued	Quantity			Initials of store keeper	Progressive total of issues from each pit			Balance in all pits			Initials of Jailor	Remarks
		M	s	c		M	s	c	M	s	c		

Jail Register No. 48.
Book of 48 leaves.

PRISON

Receipts.

1	2	3	4	5			6		
Ledger page.	Date of receipt.	Serial number of cash receipts.	Particulars of receipts.	Amount.			Total.		
				Rs.	A.	P.	Rs.	A.	P.

CASH BOOK.

DISBURSEMENTS.

1	2	3	4	5			6		
Ledger page	Date of disbursement	Serial number of cash payment	Particulars of disbursements	Amount			Total		
				Rs	A	P	Rs	A	P

Jail Register No. 19.
Book of 90 pages.

PRISON LEDGER.

1	2	3	4			5			6	7	8	9			10		
Date.	Particulars of receipts.	Prison cash book page.	Amount.			Total.			Date.	Particulars of disbursements.	Prison cash book page.	Amount.			Total.		
			Rs.	A.	P.	Rs.	A.	P.				Rs.	A.	P.	Rs.	A.	P.

Register No 50

REGISTER OF CASH BALANCES

For the month of ______ 193 ______ *Jail*

Ledger page	Ledger *headings*	Receipts									Expenditure									By balance			To balance		
		By balance of *last month*			Received during the *month*			Total			To balance of last month			Expended during the month			Total								
		Rs	A	P	Rs	A	P	Rs	A	P	Rs	A	P	Rs	A	P	Rs	A	P	Rs	A	P	Rs	A	P

I declare that the items in the above Memo agree with accounts in the Ledger and that I have personally examined and found them correct

Jailor

Total Rs

Deduct to Balance Rs

Cash Balance Rs

I declare that the Cash Balances brought out in the above Memo agree with the balance shown in the Cash Book and also with the amount in the Prison Treasure chest which I have examined

Superintendent

NOTE —A cash balance sheet is to be kept up in each department of the prison *vide* Jail Manual Section 691

Jail Register No. 51.
Book of 30 pages.

REGISTER SHOWING THE ACCOUNT OF SERVICE POSTAGE STAMP AND POST CARD FOR PRISONERS LETTERS.

1	2	3	4	5	6	7	8	9	10
No.	Date.	Register No.	Name of Prisoners.	Particulars of letter sent.	Amount of Postage.	Daily total and Balance.	Initials of clerk.	Initials of Jailor.	Initials of Superintendent.

Jail Register No 52.
Book of 96 pages

SECTION.—

REGISTER OF COMPLETED RECORDS.

NOTE —The register should be divided into four sections, as follows—

A For records which should be maintained PERMANENTLY
B " " " For TEN YEARS
C " " " For FIVE YEARS
D " " " For TWO YEARS

1	2	3			4	5	6	7	8	9
		Particulars of completed records								
		Name or Number	Period							
Date of deposit.	Serial number.		From	To	Number of almirah or shelf	Year upto which to be retained	Initials of Jailor	Initials of Superintendent with date of authorising destruction	Initials of Jailor with date on which destroyed.	Remarks.

Jail Register No. 53.
Book of 96 leaves.

REGISTER OF LETTERS AND STAMP ACCOUNT.

Year 193 .

1	2	3	4	5			6			7	8	9
No. of letter.	Date of despatch.	To whom despatched.	Substance of subject.	Amount of postage.			Total and daily balance.			File No.	Number and date of letter of which it is a reply.	Remarks.
				Rs.	A.	P.	Rs.	A.	P.			

Jail Register No. 53 A.

Book of 96 leaves.

RECEIPT REGISTER.

Year————————

1 Receipt No	2 Date of Receipt.	3 *From whom* received.	4 Substance of subject	5 File No	6 Previous reference, if any	7 Remarks

Jail Register No. 55
Book of 96 pages.

REGISTER OF GOVERNMENT PROPERTY

Year——————

1	2	3	4		5	6		7	8	9
Serial number	Description of articles	No *in stock* on first day of the year	Purchased during the year		Total	Declared unserviceable		Balance in stock, at the end of the year	Initials of the officer responsible	Remarks and signatures of Jailor or Supdt verifying stock.
			Date	No		Number	Initials of Supdt with date			

Jail Manual Register No. 58.

LEDGER REGISTER SHOWING DEMANDS RECOVERIES OF MAINTENANCE CHARGES OF INDIAN STATE PRISONERS CONFINED IN THE JAIL.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Serial No.	Jail Register No.	Names.	Parentage.	Caste.	Date of Sentence.	Term of Sentence.	Date of Admission into Ajmer Jail.	Name of State liable for the payment of charges.	Date up to which maintenance charges have been received.	Date to which amount is to be received.	Amount to be recovered.	Date on which amount recovered.	Actual amount recovered.	Balance due at the close of the year 193 .	Commissioner's No. and date intimating recovery of the amount.

Superintendent.

Jail Register No 59
Book of 38 pages

REVISING BOARD REGISTER

PERIOD April 193 to September 193 / October 193 to March 193

Date on which Revising Board was held 193 .

1	2	3	4	5	6	7	8	9	10	11	12		13	14	15	16	17
Serial number	Admission register No	Class— A=Casual. B=Habitual	Name and caste.	Crime	Sentence	Date of sentence and district of conviction	Original date of release	Date on which revision of sentence falls due	Initials of Jailor	Superintendent s initials	Date on which revision sheet was— Forwarded to Commissioner	Date on which revision sheet was— Received back	Recommendations of the revising board	Orders passed by Government (noting number & date of G O)	Note here action taken or final disposal of the convict	Initials of Superintendent	Remarks

Jail Manual Register No. 58.

LEDGER REGISTER SHOWING DEMANDS RECOVERIES OF MAINTENANCE CHARGES OF INDIAN STATE PRISONERS CONFINED IN THE JAIL.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Serial No.	Jail Register No.	Names.	Parentage.	Caste.	Date of Sentence.	Term of Sentence.	Date of Admission into Ajmer Jail.	Name of State liable for payment of the charges.	Date up to which maintenance charges have been received.	Date to which amount is to be received.	Amount to be recovered.	Date on which amount recovered.	Actual amount recovered.	Balance due at the close of the year 193 .	Commissioner's No. and date intimating recovery of the amount.

Superintendent.

Jail Register No. [illegible]
Book [illegible]

REVISING BOARD REGISTER

PERIOD—April 193 to September 193 / October 193 to March 193

Date on which Revising Board was held 193 .

1	2	3	4	5	6	7	8	9	10	11	12		13	14	15	16	17
[illegible]	[illegible]	[illegible]	Name and caste	Crime	Sentence.	Date of sentence and district of conviction.	Original date of *release.*	Date on which revision of sentence falls due	Initials of Jailor	Superintendent's initials	Date on which revision sheet was— Forwarded to Commissioner	Received back.	Recommendations of the revising board	Orders passed by Government (noting number & date of G O)	Note here action taken or final disposal of the convict	Initials of Superintendent.	Remarks

C. A. C. 14.

REGISTER OF CONTINGENT

Date.	To whom paid. / Appropriation for each head.	No. of {Sub-voucher. / Contingent abstract.				
	Total Carried forward.					

CHARGES OF THE

. A. C. 14.

DEPARTMENT

Date.	To whom paid. / Appropriation for each head.	No. of { Sub-voucher. / Contingent abstract.					
		Total carried forward.					

OF THE DISTRICT, 193 .

	Unusual Charges		Total of each contingent abstract	Total of each month's bill	Date of detailed bill	Date of admission with initials	Remarks.
	Description	Amount					

Form No. 1.

Book of 192 pages.

FACTORY ORDER BOOK.

Date.	No.	Party ordering.	Description of order.	Signature of officer in charge of factory.	Superintendent's initials.

Factory Form No 2
Book of 200 pages

(Counterfoil) ______________ *Jail Factory*

Indent on suppliers,

To ______________

Please supply the following —

Name of material	Number or quantity	Rate	Date by which the materials should be suppl ed	Special ins tructions as to quality, etc

Indent No ______ Dated ______

Prepared by Approved

Store-keeper *Jailor* *Superintendent*

Materials received on ______

Signature of contractor or his agent

(Foil for the supplier) ______________ *Jail Factory*

Indent on suppliers

To ______________

Please supply the following —

Name of material	Number or quantity	Rate	Date by which the materials should be supplied	Special ins tructions as to quality etc

Indent No ______ Dated ______

Prepared by Approved

Store-keeper.

Jailor.

Superintendent.

Form No. 3.
Book of 200 pages.

REGITER OF DAILY PURCHASE OF MATERIALS.

		3	4	5	6			7	8			9			10	11	12	13	14	15	16
Date	Quarterly No. of supl. invoice.	Page of materials stock register (Form No. 1).	Description of material.	Number.	Quality.			Rate.	Price.			Progressive total.			Page of general ledger (Form No. 12.)	Suppliers name.	Initials of Jailor.	Initials of Superintendent.	Date of payment.	Quarterly serial number of payment in cash book.	Initials of Superintendent.
					M.	s.	c.		Rs.	a.	p.	Rs.	a.	p.							

Factory Form No. 4
Book of 500 pages.

STOCK BOOK OF MATERIALS FOR THE YEAR——.

Name of materials ——————

1	2				3						4				5			6				7
Date of transaction	Balance				Receipts						Total				Issues			Closing balance				Initials of store keeper
	Number or quantity	Price			Quarterly serial number of suppliers invoice	Number or quantity	Rate	Price			Number or quantity	Price			Factory to which issued	Quantity	Total	Number or quantity	Price (to be filled in at the end of quarter)			
		Rs	a	p				Rs	a	p		Rs	a	p					Rs.	a	p	

STOCK BOOK OF MANUFACTURED GOODS.

Name of article ——— *Size or Description* ——— *Rate* ——— *per* ———

1	2				3			4					5				6			7	8
Date.	Receipts.				Cost price (to be filled in the case of jail supplies only).			Issues.					Closing balance.				Value of closing balance (to be filled in at the end of quarter).			Initials of the store-keeper in charge.	Quarterly verification, remarks and other notes.
	Number.	Weight.						Number.	Weight.			State purpose if not sold.	Number.	Weight.							
		Md.	s.	c.	Rs.	A.	P.		Md.	s.	c.			Md.	s.	c.	Rs.	A.	P.		
Balance brought forward.																					

Factory Form No 6
Book of 200 pages.

REGISTER OF DAILY SALES OF GOODS

Date.	Page of stock book No 5	Page of ledger Form No 8 if sold on credit.	No of invoice or bill for each supply made	Name of customers and description of goods sold	Rate	Amount			Total.			Progressive total			Page of general ledger Form No 12	—
						Rs	A	P	Rs	A	P	Rs.	A.	P		

Factory Form No. 7.
Book of 200 pages.

RECEIPT VOUCHER.

(For goods sold on credit.)

Name ____________________

Address ____________________

Date of sale	Description of goods sold.	Number.	Weight.	Rate.	Value.			Remarks.
					Rs.	A.	P.	
				Total.				

Note.—Total *amount* must be *stated in* words as well as figures.

Entered in sale book No. 6 on————. Received the goods mentioned above.

Store-keeper.

Signature.

Factory Form No. 8.
Book of 100 pages.

REGISTER OF OUTSTANDING DEBTS AND ADVANCES.

*(Name of customers) Messrs.*____________

Dr. | Cr.

Date of supply.	Particulars of goods supplied.	Sail book folio.	Number of the invoice or bill for each supply made.	Amount.			Total.			Date.	Particulars of realization.	Cash book folio	Amount.			Total.		
				Rs.	A.	P.	Rs.	A.	P				Rs.	A.	P.	Rs.	A.	P.

Factory Form No. 9.
Book of 200 leaves.

BILL FOR GOODS SUPPLIED.

No.______________ ______________

Date______________ ______________Dr.

To______________Jail Manufactory.

Date of supply.	Description of goods supplied.	Quantity.	Rate.	Value.		
				Rs.	a.	p.

Note.—Total amount must be stated in words as well as figures.

Accountant *Jailor.*

Remittances should be made payable to the Superintendent only.

Factory Form No 10
Book of 200 leaves.

BOOK NO.

CASH RECEIPT.

Quarterly serial number

of receipts——

Rs.——

Received from ——

——

the sum of Rupees ——

——

In full/part payment of bill No. dated

[illegible]

BOOK NO.

CASH RECEIPT.

Quarterly serial number

of receipts——

Rs ——

Received from ——

——

the sum of Rupees——

——

In full/part payment of bill No. dated

—— Jail

the —— 193 .

Jailor or Superintendent.

Factory Form No. 11.
Book of 100 leaves.

Dr. RECEIPTS.

General Ledger Page.	Outstanding debts ledger Page (Form No. 6).	Quarterly serial number of Cash receipts.	Month and date.	From whom.	Amount.			Total.		
					Rs.	A.	P.	Rs.	A.	P.

CASH BOOK.

Cr.

DISBURSEMENTS.

General Ledger Page	Quarterly serial number of the month	Month and date	To whom and on what account.	Amount.			Total.		
				Rs.	a.	p.	Rs.	a.	p.

Factory Form No. 12.
Book of 200 pages.

GENERAL LEDGER.

(*Head*) ____________________

Dr. Cr.

Date.	Folio.	Narrative.	Amount.			Total.			Date.	Folio.	Narrative.	Amount.			Total.		
			Rs.	A.	P.	Rs.	A.	P.				Rs.	A.	P.	Rs.	A.	P.

Factory Form No 13
Book of 24 pages

PROFIT AND LOSS ACCOUNT OF FACTORIES FOR THE ———— QUARTER OF 193

Particulars	Total amount for the quarter.	Amounts referring to— Weaving factory	Matting factory	Oil press			
Value of goods made							
Other credits (by increase in price etc)							
Total credits ———— (A)							
Value of materials in factories at the beginning of the quarter							
Value of materials received during the quarter							
Other debits such as discount depreciation, wages stamps etc							
Total ————							
Deduct							
Cost of materials in factories at the end of the quarter							
Net cost of materials consumed in the quarter (B)							
Stock profit or stock loss (C)							
Number of prisoners employed profit per head							
Reasons for loss if any							

Superintendent
Jail

Checked by
Jailor

Prepared by
Accountant

Fly Sheet Form No. 13.

FACTORY ABSTRACT FOR THE YEAR 193 .

Name of Factory.	1st Quarter.			2nd Quarter.			3rd Quarter.			4th Quarter.			Total.		
	B	C	Percentage.	B	C	Percentage.	B	C	Percentage.	B	C	Percentage.	B Cost of materials consumed.	C Stock Profit.	Percentage. of C or B.
Weaving Factory .															
Matting Factory .															
Oil Press . .															
Total .															
Initials of Accountant .															
Jailor . .															
Superintendent .															

BOOK OF ESTIMATES FOR THE YEAR 193 .

Factory Form No. 14.
Book of 200 pages.

BOOK OF ESTIMATES

*Estimate No.*________________

*For making*________________________________

A Price of Materials.				B Estimated value of wages.				C Charge for wear and tear of tools.			
Description and rates.	Price.			Description.	Amount of wages.			Percentage.	Amount.		
	Rs.	A.	P.		Rs.	A.	P.		Rs.	A.	P.

FOR THE YEAR 193 .

*Per unit of*____________________

Profit calculated on (A+B)				Total estimated price			Local market rate (if any)			Price fixed by the Superintendent								
Percentage	Amount									Jail Department			Government Departments			Public		
	Rs	A	P	Rs	A	P	Rs	A	P	Rs	A	P	Rs	A	P	Rs	A	P

Factory Form No. 16.
Book of 24 pages

LOOM REGISTER FOR WEAVING FACTORY FOR THE YEAR 193

No. of Loom ______________________

Name of Weaver ______________________

NOTE—Work of each loom should be shown on consecutive pages for the whole year

Date of receipts by Weavers	Piece number	Quality and Weight of Warp			Weight after sizing	Quality and Weight of Weft thread			Manufactured cloth				Weight of Weft thread returned	Loss in manufacture	Date of completion	Initials of Factory officer	—
		Count	Weight			Count	Weight		Description	Length	Width	Weight					
			Srs	Chs			Srs	Chs									

Factory Form No 18.
Book of 200 pages.

STOCK BOOK OF (NAME OF MATERIAL)__________RECEIVED AND EXPENDED
IN (NAME OF FACTORY)__________FOR THE QUARTER ENDING__________

1	2			3			4			5					6		7			8			9			10	11
Date of Transaction.	Balance in process of manufacture			*Quantity* received.			Total.			Particulars of manufactured goods					Loss in manufacture		Total			Closing balance			Value of the materials remaining at *end* of quarter			Initials of Factory officer	Quarterly verification remarks and other notes.
										Description	No	Weight															
	Mds	s	c	Mds	s.	c	Mds.	s	c			Mds	s	c	S	c.	Mds	s	c	Mds	s	c	Rs	As	P		

Factory Form No. 19.
Book of 24 leaves.

REGISTER OF GOODS SENT INTO STORE IN THE MONTH OF——————193 .

1	2	3	4	5			6	7	8		9			10	11	12	13	14
Date.	Page of Form No. 18.	Number of factory order slip.	Description of goods sent (or work done).	Weight.			Factory Officer's signature.	Initials of Jailor verifying weight.	Rate.	Per.	Value (to be totalled at the end of each month).			Cost Price (in case of Jail supplies only).	Store-keepers initials.	Page of stock book Form No. 5.	Initials of Supdt.	Verification by Superintendent and any other remarks.
				Mds.	s.	ch.					Rs.	a.	p.					

Jail Manual Form No 1.

1. Name . . . .

2 Race . . . .

3 Residence . . . .

4. Father's Name and Residence . . . .

5 Date of birth by Christian era as can be ascertained . . . . .

6 Exact height by measurement . . . .

7. Personal marks for identification . . . .

8 Left hand thumb and finger impression of (non-gazetted officer) :— . .

Little Finger. Ring Finger.

Middle Finger. Fore Finger.

Thumb.

9 Signature of Government servant . . . .

NOTE.—The entries in this page should be renewed or re attested at least every five years, and the signatures in lines 9 and 10 should be dated

Finger prints need not be taken afresh every five years under this rule.

10. Signature and designation of the Head of the Office, or other Attesting Officer.

Superintendent.

1	2	3	4	5	6	7	8
Name of Post.	Whether substantive or officiating, and whether permanent or temporary.	If officiating state (i) substantive appointment or (ii) whether service counts for pension under Art. 371, C. S. R.	Pay in substantive post.	Additional pay for officiating.	Other emoluments falling under the term "Pay".	Date of appointment.	Signature of Government servant.

9	10	11	12	13			14	15
				Leave				
Signature and designation of the head of the office or other attesting officer in attestation of columns 1 to 8	Date of termination of appointment	Reason of termination (such as promotion, transfer dismissal etc).	Signature of the head of the office or other attesting officer	Nature and duration of leave taken	Allocation of periods of leave on average pay up to four months for which leave salary is debitable to another Government.		Signature of the head of the office or other attesting officer	Remarks as to any recorded punishment or censure or reward or praise of the Government servant.
					Period	Govt. to which debitable.		

Instructions for filling up Form No. F. R. 9A.

1. The Account is to be maintained in terms of leave on average pay. For this purpose, actual periods of leave taken on half or quarter average pay as entered in column 13 should be divided by 2 and posted in column 14.

2. In the case of officers who were subject to the Civil Service Regulations leave rules before they elected the Fundamental Rules, the account should commence with an opening entry in columns 4, 5, 6, 7, 8, 11, 13, 14, 15, 16, 17 and 18. The words "Due on (date of coming under the Fundamental Rules)" should be written across columns 1, 2 and 3 and against these words credit under Rule 77 (*b*) (*ii*) (1) should be given in column 4 and column 6 and that under Rule 77 (*b*) (*ii*) (2) and Rule 77 (*c*) in column 5 and column 7, while debit for commuted furlough taken under the old leave rules should be given in column 11 and that under Rule 78, Note (2) (*i*) (*a*), in column 13, one half of the latter being entered in column 14. The sum total of the entries in columns 6 and 7 and in columns 11 and 14 should be entered in columns 8 and 15 respectively. The difference between the entries in columns 8 and 15 should be entered in column 18 and the entry in column 4 or 6 should be repeated in column 16, while the entry in column 5 or 7 *minus* the sum total of the entries in columns 11 and 14 should be shown in column 17.

3. When a Government servant applies for leave, columns 1 to 8 should be filled up. Columns 1, 2 and 3 should show the Government served under and the period of duty up to the date preceding that on which the Government servant intends to go on leave, and columns 4 and 5 should each show $\frac{1}{11}$th of this period (but see Note 2 below), the sum total of the two entries representing the period of leave (*i.e.*, $\frac{2}{11}$ths of duty) earned under Rule 77 (*b*) (*ii*) (3). To the new entry in column 4 should be added the last entry in column 16 and the resultant figure should be posted in column 6: similarly to the new entry in column 5 should be added the last entry in column 17 and the resultant figure should be posted in column 7. The total of the entries in columns 6 and 7 will be shown in column 8.

NOTE 1.—If during the period of duty prior to a Government servant's going on leave he has served under two or more Governments, the period of duty and the leave earned under each Government should be shown in separate lines in columns 1 to 5 and the sum total of the new entries in column 4 and the last entry in column 16 should be posted in column 6 and of those in column 5 and the last entry in column 17, in column 7, the total of the entries in columns 6 and 7 being shown in column 8.

NOTE 2.—The sum total of the entries in column 5, inclusive of the opening entry mentioned in instruction No. 2, should not exceed 2½ years [Rule 81 (*a*) (*ii*)], and no entry should be made in this column when this limit of 2½ years is reached.

When columns 1 to 8 have been posted, column 8 will show the *maximum* amount of leave which may be granted *in terms of leave on average pay* [but see Rule 81 (*d*)] to a Government servant on the date on which he intends to go on leave. The *maximum* amount of leave, *on average pay* which may be granted on that date with medical certificate or out of India and Ceylon will be the sum total of the last entry in column 6, and the unspent balance of "one year" limited to 8 months at a time, provided this sum total is covered by the period entered in column 8; in the case of leave in India or Ceylon without medical certificate, the maximum will be the last entry in column 6, limited to 4 months at a time. The limits of 8 and 4 months may be exceeded as provided in the Note to Fundamental Rule 81 (*b*).

4. When a Government servant returns from leave, columns 9 to 18 should be filled up. The period of leave taken on average pay should be entered in columns 9, 10 and 11, that taken on medical certificate or spent elsewhere than in India or Ceylon should be entered in column 11 till the limit of one year is reached and thereafter in column 10. The actual periods of leave on half or quarter average pay (together with leave on subsistence grant under the Note to Fundamental Rule 88) and overstayal of leave (*vide* Fundamental Rule 73) should be entered in column 13 and one half of it in column 14.

NOTE 1.—Leave on average pay taken under the Fundamental Rules in India without medical certificate in excess of the last entry in column 6 before the deletion of "*plus* one year" from Rule 81 (*b*) (ii) should be entered in column 11.

NOTE 2.—If the leave taken on half average pay exceeds the amount at credit on half average pay, the excess should be shown in red ink in column 17. If this debit shown in column 17 exceeds the credit, if any, shown in column 16, the net debit in column 18 will be recorded in red ink. The entry in column 18 is the leave due under Fundamental Rule 80. The balance of leave due on average pay shown in column 16 remains unaffected by any debit entries in columns 17 and 18, but cannot be utilised until, under the operation of Fundamental Rules 77 and 81 (*e*), leave again becomes due under Fundamental Rule 80 and then only to the extent of the leave due

5. The total period of leave in terms of leave on average pay taken in a Government servant's [illegible] should not exceed the privilege leave [illegible] under the Fundamental Rules, *plus* [illegible] in that column, *plus* 2½ years.

6. When a Government servant is transferred to service under another Government, a separate account should be opened in F. R. Form 9 for showing the leave earned under that Government and the leave the cost of which is debited to that [illegible] ion to the main leave account, [illegible] and taken under these rules [illegible]

F. R. 9A.

(Ordinary Leave Rules.)

Date of Commencement of Service__________ LEAVE ACCOUNT

Date of Contract, if any,__________

DUTY.						Leave earned.						Leave at credit.									Leave				
																					On average				
						1/11th of duty subsequent to coming under Fundamental Rules [Rule 81 (b) (ii).]			Balance of 2/11ths of duty subsequent to coming under Fundamental Rules.			1/11th of duty subsequent to coming under Fundamental Rules [Rule 81 (b) (ii)] (Columns 16+4).			Balance of 2/11ths of duty subsequent to coming under Fundamental Rules (Columns 17+5).			Total Columns (6+7).			Dates.		Against entries in Column 6.		
1	2		3			4			5			6			7			8			9		10		
Government served under.	From	To	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	From	To	Y.	M.	D.

The leave accounts of the press employees for whom forms F. R. 9B and 9C

OF ________________ Date of attaining the age of $\frac{55}{60}$ years ________________

Date of coming under Civil Leave Rules ________________

TAKEN														BALANCE (ON RETURN FROM LEAVE)									REMARKS
pay			On half of quarter average pay																				
Against lim t of one year for leave on medical cert ficate and leave spent elsewhere than in India or Ceylon [Prov so to rule 81 (b) (i)]			Dates		Actual period.			Actual period converted into period in terms of leave on average pay			Total (Columns 10+11+14)			Of leave equivalent to 1/11th of duty subsequent to coming under Fundamental Rules [Rule 81 (b) (ii) (Columns 8 10)]			Of leave equivalent to balance of 2/11ths of duty subsequent to coming under Fundamental Rules (Column 7)—(Columns 11+14)			Total Columns (8—15)			
11			12		13			14			15			16			17			18			19
Y	M	D	From	To	Y	M	D	Y	M	D	Y	M	D	Y	M	D	Y	M	D	Y	M	D	

have been prescribed should be maintained in those forms and not in this form

Jail Manual Form No. 2.
Book of 100 pages.

MEMO. OF CASUAL LEAVE GRANTED.

*Year*__________

Name and rank.	Period of casual leave.	From	To	Total casual leave taken in the current year including this leave.	Initials of Superintendent.

Jail Manual Form No. 3.

SECURITY BOND WITH ONE SURETY.

(To be executed by Upper Subordinate Establishment, Head Warders and Dyeing Master in the Jail Department.)

Know all men by these presents that we (name of official appointed)

of

AND (NAME OF SURETY)

of

are held and firmly bound unto the Secretary of State for India in Council (hereinafter referred to as the Secretary of State) in the sum of Rs.

to be paid to the Secretary of State, his successors or assigns or his or their certain attorney or attorneys for which payment well and truly to be made we bind ourselves, our heirs, executors, administrators and representatives jointly, and each of us binds himself, his heirs, executors, administrators and representatives severally, firmly by these presents, dated this day of 19 . Whereas the above bounden was on the day of 19 appointed a in the Jail Department of the Ajmer-Merwara Province and is at present employed at and whereas the said is liable at any time to be employed at some other place in the said Province or to be transferred to some other appointment in the Jail Department and whereas the said is bound to obediently, faithfully and diligently and to the best of his ability, fulfil all the duties of his office and to observe strictly such rules and directions as may from time to time be enjoined by due authority and at all times on the requisition of any duly authorized officer, to produce or to truly account for all moneys, stores, property and the like, that may be placed or may come into his hands, or into the hands of any agents of his, by or on behalf of Government and to correctly keep and maintain and produce all accounts books, registers and the like, which may be entrusted to him, and whereas the said is bound to attend for the purpose of discharging his *duties at such times* and places as his superior officers may appoint and whereas the said and the said as his the said surety in that behalf have entered into the above bond in the penal sum of Rs. conditioned for the due performance by him the said

es which may lawfully be

ry of State and his servants

. Now the condition of the above-written bond is such that if the said shall whilst he shall be employed as a in the said Province or in any other appointment in the Jail Department always duly perform and fulfil all and every his duties aforesaid and if the said and shall indemnify the Secretary of State, his successors and assigns and the Government of the Ajmer-Merwara Province from all loss which shall be sustained by the said Secretary of State, his successors and

assigns or the Government of the Ajmer-Merwara Province owing to the dishonesty, neglect, default, disobedience, or insolvency, of the said then this obligation to be void and of no effect, otherwise the same shall be and remain in full force and virtue: Provided always and it is hereby agreed and declared that the said shall not be at liberty to terminate his suretyship except upon giving to the head of the said Jail Department for the time being six calendar months notice in writing of his intention so to do and the liability of the said under his bond shall continue in respect of all omissions and defaults on the part of the said until the expiration of the said period of six months. Provided also and it is hereby agreed and declared that if the said shall at any time deposit any moneys in a Government Savings Bank or any Government promissory notes with the Accountant-General as security for the due performance by him of the conditions set out in this bond it shall be lawful for the Secretary of State his successor and assigns and the Government of the Ajmer-Merwara Province on a breach of any of the said conditions occurring to declare the said moneys or Government promissory notes to be forfeited and to realize and to appropriate the same and thereupon this bond to the extent of the moneys or Government promissory notes so realized and appropriated shall be void and of no effect. And it is hereby lastly agreed and declared by and between the said and the Secretary of State that on the vacation by the said of his said office of the moneys or Government promissory notes deposited as security as hereinbefore provided shall not be at once returned to him, but shall be retained for the term of six months as security against any loss that may have been incurred by the Secretary of State owing to the neglect or default of the said and which may not have been discovered until after the vacation of his appointment by the said : Provided always that the return at any time of said moneys or Government promissory notes in case any breach of the conditions of the said bond shall be discovered after the return of the said moneys or Government promissory notes shall not be deemed to affect the right of the Secretary of State to take proceedings upon the said bond against the said

Signed by the above-named
in the presence of—

Signature of Principal.

(Two witnesses to sign here.)

Signed by the above-named
in the presence of—

Signature of Surety.

(Two witnesses to sign here.)

Jail Manual Form No 4.

PROCEEDINGS AGAINST OFFICIALS.

I. Case of ______________________

II. Charge ______________________

III. Evidence in support of the specific charge or charges.

IV. Defence—

(a) Offender's statement should be in writing, signed by him and filed with the case. The purport should be noted here.

(b) Evidence in support of the offender's version.

V. Finding.

Procedure to be adopted in each case.

1. The charge should be in writing in respect of each offence.

2. The defence should be in writing in respect of each offence.

3. There should be specific finding on each charge.

4. All charges should be fully discussed and the facts should be relevant to the charges framed.

N.B.—Attention is invited to the rules in Chapter V of the Jail Manual

Jail Manual Form No. 5.

LAST-PAY CERTIFICATE.

Last-pay certificate of ________________________
of the ________________________
proceeding on ________________________
to ________________________

2. He has been paid up to ________________________
at the following rates.

Particulars.	*Rate.*
Pay	
Officiating pay	
Exchange Compensation Allowance	
________________________	
________________________	

Deductions.

____

____

____

3. He made over charge of the office of ________________________

____

on the ____________ noon of ________________________

4. Recoveries are to be made from the pay of the Government servant as detailed on the reverse.

5. He has been paid leave salary as detailed below. Deductions have been made as noted on the reverse.

Period.	*Rate.*	*Amount.*
From ____________ to ____________	at Rs. ____________ a month.	
From ____________ to ____________	at Rs. ____________ a month.	
From ____________ to ____________	at Rs. ____________ a month.	

6. He is entitled to draw the following :—

7. He is also entitled to joining time for ____________ days.

8. The details of the income-tax recovered from him up to the date from the beginning of the current year are noted on the reverse.

(*Signature*)

Dated at   193 .

(*Designation*)

REVERSE

Details of recoveries

Nature of recovery ________

Amount Rs ________

To be recovered in ________ instalments

Deductions made from leave salary

From ________ to ________ on account of ________ Rs ________

From ________ to ________ on account of ________ Rs ________

From ________ to ________ on account of ________ Rs ________

Names of months	Pay	Gratuity Fee, etc	Funds and other Deductions	Amount of Income tax recovered	REMARKS
April 19					
May 19 .					
June 19 . .					
July 19 . .					
August 19 . .					
September 19 .					
October 19 . .					
November 19 . .					
December 19 . .					
January 19 . .					
February 19 . .					
March 19 . .					

Jail Manual Form No. 6

No.__________of 19 .

FROM

THE SUPERINTENDENT,

Central Jail,

Ajmer,

To

THE CIVIL SURGEON,

Ajmer-Merwara,

Ajmer,

*Dated Ajmer, the*__________*19* .

SIR,

Mr.__________rank__________of the Ajmer Central Jail is forwarded for favour of producing him before the Invaliding Board for examination. If after examination the Board thinks him to be completely and permanently incapacitated for service you are requested to furnish me with a certificate in the prescribed form (Med. 7) and also to say whether his incapacity has been caused by irregular or intemperate habits.

2. His Service Book is also sent herewith which may please be acknowledged and returned when done with.

I have the honour to be,

SIR,

Your most obedient servant,

Superintendent.

Jail Manual Form No 7.

LIST OF ARMS AND ACCOUTREMENTS AND OTHER STORES IN THE ARMOURY.

Particulars	Numbers	Remarks
Muskets, B L, 476 Bore		
Rifles, M H		
Bayontes		
Slings		
Rods		
Jag		
Frogs		
Pouches		
Sword—(N I Pattern with scabbard and sword b lt)		
Buglo		
Torches		
Belts with brass Badge		

Checked on ____________ Checked on ____________

Reserve Head Warder

Jail Manual Form No. 8.

UNIFORM TICKET.

Size for Great Coat ____________

Size for Khaki Suit ____________

Size for shoes ____________

Intramural.
Reserve.

Name of Warder ____________

Name of Articles.	First issue Date—		RENEWALS.					
	No. issued.	Initials	19 .	19 .	19 .	19 .	19 .	19 .	19
Blouses								
Knicker-bockers								
Putties								
Turban								
Shoes								
Great Coat								
Jersey								
Chevrons								
Gold Fringe								
Shoulder badges								
Buttons								
Wooden box								
Charpoy								
Female Warders. Uniform								
Chadar								
Lenhga or Pyjama								
Cotton Coat								
Woollen Coat								

N.B.—The jailor shall enter date of issue and initial the entry.

Jail Manual Form No 9

STATEMENT OF THE ANNUAL COURSE OF MUSKETRY

Name of Jail ______________________ *Year* ____________

Serial No	Rank & Name	60 yards.								100 yards								120 yards								Total Points in the Practice	Remarks
		Points per shot.								Points per shot.								Points per shot									
		1	2	3	4	5	6	7	Total	1	2	3	4	5	6	7	Total	1	2	3	4	5	6	7	Total.		

_______________ 19

Signature of Officer in charge.

Jail Form No 10

PRISONER'S HISTORY TICKET

OF

No ____________________

Name ____________________

Class ____________________

Sentence ____________________

____

____

HISTORY TICKET.

_______ *Jail.* *Class* _______

Register No. _______

Name.	Father's Name.
Sentencing Officer.	Place of abode.
Crime.	Profession of trade.
Section.	Caste.
Sentence.	Age.
Date of Sentence.	Education.
Date of Release.	Previous Convictions.
Date of Check.	Jailor's Signature.

Date.	Employment or History in Jail.	Initials.	Date.	Appeal, etc.	Initials.
	Health labour			Elects to / not to appeal through Friends / Jail.	
	Task.			Copy applied for.	
				Copy received.	
				Appeal sent.	
				Date fixed.	
				Result.	
				Prisoner informed.	

Grade.	Date eligible.	Initials.	Date appointed.
C.N.W.			
C.O.			
O.L.			

REMISSIONS.

Year.	Quarter.	Ordinary	Special	Forfeited	Total	Grand Total	Initials.
19	I						
	II						
	III						
	IV						
19	I						
	II						
	III						
	IV						
19	I						
	II						
	III						
	IV						
19	I						
	II						
	III						
	IV						
19	I						
	II						
	III						
	IV						
19	I						
	II						
	III						
	IV						

Special Remarks by the Superintendent

Form No. 10-C

PUNISHMENTS.

Class——————

Age——————

Initials	Punishment awarded	Initials

Form No 10-B.

Jail Manual Form No 10 D

WEIGHT ON ADMISSION__________lbs.

WEIGHMENTS.

Register No __________ *Name*.__________

Year	Jan		Feb		March		April		May		June		July		Aug		Sept		Octo		Nov		Dec	
	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15

LETTERS

Received.												
Sent												

INTERVIEWS

Year																								

LETTERS.

Received.												
Sent												

INTERVIEWS

Year																								

LETTERS.

Received.												
Sent												

INTERVIEWS

Year																								

LETTERS

Received.												
Sent												

INTERVIEWS

WEIGHMENTS

Year	Jan		Feb		March		April		May		June		July		Aug		Sept		Octo		Nov		Dec	
	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15	1	15

Weighments will be recorded vertically by the Sub-Assistant Surgeon in figures. All decreases should be in red ink.

orm No. 11.

ONLY TO BE USED FOR PRISONER WITH MORE THAN ONE YEAR'S SENTENCE.

Jail Register Number.
Name and father's name and Caste.
Date of admission into Jail.
Term of sentence of Imprisonment.
Crime.
Term of sentence of Solitary Confinement.

PERIOD PASSED IN CELL.

Week.	Date.	
1	From	To
2	From	To
3	From	To
4	Form	To
5	From	To
6	From	To
7	From	To
8	From	To
9	From	To
10	From	To
11	From	To
12	From	To

Central / District Jail.

No.

Name

Term of Sentence

Crime

Date of Sentence

Date of Release

Red letter date

Date of check

Appeal

Superintendent.

MEMO.

OF

Prisoner's private Property in depos
including Cash and Jewellery.

Cash

Jailor.

Supe

Date

Jail Manual Form No 12

LABEL FOR BAGS OF VALUABLES

For Convict No .. ..

Name ... .

Date of release ....

Name of articles	Estimated value Rs a. p

Initials of Jailor,
with date.

Jail Manual Form No. 13.

LIST OF VALUABLE PROPERTY.

Serial number.	Jail Register number.	Name.	Particulars of jewellery and other valuables with estimated cost.	Remarks showing disposal of property.	Initials of Jailor.

Jail Manual Form No 14.

LABELS FOR PRIVATE CLOTHING.

Admission Register No. ____________

Name ____________ Date of Release ____________

____

Kurta ____________ Lota ____________

Dhoti ____________ Thali ____________

Chadar ____________ ____________

Angochha ____________ ____________

Pichhora ____________ ____________

____

judgment.

(*b*) The Superintendent shall not detain the appeal of any convict even though it be apparently barred by limitation.

(491)—If a convict without friends, relatives or counsel to act for him elects to appeal, the Superintendent shall apply to the court concerned, for a copy of the judgment or order, appealed against.

(492)—When the copy of the judgment has been received, the date of its receipt shall be noted thereon, and the convict shall, if he is able to write, write his own petition of appeal; if not, the Superintendent shall cause his petition to be written by a jail officer and the convict's case shall, as far as possible, be recorded in his own words.

(495)—The Superintendent shall forward, the petition of appeal with the copy of the judgment or order to the appellate court. On the petition of appeal shall be noted, the following information :—

(*a*) the date on which the application for copy of the judgment was despatched.

(*b*) the date on which the copy of the judgment was received.

(ب) بادي النظر میں اپیل بیرون میعاد ہونے کے باوجود صاحب سپرنٹنڈنٹ کو لازم ہی کہ اپیل کسي قیدي کي نه روکین

(۴۹۱) اگر قیدي جسکا کوئي دوست - رشتہ دار یا وکیل پیروي کرنے والا نہین ہی - اگر اپیل کرنا چاہے تو صاحب سپرنٹنڈنٹ کو لازم ہی که اوس تجویز یا حکم کي جسکے خلاف اپیل دائر کرنا ہی نقل حاصل کرنے کے واسطے عدالت متعلقه کو سوال ارسال کرین

(۴۹۲) جب تجویز یا حکم کی نقل آجائے تو اوس پر تاریخ آمد درج کردي جاریگي اور اگر قیدي لکھنا جانتا ہی تو اپني اپیل خود لکھیگا اگر قیدي لکھنا نہین جانتا ہی تو لازم ہوگا که صاحب سپرنٹنڈنٹ اوسکي اپیل کسي اہلکار جیل سے لکھوادین اور جہان تک ممکن ہو قیدي کا بیان اوسي کے الفاظ مین لکھا جاویگا

(۴۹۵) صاحب سپرنٹنڈنٹ کو لازم ہی که اپیل - تجویز یا حکم کي نقل کے ساتھ عدالت اپیل کو ارسال کرین موجبات اپیل پر امور مفصله ذیل کي یادداشت درج ہونا چاہئے

(الف) سوال نقل کي روانگي کي تاریخ

(ب) تاریخ آید نقل تجویز

(ख) मियाद गुज़र हो जाने पर भी साहब सुपरिन्टेन्डेन्ट को लाज़िम है कि किसी क़ैदी का अपील न रोके।

(४९१) — अगर किसी क़ैदी का जिसका कोई दोस्त, रिश्तेदार या वकील पैरवी करने वाला नहीं है और अपील करना चाहता है तो साहब सुपरिन्टेन्डेन्ट को लाज़िम है कि तजवीज़ की नक़ल जिसके ख़िलाफ़ अपील दायर करना है नक़ल पाने के लिये दरख़्वास्त भेज दें।

(४९२)—जब तजवीज़ या हुक्म की नक़ल आजावे तो उसपर तारीख़ आमद दर्ज करा दी जावेगी अगर क़ैदी लिखना जानता है तो अपनी अपील खुद लिखेगा अगर क़ैदी लिखना नहीं जानता तो साहब सुपरिन्टेन्डेन्ट अपील किसी जेल के अहलकार से लिखा देंगे और जहां तक मुमकिन हो क़ैदी का बयान उसी के लफ़्ज़ों में लिखा जावेगा।

(४९५)—दरख़्वास्त अपील के साथ साहिब सुपरिन्टेन्डेन्ट को चाहिये कि नकल फैसल को भी भेजे और दरख़्वास्त पर नीचे लिखी बातें दर्ज होना चाहिये।

(क) नक़ल की दरख़्वास्त की तारीख़।

(ख) तारीख़ जिस दिन नक़ल आई।

(c) the date on which the convict presented the petition of appeal.

(490).—If a relative or agent of the convict undertakes to make an appeal on his behalf the arrangement must be authorized by power-of-attorney, signed by the prisoner and attested by the Superintendent, or, in his absence by the Jailor or the Deputy Jailor. For this service no fee shall be demanded or accepted.

(489)—The date on which a convict decides to appeal or not to appeal and his decision shall be entered in the appropriate space in the history ticket. In case he decides to appeal subsequent entries relating to the appeal and its result shall also be recorded therein and in the Appeal Register.

(494)—The Superintendent shall inform every convict *under sentence* of death that if he wishes to appeal to the High Court, as the case may be, he must do so within seven days. If he has elected to appeal, but the copy of the judgment has not been received, the Superintendent shall, on the seventh day, after the date of sentence, forward the petition of appeal to the Registrar of the High Court without waiting for the copy of the judgment. He shall note in the forward-

(س) قیدي کے اوحدات اپیل پیش کرنے کی تاریخ

(۴۹۰) قیدي کا کوئی رشتہ‌دار یا کارندہ اگر اوسکي طرف سے اپیل دائر کرنا چاہے تو اوسکے واسطے وکالت‌نامہ دستخطی قیدي کی ضرورت ہی جسپر صاحب سپرنٹنڈنٹ کي یا اوکی عدم موجودگي میں جیلر یا ڈپٹی جیلر کی تصدیق ہونا چاہئے - وکالت‌نامہ کي تعمیل کے واسطے کوئي فیس طلب نہ کیجاویگي نہ لیجاویگی

(۴۸۹) قیدي کے ہسٹري ٹکٹ پر خانہائے مقررہ میں وہ تاریخ ہسررورج اوس نے اپیل دائر کرنے یا نہ دائر کرنے کا فیصلہ کیا معہ تشریح ودصلہ درج ہونا چاہئے - اگر اوسنے اپیل دائر کرنے کا فیصلہ کیا ہی تو اوسکے بعد کی کارروائی متعلقہ اپیل معہ نتیجہ آخري کے اندراج ٹکٹ اور اپیل رجسٹر پر کئے جائینگے

(۴۹۴) صاحب سپرنٹنڈنٹ کو لازم ہی کہ جس قیدي پر حکم سزائے موت صادر ہوا ہو اوسکو مطلع کردیں کہ اگر وہ عدالت عالیہ میں اپیل دائر کرنا چاہتا ہی تو اوسکو اندر میعاد سات یوم کے دائر کرے اگر قیدي نے اپیل دائر کرنے کا فیصلہ کیا ہی مگر نقل تجویز موصول نہیں ہوئی ہی تو لازم ہی کہ صاحب سپرنٹنڈنٹ ڈریع حکم سزا سے ساتویں روز بلا انتظار آمد نقل تجویز صاحب رجسٹرار عدالت ہائي کورٹ کی خدمت میں جیسي کہ صورت ہو مرحدات اپیل ارسال کردیں

(ख) तारीख़ जिस दिन कैदी ने दरख़ास्त अपील को पेश की।

(४९०)—कैदी का कोई रिश्तेदार या कारिन्दा अगर उसकी तरफ़ से अपील दायर करना चाहे तो उसके वास्ते वकालत नामा पर दस्तख़त कैदी की ज़रूरत है जिसपर साहिब सुपरिन्टेन्डेन्ट की या उनकी अदम मौजूदगी में जेलर या डिपटी जेलर की तसदीक होना चाहिये वकालत नामा के तामील के लिये कोई फीस नहीं ली जायगी।

(४८९)—कैदी के हिस्टरी टिकट और अपील रजिस्टर में ख़ाना जो इसके लिये मुकर्रर है यह बात जब वह अपील करना या न करने की कहे लिख देना चाहिये अगर उसने अपील करने का फैसला किया है तो अपील का फैसला दर्ज कर देना चाहिये।

(४९४)—जिस कैदी की फांसी का हुक्म दिया गया हो तो साहब सुपरिन्टेन्डेन्ट को लाज़िम है कि उसको इत्तिला दे दें कि अगर वह अपील दायर करना चाहता है तो सात दिन में दायर करे। अगर कैदी ने अपील दायर करने का फैसला किया है और नकल तजवीज़ नहीं आई है तो साहिब सुपरिन्टेन्डेन्ट को लाज़िम है कि तारीख सज़ा के सातवें दिन बिला इन्तज़ार नकल तजवीज़ अपील हाईकोर्ट में जैसी कि सूरत हो अपील की दरख़ास्त भेज दें और उसी चिट्ठी में

receipt of the copy of the judgment or order on his appeal, the copy of the judgment or order, as the case may be, shall, on receipt, be forwarded without delay to the Superintendent of the Prison in which the prisoner is confined, and an acknowledgment *obtained*.

(500)—The provisions laid down in this chapter shall, as far as may be, apply to petitions for *revision* of sentences under Chapter XXXII of the Code of Criminal Procedure, 1898.

ہوگیا ہی تو نقل تجویز یا حکم متعلقہ اپیل جیسی کہ صورت ہو بر طبق وصول بلا التوا اوس جیل کے صاحب سپرنٹنڈنٹ کی خدمت میں روانہ کردی جائیگی - جہاں وہ قیدی مقید ہی - اور رسید حاصل کرلیجائیگی

(٥٠٠) قواعد جو اس باب میں منضبط ہوئے ہیں درخواستہای ثانی زیر احکام باب ۳۲ ضابطہ فوجداری سنہ ۱۸۹۸ع پر جہاں تک ہوسکے عاید ہونگے "

को चला गया है तो नकल तजवीज़ या हुक्म मुतोल्लिक़ अपील जैसी सूरत हो उस जेल के सुपरिन्टेन्डेन्ट की खिदमत में भेज दी जायगी जहां वह क़ैदी भेजा गया है और रसीद हासिल की जायगी।

(५००)—क़ायदे जो इस बाब में दर्ज हैं दरख्वास्तें दूसरी बमुजिब क़ायदा बाब ३२ ज़ाबता फ़ौजदारी १८९८ पर जहां तक हो सके आयद होंगी।

Jail Manual Form No. 17.

NOMINAL ROLL OF CONVICTS WHO HAVE COMPLETED FOURTEEN YEARS IN JAIL INCLUDING/EXCLUDING REMISSIONS.

Admission Register number.	Class (as per paragraph 166 Jail Manual).	Name.	Caste.	Present age.	Residence.			Sentencing Officer.	Date of sentence.	Term of sentence.	Crime, *i.e.*, section of I. P. C.	Period of sentence expired.				Date of expiry of sentence.	Result of appeal.	Conduct in Jail.	Present state of health.	Recommendation of the Revising Board and orders of Government with number and date (if any).	Remarks.
					Village.	Police Station.	District.					Actual time passed in Jail.	Remissions earned under Good Conduct Rules.	Other remissions (specify).	Total.						

Checked with warrants and records of remission and found correct.

Dated ________________ *Jail,*

The ________________ *193* .

Jailor.

Superintendent.

No.——————*date*——————*193* .

FORWARDED to the Inspector General of Prisons, Ajmer-Merwara, Ajmer under paragraph 119 (a) of the Jail Manual.

2. An acknowledgment is requested.

Superintendent,

——————————*Jail,*

NOTE.—The District Magistrate will state whether he has any objection to the release of the Convict. If he objects to his immediate release he will suggest the total period of imprisonment inclusive of remissions which he considers that the prisoner should serve. He will in any case record a brief account of the circumstances of the crime or crimes for which the convict was sentenced and will return the roll to the Inspector General of Prisons, Ajmer Merwara for submission to the Government. If the convict was convicted outside the district of his residence the District Magistrate will consult the District Magistrate of the district of conviction.

No.——————*date*——————*193* .

Returned to the Inspector-General of Prisons, Ajmer-Merwara, Ajmer, with the following remarks.

2. An acknowledgment is requested.

District Magistrate.

Aj. F. No.
Jail Manual Form No. 20.

TRANSFER ROLL OF CONVICTS.

Register No.	Name of prisoner.	Parentage.	Caste.	Residence of prisoner.	Crime.	Sentence.	Date of sentence.	Date of release.	Jail to which the prisoner is to be transferred.	Remarks.
1	2	3	4	5	6	7	8	9	10	11

Note.—When transfer is recommended on account of overcrowding Form 21 (memo. of population) should accompany this form.

Ajmer Jail Office,
Dated . *19* .

Jailor.

Superintendent.

C. J. A. 22.

Jail Manual Form No. 21

MEMO OF POPULATION TO ACCOMPANY TRANSFER ROLL OF CONVICTS WHEN TRANSFER IS RECOMMENDED ON ACCOUNT OF OVERCROWDING

Actual population on ______	Convicts.		Undertrial Prisoners.		Sick in Hospital.		Total.	Remarks.
	Male	Female.	Magistrate.	Sessions.	Undertrials.			
Capacity								

______ Jail.
The ______ 19 .

Jailor

Superintendent.

Form No. 22.

NOMINAL AND DESCRIPTIVE ROLL OF PRISONERS TRANSFERRED.

*From*________________*Jail to*________________*Jail*

*on*________________*19*___.

Serial No.	Register number.	Name of prisoner, father's name and caste.	Age.	Crime section.	Date of sentence.	Term of sentence.	Character of the prisoner and reasons for transfer.	Descriptive marks.	Details of private clothing and valuables, etc.

Jailor.

Jail Manual Form No. 23

LIST OF GOVERNMENT PROPERTY SENT WITH PRISONERS TRANSFERRED

*From*____________________*Jail to*____________________

(Two lists should be sent one will be returned to the transmitting jail duly completed.)

Name of articles	Number sent on—	Number returned on—	Remarks explaining shortage
Blankets			
Blanket Coats			
Dasuti Coats			
Dasuti Janghias			
Dasuti Caps			
Dasuti Langotas			
Tikoni			
Towel			
Lenhgas			
Kurtees			
Chadars			
Fetters			
Leather Gaiters			

N.B.—All articles should be returned within a week of the receipt of convicts

Jailor of transmitting jail

Jailor of returning jail

Jail Manual Form No. 24.

REMISSION CARD.

Number.	Class.

Name of convict——————

Sentence——————

Date of sentence——————

Transferred to ——— Jail } on ——————

	Initials of——	
	Jailor.	Supdt.
Original date of release——		
Check date——		
Final date of release——		

Received from——————Jail.

Remission earned in that Jail } days

NOTE.—1. These cards should be arranged in series according to registered numbers.

2. This card is never to pass into the hands of a convict. The receptacle in which it is kept must be securely locked.

REMISSION ACCOUNT IN DAYS.

Year 19 .	Ordy.	Spl.	Ftd.	Total.	Grand total.	Initials.	Year 19 .	Ordy.	Spl.	Ftd.	Total.	Grand total.	Initials.	Year 19 .	Ordy.	Spl.	Ftd.	Total.	Grand total.	Initials.	Space for special remarks.
Qrs.							Qrs.							Qrs.							To be filled up on release
1st . .							1st . .							1st . .							
2nd . .							2nd . .							2nd . .							Original date of Release } ——
3rd . .							3rd . .							3rd . .							
4th . .							4th . .							4th . .							
Year 19 .							Year 19 .							Year 19 .							Remission deducted } ——
Qrs.							Qrs.							Qrs.							
1st . .							1st . .							1st . .							Actual date of release } ——
2nd . .							2nd . .							2nd . .							
3rd . .							3rd . .							3rd . .							I certify that this statement of remission is correct.
4th . .							4th . .							4th . .							
Year 19 .							Year 19 .							Year 19 .							Jailor.
Qrs.							Qrs.							Qrs.							
1st . .							1st . .							1st . .							——————Jail.
2nd . .							2nd . .							2nd . .							
3rd . .							3rd . .							3rd . .							
4th . .							4th . .							4th . .							Dated——————193 .

Remission cards should be retained in the office of a Jail for a period of one year after the release or transfer of the convict to whom they relate.

जेल मैनुअल फ़ारम नम्बर २५ (ख)।

खुलासा क़ायदा रमीशन।

(१) क़ैदियों के लिये मामूली रमीशन।

(क) नेक चलनी और जेल के क़ायदों की सख़्ती से पाबन्दी करने के लिये हर महीने में २ दिन

(ख) मशक़्क़त के लिये और अपना काम पूरा करने के लिये „ २ „

कुल ४ दिन

(फ़िक़रा ५९८ जेल मैनुअल)

(२) क़ैदी अहलकारों के लिये।

क़ैदी पहरेदार	...	...	हर महीने में ५ दिन
क़ैदी नम्बरदार	...	...	„ ६ दिन
क़ैदी बरक़न्दाज़	..	...	„ ८ दिन

(जेल मैनुअल पारा ५९९)

(३) ऐसे क़ैदियों के लिये जिनको इतवार या तातील में काम करना पड़ता है जैसे खाना पकाने वाला और भंगी उनको हर तीसरे महीने में २ दिन ज़्यादा इसके रमीशन के सिवाय।

جیل مینول فارم نمبر ۲۵ (الف)

خلاصہ قواعد رمیشن

(۱) — قیدیوں کے واسطے معمولی رمیشن -

رمیشن

(الف) نیک چلنی اور جیل کے قواعد کی سختی سے پابندی کرنے کے واسطے ہر ماہ میں . . . . ۲ دن

(ب) مشقت کے واسطے اور اپنا کام روزانہ پورا کرنے کے واسطے ہر ماہ میں . . . . ۲ دن

میزان ہر ماہ میں ۴ دن

(فقرہ ۵۹۸ جیل مینول) —

(۲) — قیدی اہلکاران کے واسطے رمیشن -

قیدی پہریدار کو . . .	ہر ماہ میں .	۵ دن
قیدی نمبردار کو	ایضاً .	۶ دن
قیدی برقندار کو	ایضاً .	۸ دن

(فقرہ ۵۹۹ جیل مینول)

(۳) — ایسے قیدیوں کے جنکو اتوار یا تعطیلوں میں کام کرنا پڑتا ہے جیسے کھانا پکانے والے اور ڈھولکی ہر سہ ماہی ۲ دن علاوہ دوسرے رمیشن کے

(क़ायदा ५७१ जेल मैनुवल)

(४) हर कैदी को जिसने एक साल तक जेल में दाख़िल होने के बाद महीने की पहिली तारीख़ से या उस तारीख़ से जब कि आख़िर मरतबा उसने जेल के जुर्म करने में सज़ा पाई हो, कोई जुर्म, जेल का न किया हो अलावा दूसरे किसम के रमीशन के हर साल में १५ दिन नेक चलनी का रमीशन मिलेगा।

(नोट) इस क़ायदे की पाबन्दी के लिये अगर जेल के किसी जुर्म में कैदी को सज़ा दी गई हो तो वह सज़ा में नहीं गिनी जायगी।

(क़ायदा ५७२ जेल मैनुवल)

(५) किसी कैदी को उस महीने में मामूली रमीशन नहीं मिलेगा जिसमें वह रिहा होगा।

(क़ायदा ५७६ जेल मैनुवल)

क़ायदा इसपेसल रमीशन।

(६) हर कैदी चाहे वह मामूली रमीशन का हक़दार हो या न हो इसपेसल रमीशन नीचे लिखे ख़िदमत देने पर मिल सकता है।

(१) जेल के क़ायदे के या अदब के ख़िलाफ़ करने वाले को रोकने या गिरफ़्तार करने में मदद देने पर।

(فقرہ ۵۷۱ جیل مینول) —

(۴) هر ایک قیدي کو جس نے ایک سال تک جیل میں داخل هونے کے بعد کے مهینه کي پهلي تاریخ سے یا اوس تاریخ سے جب که آخر مرتبه اوس نے جیل کے جرم کرنے میں سزا پائي هو - کوئي جرم جیل کا نه کیا هو علاوہ دوسرے قسم کے رمیشن کے - هر سال میں پندرہ دن نیک چلني کا ریمیشن ملیگا -

(نوٹ) اس قاعدہ کي پابندي کے لئے اگر جیل کے کسي جرم میں کسي قیدي کو تنبیه کي سزا دي گئي هو تو وہ سزا میں شمار نهین کیجاویگي -

(فقرہ ۵۷۲ جیل مینول)

(۵) — کسي قیدي کو اوس مهینه میں معمولي رمیشن نهین ملیگا جسمین وہ رهائي پائیگا -

(فقرہ ۵۷۶ جیل مینول)

قواعد اسپیشل ریمیشن

(۶) هر قیدي خواہ وہ معمولي رمیشن کا حقدار هو نهو اسپیشل ریمیشن حسب ذیل خاص خدمت کي انجام دهي میں مل سکتا هی مثلاً

(۱) قواعد جیل یا ادب کے خلاف ورزي کرنے والے کے گرفتت کرنے یا روکنے میں مدد دینا

(۲) کسی دستکاری کے تعلیم دینے میں کامیابی حاصل کرنا

(۳) خاص خوبی یا بہتر ترقی کسی عمدہ کام میں دکھلانا

(۴) کسی افسر جیل کو حملہ سے بچانا

(۵) کسی بلوہ کے وقت یا آگ لگنے کے وقت یا ایسی ہی خاص ضرورت کے وقت کسی افسر جیل کی امداد کرنا

(۶) کپڑا کے استعمال کرنے میں کفایت دکھلانا

(فقرہ ۸۷۷ جیل مینول)

(۷) — اسپیشل رمیشن

(الف) سپرنٹنڈنٹ صاحب جیل دے سکتے ہیں جو کہ ایک سال میں ۳۰ دن سے زیادہ نہ ہوگا

(ب) انسپکٹر جنرل صاحب بہادر یا لوکل گورمنٹ سے مل سکتا ہے جو کہ ایک سال میں ۶۰ دن سے زیادہ نہ ہوگا

(تشریح) اس قاعدہ کے بموجب ایک سال قیدی کے تاریخ سزایابی سے شمار ہوگا اور ایک سال کا کوئی حصہ بھی پورا ایک سال شمار کیا جاویگا

(فقرہ ۸۷۸ جیل مینول) —

(२) किसी दस्तकारी के तालीम देने में कामयाबी हासिल करना।

(३) ख़ास ख़ूबी या बेहतर तरक़्क़ी किसी अच्छे काम में दिखलाना।

(४) किसी अफ़सर जेल को हमले से बचाना।

(५) किसी बलवे या आग लगने के वक़्त या ऐसी ही ख़ास ज़रूरत के वक़्त किसी अफ़सर जेल को मदद करना।

(६) कपड़े के इस्तेमाल में किफ़ायत करना।

(कायदा ८७७ जेल मैनुयल)

(७) स्पेशल रमीशन।

(क) सुपरिन्टेन्डेन्ट साहब जेल दे सकते हैं जो एक साल में ३० दिन से ज़्यादा न होगा।

(ख) इन्सपेक्टर जनरल साहब बहादुर या लोकल गवर्नमेंट से मिल सकता है जो कि एक साल में ६० दिन से ज़्यादा न होगा।

तशरीह—इस क़ायदे के मुताबिक़ एक साल क़ैद की तारीख़ सज़ायाबी से शुमार होगा और एक साल का कोई हिस्सा भी पूरा एक साल शुमार किया जावेगा।

(कायदा ८७८ जेल मैनुयल)

Jail Manual Form No. 26.

NOMINAL ROLL OF CONVICTS NOMINATED AS CONVICT OFFICERS IN THE ——— JAIL AT ———

NOTE.—Convicts imprisoned under the U. P. Excise Act or for escape (Sec. 224, I. P. C.) attempt to escape, offences relating to coin or Government stamps (Sections 231 to 233A, I. P. C.) poisoning (Sec. 328, I. P. C.) unnatural offence (Sec. 377, I. P. C.) and forgery (Sec. 463, 464, 466 to 477A, 489A, 489B, 489C and 489D, I. P. C. shall not be appointed Convict Officers (Paragraph 591 Jail Manual).

1	2	3	4	5	6	7	8			9	10			11	12	13
Serial No.	Admission register number.	Name.	Caste.	Present age.	Residence.	Crime section.	Sentence.			Date of sentence.	Portion of sentence expired including remission earned.			Office to which nominated.	Date of appointment as C. N. W. or C. O. (to be given for nominees for Convict Overseer-ship & Convict Warder-ship).	Remarks.
							Y.	M.	D.		Y.	M.	D.			

Checked with warrants, classification slips, and remission cards and found correct. No. convict recommended in this rolls belongs to any of the classes whose promotion to convict officers grade is prohibited.

No.————193 .

Dated————the————

Jailor.

Forwarded to the Inspector-General of Prisons, Ajmer-Merwara, Ajmer for favour of special sanction.

Superintendent.

RULES FOR PRISONERS SENTENCED TO SIMPLE IMPRISONMENT.

A copy of the rules in Chapter XIV of the Jail Manual shall be hung up in each barrack in which simple imprisonment convicts are confined.

A convict sentenced to simple imprisonment —

(a) Shall be permitted to wear his own clothes ;

(b) Shall not be allowed to purchase his own food ;

(c) Shall not be shaved unless he desires it or under the orders of the Medical Officer on the grounds of health ;

(d) Shall rise and retire to rest at such hours as may be prescribed by the Superintendent of the Jail ;

(e) Shall clean his own cell, barrack or yard and keep his bedding and clothing in a clean and orderly condition : Provided that, he shall not be called upon to

سزائے محض کے قیدیوں کے لئے قواعد

جیل مینول کے باب چودہ کی نقل ہر اس بارک میں جسمیں قید محض کا قیدی ہو گا لٹکائی جائیگی

قیدی جو سزائے محض میں ہو :—

(الف) اسکو اپنے کپڑے پہننے کی اجازت دیجائیگی

(ب) اسکو اپنے لئے کھانا خریدنے کی اجازت نہ دی جائیگی

(پ) اسکی حجامت نہ بنائی جائیگی جب تک وہ خود نہ خواہش کرے یا مڈیکل افسر کوئی ایسا حکم حفظان صحت کے نقطہ نظر سے نہ دیں

(ت) وہ صرف انہیں اوقات پر آرام کرسکتا ہے جو سپرنٹنڈنٹ صاحب مقرر فرماویں

(ٹ) وہ اپنی کوٹھری ـ بارک یا صحن خود صاف کریگا اور اپنا بستر و لباس صاف ستھرا اور ترتیب کے ساتھ رکھیگا بشرطیکہ وہ

कायदा महज सजा के कैदियों के लिये।

जेल मैनुवल के दफ़ा १४ की नक़ल हर उस बारिक में जिसमें क़ैद महज़ का क़ैदी होगा लटकाई जावेगी।

क़ैदी जो सज़ा महज़ में हों :—

(अ) उसको अपने कपड़े पहिनने की इजाज़त दी जावेगी।

(ब) उसको अपने लिये खाना ख़रीदने की इजाज़त न दी जावेगी।

(प) उसको हजामत न बनाई जायगी जब तक वह खुद न चाहे या मेडिकल अफ़सर कोई ऐसा हुक्म तन्दुरुस्ती के ख्याल से न दें।

(त) वह सिर्फ़ उन्हीं समयों पर आराम कर सकता है जो साहब सुपरिन्टेन्डेन्ट मुक़र्रर करें।

(थ) वह अपनी कोठरी बारिक या सहन खुद साफ़ करेगा और अपना बिस्तरा व कपड़ा साफ़ सुथरा और ठीक रखेगा। वह किसी ऐसे काम करने के लिये मजबूर न किया जायगा

perform duties of degrading or menial character unless he belongs to a class or community accustomed to perform such duties ;

(f) Shall with the approval of the Superintendent be allowed to possess and use his own books in addition to those available from the prison library.

A simple imprisonment convict who has elected to labour :—

(a) May be allowed to select the kind of labour on which he wishes to be employed ;

(b) Shall receive the diet of a labouring convict if he performs a reasonable amount of work ;

(c) Shall be eligible to receive the benefits of the remission system ;

(d) Shall be allowed to discontinue work if he so desires ;

(e) Shall not receive any remuneration for labour ;

کسي ايسے کام کے کرنے کے لئے مجبور نہ کيا جاريگا جس سے اسکي حقارت هوتي هو تاوقتيکه وہ ايسے کسي فرقه کا نہ هو يا اس قسم کے کام کا عادي نہ رها هو

(ث) سپرنٹنڈنٹ صاحب کي منظوري سے وہ علاوہ ان کتابون کے جو جيل خانه کے کتب خانه مين هون اپني کتاب بهي استعمال کرسکتا هي

اگر ايسا قيدي مشقت کرنا پسند کرے تو :—

(الف) اوسکو ايسے کام کي انتخاب کي اجازت دي جاوے جسکو وہ کرنا پسند کرے

(ب) اگر وہ کافي کام کرتا هي تو خوراك مشقت کرنے والے قيديون کے مطابق دي جائيگي

(پ) وہ رهائي کے اصول (رميشن سسٹم) سے مستفيد هونے کا مستحق هوگا

(ت) اگر وہ مشقت نهين کرنا چاهتا هي تو اسکو مشقت سے دست بردار هونے کا حق حاصل هي

(ٹ) اوسکو مشقت نہ کرنے کي حالت مين کوئي معاوضه نہ مليگا

जिससे उसकी बेइज़्ज़ती व छोटाई होती हो, उस समय तक कि वह किसी ऐसे फ़िरके का न हो या इस क़िसम के काम का आदी न रहा हो।

(स) सुपीरंटेन्डेंट साहब की मंज़ूरी से वह उन किताबों के अलावा जो जेलख़ाने के पुस्तकालय में हों अपनी किताब भी इस्तेमाल कर सकता है।

अगर ऐसा कैदी मुशक़्क़त करना पसन्द करे तो :—

(अ) उसको ऐसे काम करने की इजाज़त दी जावे जिसको वह करना चाहे।

(ब) अगर वह काफ़ी काम करता है तो खुराक मशक़्क़त करने वाले कैदियों के बराबर दी जावेगी।

(प) वह रिहाई के असूल (रमीसन सिस्टम) से फ़ायदा उठाने का हक़दार होगा।

(त) अगर वह मशक़्क़त नहीं करना चाहता है तो मशक़्क़त न करने का हक़ हासिल है।

(ट) उसको उस मशक़्क़त का कोई बदला नहीं मिलेगा।

(*f*) Shall not be required to wear jail clothing except when employed outside the jail	(ش) سوائے ایسی حالت کے جبکہ وہ جیل خانہ سے باہر کام پر لگایا جاوے اسکو جیل کا کپڑا پہنا لازمی نہیں ھی	(छ) सिवाय ऐसी हालत के जब कि वह जेलखाने से बाहर काम पर लगाया जाय उसको जेल का कपड़ा पहिनना लाज़िम नहीं है।
(*g*) Shall not be allowed to read books during working hours,	(ع) اسکو اوقات مشقت میں کتاب پڑھنے کی اجازت نہ دی جائیگی	(ज) उसको मशक़्क़त के वक़्त (दरमियान) किताब पढ़ने की इजाज़त न दी जायगी।
(*h*) Shall not be punished for neglect of work or short work or refusing to work except by alteration of the diet from the labouring to the non-labouring scale,	(غ) کام میں غفلت کرنے کی کمی یا کام سے انکار کرنے پر اسکو کوئی سزا نہ دی جائیگی سوائے اسکے کہ اسکی خوراک بجائے مشقت والے قیدیوں کے غیر مشقت والوں کے مطابق کردی جائیگی	(झ) काम में ग़फ़लत करने कम काम या काम से इनकार करने पर उसको कोई सज़ा न दी जायगी सिवाय इसके कि उसको ख़ुराक बजाय मशक़्क़त वाले कैदियों के गैर मशक़्क़त वालों के बराबर करदी जावेगी।
(*i*) Shall be eligible for promotion to the convict officer grades if he elects to labour throughout the term of his imprisonment.	(ح) وہ نمبردار بنائے جانے کا مستحق ہوگا اگر وہ پوری میعاد میں مشقت کرنے پر رضامند ہوگا	(ञ) वह नम्बरदार बनाये जाने का मुस्तहक़ होगा अगर पूरी मियाद में मशक़्क़त करने पर राज़ी होगा।

Jail Manual Form No. 28.

NOMINAL ROLL WITH ADDRESS OF RELATIVES OF FEMALE CONVICTS.

(To be sent one month before date of release.)

Name of Female Convict.	Name of relatives.	Caste.	Residence.			Sentence with date of sentence.	Date of release and name of Jail from which the Female convict will be released.
			Village.	Pargana or Thana.	District.		

No.______ Date______

Forwarded to the District Magistrate of______ with the request that the convict's relative may be informed of the date of release and directed to be present at the main gate of______ Jail, on the said date to take charge of her.

2. An acknowledgment is requested.

Superintendent.

Jail Manual Form No 29.

CONDEMNED PRISONER.

From..Jail.

Register No ....

Crime ....

Name ....

Date of sentence . ...

Caste. ....

Sentencing authority... ....

Residence......... ....

BRIEF HISTORY OF CRIME.

Particulars of appeal, etc.	Initials.	Letters, Interviews, etc.	Letters, Interviews, etc.
Copy of Judgment applied for on . . .			
Copy received . .			
Appeal sent . . .			
Date fixed for hearing appeal . . .			
Result of appeal . .			
Petition for mercy submitted to the Hon'ble the Chief Commissioner and Governor General in Council . . .			
Telegram to Government for result of petition .			
Result			
Date of execution . .			

Jail Manual Form No. 30.

RULES FOR THE CARE AND GUARDING OF CONVICTS UNDER SENTENCE OF DEATH.

Para. 350 of the Jail Manual.

The guarding of condemned convicts shall be carried out by trustworthy permanent warders of different caste and different districts from those of the convicts. Every warder shall be on duty for two hours.

The guard over a number of condemned convicts in contiguous cells, not in, shall consist of four warders under one head warder for not more than three convicts.

The warder on duty over condemned convicts shall be armed with a baton and provided with a whistle and shall patrol up and down past the front of the cells so that each convict may be brought into view at short intervals. The warder shall allow no person to go near or communicate with the convict except the superintendent, the medical officer, the jailor, the deputy jailor, the medical subordinate, the head warder on duty, visitors, jail officers on night rounds and the authorized menials of the jail under proper guard. He shall sound the alarm in all cases of emergency.

قاعدے واسطے حفاظت و نگراني ان قيديون
كي جو زير سزائے موت هين (ضمن
٣٥٠ جيل مينول)

قيديان سزائے موت كي حفاظت جيل كے اندر
والے وارڈر جو كه مستقل اور قابل اطمينان و قيدي
سے مختلف قوم و مختلف اضلاع كے هون سے
كريگے

نگراني والے وارڈرون كے اور جو ايك هيڈ وارڈر
كے ماتحت هونگے بشرطيكه تين قيدي سے زياده
نه هون

وارڈر جسكي نوكري ايسے قيديون پر هو معه
ايك ڈنڈه كے مسلح اور اوسكے پاس ايك سيٹي
هوگي اور وه كوٹهري كے سامنے قريب سے ايك
سرے سے دوسرے سرے تک گشت لگائيگا تاكه
جلد جلد هر ايك قيدي نظر كے سامنے آتا رهے
وه كسي شخص كو قيدي كے نزديک نه آنے ديگا
نه اوس سے بات كرنے ديگا علاوه سپرنٹنڈنٹ و ڈاكٹر
و جيلر و ڈپٹي جيلر و هسپتال كے ماتحت
ملازمان اور هيڈ وارڈر جسكي نوكري هو و وزيٹر
و افسران جيل جو كه رات كي گشت مين هين
اور ادنى جيل كے اجازت شده ملازمون كو مگر
واجب نگراني كے ساتهه - وه وقت ضرورت الارم
كريگا

कायदे वास्ते हिफ़ाज़त निगहबानी उन क़ैदियों के जो ज़ेर सज़ा मौत के हैं (ज़िम्न ३५० जेल मैनुअल)

हिफ़ाज़त मौत के सज़ा पाये हुये क़ैदियान की जेल के अन्दर है क़ाबिल इतमीनान मुस्तक़िल व क़ैदी के मुख़ालिफ़ मज़हब व मुख़ालिफ़ ज़िले के रहने वाले वारडरों से कराई जायगी हर एक वारडर की नौकरी तीन घन्टे के लिये होगी।

निगरानी ऐसे सज़ा पाये हुये क़ैदियों पर जोकि तीन से ज़यादा न हों चार वारडरों से कराया जावे जिन पर एक हेड वारडर होगा।

वारडर जिसकी नौकरी ऐसे सज़ा पाये हुये क़ैदी पर हो एक डन्डे से मुसल्लह होगा और उसके पास एक सीटी होगी और वह कोठरी के सामने क़रीब से एक सिरे से दूसरे सिरे तक गश्त लगायगा ताकि जल्द जल्द हर एक क़ैदी नज़र के सामने आता रहे वह किसी शख़्स को क़ैदी के नज़दीक न आने देगा न उससे बात करने देगा अलावा सुपरिन्टेन्डेन्ट व डाक्टर व जेलर व डिप्टी जेलर व अस्पताल के मातहत मुलाज़िमान और हेड वारडर जिनकी नौकरी हो व वज़ीटर व अफ़सरान जेल जो कि रात के गश्त में हैं और अदना जेल के इजाज़त शुदा मुलाज़िमों मगर वाजिब निगरानी के साथ वह वक़्त ज़रूरत अलारम करेगा।

One or more sentries as required will be on duty throughout the day. Throughout the night the whole guard shall be present *inside* the jail. Each warder of the guard will be permitted the use of his own bedding and a charpoy when off duty during the night. The charpoys shall be removed during the day.

The key of the cell in which a condemned convict is confined shall be kept by the head warder on duty and the duplicate shall be stored in the key chest at the main gate. The head warder shall, in *case of emergency,* such as an attempt *to commit* suicide enter the cell and take necessary action.

The door of the cell *in* which a condemned convict *is confined* shall not ordinarily be *opened* unless the convict has been first handcuffed. This precaution *need* not be taken if three warders and a superior officer are present.

A condemned convict *may* be permitted to occupy *the* verandah in front of his cell *for* half an hour morning and *evening but only* one such convict at a time shall be allowed to do so. During this time handcuffs should be applied and remain on the convict.

ایک یا زیادہ سنتري جیسی کہ ضرورت ہو دن میں حفاظت کرینگے تمام رات پورا گارڈ جیل کے اندر موجود رہیگا گارڈ کے ہر ایک وارڈر کو اجازت ہوگی کہ وہ اپنا بستر و ایک چارپائی جبکے اوسکی رات کی نوکري ختم ہو استعمال کرے چارپائیاں دن کو ہٹا دي جائینگي

اوس کوٹھري کی کنجی جسمیں کہ ایسا قیدي بند ہو ہیڈوارڈر جسکی نوکري ہو اوسکے پاس رہیگي اور اوسکي دوسری کنجي گیٹ پر کنجی رکھنے والے بکس میں رکھی جائیگي ہیڈوارڈر ایسی ضروري حالت میں جیسے قیدي جان دینے کي کوشش کرتا ہو کوٹھري کے اندر داخل ہوگا اور وہ ضروري کاروائی کریگا

تاوقتیکہ سزاے موت کے قیدی کو ہتکڑی نہ لگائی جائے اسکی کوٹھري کا دروازہ عام طور سے نہ کھولا جائیگا اس احتیاط کی اوسوقت ضرورت نہیں ہے جبکہ تین وارڈران اور ایک افسر بالا موجود ہوں

سزاے موت کے قیدي کو یہ اجازت ہوگی کہ وہ اپنی کوٹھري کے سامنے کا برآمدہ آدھ گھنٹہ صبح اور آدھ گھنٹہ شام استعمال میں لاے لیکن صرف ایک ہی قیدي ایک وقت میں ایسا کرسکتا ہے ایسی حالت میں قیدي کو ہتکڑي لگائي جائیگی اور وہ معہ ہتکڑي کے رہیگا

एक या ज़ियादह संत्री जैसी कि ज़रूरत हो दिन में हिफ़ाज़त करेंगे तमाम रात पूरा गारद जेल के अन्दर मौजूद रहेगा गारद के हर एक वारडर को इजाज़त होगी कि वह अपना बिछौना व एक चारपाई जब कि उसकी रात को नौकरी ख़तम हो इस्तेमाल करे चारपाइयां दिन को हटा दी जायगी।

उस कोठरी की कुंजी जिसमें कि ऐसा सज़ा पाया हुआ क़ैदी बन्द हो हैड वारडर जिसकी नौकरी हो उसके पास रहेगी और उसकी दूसरी कुंजी बड़े फाटक के कुंजी रखने वाले बक्स में रक्खी जायगी हैड वारडर ऐसी ज़रूरी हालत में जैसे कि जान देने की कोशिश करना कोठरी के अन्दर दाख़िल होगा और ज़रूरी कार्रवाई करेगा।

तावक़्तेकि क़ैदी को हथकड़ी न लगादी जाय सज़ा पाये हुए क़ैदी की कोठरी का दरवाज़ा आम तौर से न खोला जायगा इस एहतियात कि उस वक़्त ज़रूरत नहीं है जब तक कि तीन वारडरान और एक अफ़सर बाला मौजूद हों।

सज़ा पाये हुए क़ैदी को यह इजाज़त होगी कि वह अपनी कोठरी के सामने का बरामदा आध घण्टा सुबह और आध घंटा शाम इस्तेमाल में लावे लेकिन सिर्फ़ एक ही क़ैदी एक वक़्त में ऐसा कर सकता है ऐसे वक़्त में क़ैदी को हथकड़ी पहना दी जायगी और मौजूद रहेगी।

A convict sweeper or any other jail servant permitted to enter the cell of a condemned convict shall be carefully searched and kept under close observation by the head warder on duty.

A lantern shall be kept burning from sunset to sunrise in front of the grated door of every cell and shall be so placed as to throw a good light on the condemned convict.

The head warder on duty shall visit the cell occupied by a condemned convict on his rounds and at uncertain hours during the day and night and satisfy himself that the sentry is on the alert, the convict present, the cell secure and the lantern burning brightly. He shall forthwith report to the jailor any neglect on the part of the sentry or unusual or suspicious conduct of the convict.

The jailor or deputy jailor shall morning and evening carefully search the convict and examine his cell and ...tisfy himself that the convict has in ... no forbidden articles and ... and secure, and

ایک قیدي بھنگي یا کوئي دوسرا ملازم جیل جسکو کہ سزاے موت کے قیدي کي کوٹھري مین جانے کي اجازت ہو اسکي اچھي طرح سے تلاشي لے لي جائیگي اور ہیڈوارڈر جسکي نوکري ہو وہ اوسکي اچھي طرح نگراني کرتا رہیگا

ایک لالٹین شام سے صبح تک ہر ایک کوٹھري کے دروازہ کے جنگلہ کے سامنے جلتي رہیگي اور ایسے رکھي جائیگي کہ اوسکي روشني اس قیدي پر پڑے

ہیڈوارڈر جسکي نوکري ہو وہ گشت کریگا اوس کوٹھري کا جسمین کہ سزاے موت کا قیدي رہتا ہو گشت کي حالت مین بھي اور وقتاً فوقتاً دن و رات مین بھي دیکھیگا اور اطمینان کریگا کہ سنتري ہوشیاري سے ہی اور قیدي کوٹھري مین حفاظت سے موجود ہی یا نہین اور لالٹین اچھي طرح جل رہي ہی اگر سنتري کي کسي قسم کي فرو گذاشت ہو یا غیر معمولي و مُشتبہ حالت کسي کي ہو وہ رپورٹ فوراً جیلر کو کریگا

جیلر یا ڈپٹي جیلر صبح و شام قیدي کي تلاشي اچھي طرح سے لیگا اور اوسکي کوٹھري کو دیکھیگا اور اطمینان کریگا کہ قیدي کے پاس کوئي منوع شيِ تو نہین ہی اور نیز اوسکي کوٹھري

एक मुलाज़िम भंगी या कोई दूसरा मुलाज़िम जेल जिसको कि मौत की सज़ा पाये हुये क़ैदी की कोठरी में जाने की इजाज़त हो उसकी अच्छी तरह पहले तलाशी ले ली जायगी और हेड वारडर जिस को कि नौकरी हो उसकी अच्छी तरह निगरानी करता रहेगा।

एक लालटेन शाम से सुबह तक हर एक कोठरी के दरवाज़े के जंगले के सामने जलती रहेगी और इस तरह रक्खी जायगी कि काफ़ी रौशनी सज़ा पाये हुये क़ैदी पर पड़े।

हेड वारडर जिसको कि नौकरी हो गश्त करेगा उस कोठरी का जिसमें कि मौत का सज़ा पाया हुआ क़ैदी रहता हो गश्त की हालत में भी और अचंभे में भी रात और दिन में और देखेगा और इतमीनान करेगा कि संत्री होशियार है मुलज़िम मौजूद है कोठरी हिफ़ाज़त से है और लालटेन अच्छी तरह जल रही है संत्री को किसी किस्म की फ़रोगुज़ाश्त या ग़ैर मामूल या मुश्तबहा हालत क़ैदी का रिपोर्ट वह फ़ौरन जेलर को करेगा।

जेलर या डिपटी जेलर सुबह वा शाम मुलज़िम को तालाशी अच्छी तरह से लेगा और उसकी कोठरी को देखेगा और इतमीनान करेगा कि क़ैदी के पास कोई मना की हुई चीज़ तो नहीं है और यह कि उसकी

shall examine the convict's food, and *be present* when it is issued, reporting in his daily report book that he has carried out these duties.

The rules in the preceding paragraphs apply also to *female* convicts under sentence of death subject to the reservation that the duty of guarding and *searching* shall be performed by female warders and that a female convict shall not be handcuffed except when this is absolutely necessary for the safety of the convict.

Every jail officer on night rounds shall visit the cells for condemned convicts and satisfy himself that the sentry is on alert, the convict is present and the lantern is burning brightly.

Condemned convicts *shall not* be fettered except when in transit from jail to jail or when for lack of accommodation they are confined in cells not meant for the confinement of such prisoners.

مضبوط اور محفوظ ہی کہ نہیں اور وہ قیدیوں کے کھانے کو بہی ملاحظہ کریگا جب کہ کھانا دیا جاوے اسوقت موجود رہیگا اور اپنی روزانہ کی رپورٹ کی کتاب میں دکھائیگا کہ اوس نے ان فرائض کو بخوبی انجام دیا

اوپر دئے ہوئے قاعدونکا اطلاق یا عمل عورت قیدی پر جسکو سزائے موت دی گئی ہو صرف اسقدر فرق سے ہوگا کہ اوسکی حفاظت اور تلاشی عورت وارڈروں سے کرائی جائیگی اور یہ کہ عورت قیدی کو ہتکڑی نہ لگائی جائیگی صرف اوس حالت میں جب کہ مجرمہ کی حفاظت کیلئے نہایت ضروری ہو

ہر ایک افسر جیل جو کہ رات کو گشت میں ہو وہ قیدیاں سزائے موت کی کوٹھری کو دیکھیگا اور اپنا اطمینان کریگا کہ سنتری ٹھیک نگرانی کرتا ہی اور قیدی موجود ہی اور لالٹین تیز جل رہی ہے

ان قیدیوں کو بیڑیاں نہ دیجائینگی الا ایک جیل سے دوسری جیل کی جانیکی حالت میں یا جگہ کی کمی کی وجہ سے وہ ایسے کوٹھڑیوں میں بند کئے جائیں جو ان قیدیوں کے لئے نہ ہوں

कोठरी मजबूत और महफूज है कैदियों के खाने का मुआइना करेगा और जब कि खाना दिया जाये उस वक्त मौजूद रहेगा और अपनी रोजाना की रिपोर्ट की किताब में दिखलायगा कि उसने इन फ़राइज़ को अदा किया।

ऊपर दिये हुए कायदों का इतलाक या अमल औरत मुलजिमा जिसको सज़ा मौत दी गई हो सिर्फ इस कदर फर्क से होगा कि हिफाज़त और तलाशी औरत वारडरों से कराई जायगी और यह कि औरत मुलजिमा को हथकड़ी न लगाई जायगी सिर्फ उस हालत में जब कि मुलजिमा को हिफाज़त के लिये निहायत जरूरी है।

हर एक अफसर जेल जो कि रात को गश्त में हो वह मौत की सज़ा पाये हुये मुलजिमान की कोठरी को देखेगा और अपना इतमीनान करेगा कि संत्री पहरे पर है और मुलजिम मौजूद है और लालटेन तेज जल रही है।

सज़ा पाये हुये कैदियों को बेड़ियां न दी जायंगी अलावा एक जेल से दूसरी जेल में जाने की हालत में या जब कि जगह की कमी की वजह से वह ऐसी कोठरी में बन्द किये जायें जो ऐसे कैदियों के लिये न हों।

Jail Form No. 31.

UNDER-TRIAL PRISONER'S TICKETS.

Name		Register No.
Village	Thana	Zilla
Charged with (crime)		Section
Caste	Age	Law
Health on admission (whether protected against small-pox, etc.)		Weight

Authority issuing order of remand.	Previous conviction, if any.

Dates fixed for appearance.	Court before which to appear.	Dates fixed for appearance.	Court before which to appear.
1.		15.	
2.		16.	
3.		17.	
4.		18.	
5.		19.	
6.		20.	
7.		21.	
8.		22.	
9.		23.	
10.		24.	
11.		25.	
12.		26.	
13.		27.	
14.		28.	

Dates	ENTRIES	Entering Officer

Interviews	

Jail Clothing.	Cup	Tasla	B Coat.	Blanket.	Bedding	Langot.	Coat.	Cap.	Janghia

Letters.	
Sent.	
Received.	

Weighment.	
Date	
Weight.	
Initials.	

Jail Form No. 32.

RULES FOR DIET AND OTHER PRIVILEGES OF UNDER-TRIAL PRISONERS.

Every under-trial prisoner shall, on admission to jail:—

(a) be required to wash himself and his clothing thoroughly;

(b) be supplied with a cup, plate and bedding, if necessary; if the prisoner is destitute or has insufficient clothes, the Superintendent shall issue from the jail store such clothes as may be necessary;

(c) be provided with an "Under-trial's ticket" in the prescribed form.

Every under-trial prisoner shall be permitted to purchase or receive from private sources food, clothing, bedding or other necessaries subject to the following restrictions:

(a) Such articles shall be examined by the jailor before being introduced into the jail.

(b) Tobacco, spirituous liquors and intoxicating drugs are prohibited, unless prescribed by the

جیل مینول فارم نمبر ۳۲

قواعد براے ملزمان زیر حراست - غذا و دیگر رعایتون کے متعلق

هر حوالاتي جيلخانه مين داخل هونے پر:—

(الف) غسل کریگا اور اپنے کپڑے پورے طور سے دهوئیگا

(ب) ایک پیاله - پلیٹ اور بستر اگر ضرورت هوگي تو پائیگا اگر ایسے قیدي کے پاس ناکافي لباس وغیرہ هو تو سپرنٹنڈنٹ صاحب جیلخانه سے ایسے کپڑے عطا فرمائینگے جو اسکے لئے ضروري هو

(پ) منظور شدہ فارم پر جو حوالاتي ٹکٹ هین وہ انکو دیا جائیگا

(ت) هر حوالاتي کو مندرجه ذیل امور کي پابندي کرتے هوئے اجازت هی که وہ کهانے کي چیز - لباس - بستر یا دیگر ضروري اشیاء خرید سکتا هی یا اپنے نج کے ذرائع سے حاصل کر سکتا هی

(۱) ایسی چیزین قبل اس کے که داخل کیجائین جیلر اون کا ملاحظه کریگا

(۲) تمباکو - شراب یا دوسري منشي چیزون کي سخت ممانعت هی تاوقتیکه

जेल मैनुवल फ़ारम नम्बर ३२

कायदा मुलाज़िमान ज़ेर हिरासत खाना व दीगर रिआयतों के मुतलिक।

हर एक हवालाती जेल खाने में दाख़िल होने पर।

(अ) नहावेगा और अपने कपड़े धोयेगा।

(ब) एक प्याला एक थाली और बिछौना अगर ज़रूरत होगी तो पावेगा अगर ऐसे कैदी के पास कपड़े कम हैं तो सुपरिन्टेन्डेन्ट साहब जेलख़ाना से ऐसे कपड़े मिलेंगे जो उसके लिये ज़रूरी हों।

(स) मंज़ूर हुए फ़ारम पर जो हवालाती टिकट है वह दिया जावेगा।

(द) हर हवालाती को नीचे लिखे हुये कामों की पाबन्दी करना होगा इजाज़त है कि वह खाने की चीज़ कपड़ा बिस्तर व दूसरी ज़रूरी चीज़ें ख़रीद सकता है या अपने निज के ज़रिये से हासिल कर सकता है।

(१) ऐसी चीज़ें कब्ल इसकी दाख़िल की जांय जेलर उनको देखेगा।

(२) तम्बाकू शराब या दूसरी नशीली चीज़ों की ममानी है जब तक कि मेडिकल अफ़सर

अपने खानगी वसीले से इजाज़त

Medical Officer on medical grounds.

(c) All purchases shall be made by the jailor under the orders of the Superintendent.

No part of any food, clothing, bedding or other necessaries belonging to an under-trial prisoner shall be given, hired or sold to any other prisoner and any prisoner transgressing this rule shall lose the privilege of purchasing food or receiving it from private sources for such time as the Superintendent thinks proper.

میڈیکل افسر طبی نقطہ نظر سے اسکی اجازت نہ دے

(۳) جیلر صاحب بلطاوی سپرنٹنڈنٹ صاحب تمام چیزوں کی خریداری کرینگے کوئی حوالاتی کھانا - کپڑا - بستر یا اور کوئی ضروری چیز کسی دوسرے قیدی کے ہاتھ نہ فروخت کرسکتا ہی نہ کرایہ وغیرہ پر دیسکتا ہی اور جو شخص خلاف‌ورزی کریگا اوسکو باہر سے چیزیں خریدنے یا کسی کے ذریعہ سے وصول کرنے کی تمام رعایتیں موقوف کردی جائینگی اور اوسوقت تک بند رہینگی جب تک سپرنٹنڈنٹ صاحب مناسب خیال کرینگے

अपने डाक्टरी वजूहों से इजाजत न दे।

(३) जेलर सुपरिन्टेन्डेन्ट साहब से मंजूरी लेकर तमाम चीजें खरीदेंगे कोई हवालाती खाना कपड़ा बिस्तर या और कोई जरूरी चीज किसी दूसरे कैदी के हाथ न बेच सकता है और न किराये पर दे सकता है जो आदमी खिलाफ कायदे के काम करेगा उसको बाहर से चीजें मोल लेने या किसी के जरिये से वसूल करने की तमाम रियायतें बन्द करदी जावेंगी और उस वक्त तक बन्द रहेंगी जब तक सुपरिन्टेन्डेन्ट साहब मुनासिब ख्याल करें।

An under-trial prisoner:—

(a) shall receive the non-labouring diet of the jail as prescribed in Chapter Dietary;

(b) may be permitted to cook his food;

(c) shall not be allowed to crop his hair; to have or in any way to alter his appearance so as to make it difficult to recognize him. When the Medical Officer ... it necessary the hair

ہر حوالاتی —

(۱) مشقت نہ کرنے والے قیدیوں کے مطابق خوراک پائیگا جیسا کہ جیل مینول کے باب خوراک میں مذکور ہی

(۲) اپنا کھانا پکا سکتا ہی

(۳) حوالاتیوں کو دل کٹوانے کی اجازت نہ دی جائیگی نہ اونکو حجامت بنوانے یا کوئی ایسا طریقہ برتنے کی جس سے اوسکی شناخت میں فرق آجائے یا جس سے اوسکی شناخت مشکل ہوجائے اوسوقت اجازت دیجائیگی

हर हवालाती :—

(१) मिहनत न करने वाले कैदियों की तरह खुराक पावेगा जैसा कि जेल मैनुअल के खुराक बाब में लिखा है।

(२) अपना खाना पका सकता है।

(३) हवालातियों को बाल कटाने की इजाजत न दी जावेगी न उनको हजामत बनवाने या कोई ऐसा तरीका बरतने की जिससे उसको शक्ल व सूरत में फर्क आजाय जिससे उसकी पहिचान मुश्किल हो जाय उस वक्त तक

of an under-trial prisoner may be cut, but shall not be cut shorter than is necessary for purpose of health and cleanliness. Prisoners who have been more than a month in jail may, if they so desire have their hair cut to the length it was at the time of their admissions;

(d) shall not be required to labour. He shall be required to keep himself and his clothing and bedding clean, and may be required to keep the ward, cell or other compartment occupied by him clean if accustomed to do similar labour in his own house. No work of a degrading character shall be exacted from an under-trial prisoner. Such work may be performed for the under-trial ward by convicts, in charge of a jail officer, who shall be responsible that they do not communicate with the under-trial prisoners; under paragraph 381 (3) (e);

(e) shall, with the approval of the Superintendent, be allowed to possess and use his own books, in addition to those available

جبکہ میڈیکل افسر صفائي یا صحت کے خیال کے بال کٹوانا ضروري تصور کریں تو اوس سے زیادہ نہ کاٹے جائیں جیسا کہ ضروري ہو وہ حوالاتي جو ایک ماہ سے زیادہ حراست میں رہے ہوں اگر چاہیں تو اپنے بال کٹوا سکتے ہیں جیسا کہ اون کے داخلہ کے وقت تھے

(۴) حوالاتي کو مشقت کرنے پر مجبور نہ کیا جائیگا اوسکو اپني اور اپنے لباس و بستر کي صفائي ضروري ہوگي اور اگر وہ اپنے گھر پر ایسے کام کا عادي رہا ہو تو اوسکو اپنا وارڈ بارك یا اور اوس کے متعلق کمرے وغیرہ کي صفائي کرنا ہوگي کسي حوالاتي سے ایسا کام نہ لیا جائیگا جس سے اوسکي تحقیر یا ذلت ہوتي ہو ایسے کام ایک ملازم جیل کے ماتحتي میں دوسرے قیدي کرینگے اور ملازم جیل اس کا ذمہدار ہوگا کہ وہ قیدي کسی حوالاتي سے کوئي گفتگو تو نہین کرتا جیل مینول کي دفعہ (ت) (۳) ۳۸۱

(۵) علاوہ جیلخانہ کے کتب خانہ کے کتابون کے وہ بمنظوري سپرنٹنڈنٹ صاحب دوسري کتابین بھي رکھہ سکتا ھے

कि मेडिकल अफ़सर सफाई या तन्दुरुस्ती के ख्याल से बाल कटवाना ज़रूरी समझें तो इससे ज्यादा न काटे जावेंगे जैसा कि ज़रूरी हो वह हवालाती जो एक माह से ज़ियादा हिरासत में रहे हों अगर चाहें तो अपने बाल कटवा सकते हैं जितने उनकी दाखिले के वक़्त थे।

(४) हवालाती को मिहनत करने को मजबूर न किया जावेगा उसको अपनी व अपने कपड़े व बिस्तर की सफ़ाई ज़रूरी होगी और अगर वह अपने घर पर ऐसे काम को आदी रहा हो तो उसको अपना वार्ड बारक या और उसके मुतालिक कमरे वगैरह की सफाई करना होगी किसी हवालाती से ऐसा काम न लिया जायगा जिससे उसकी तहकीर व ज़िल्लत होती हो ऐसे काम एक ऐसे मुलाज़िम जेल की मातहती में दूसरे केदी करेंगे और मुलाज़िम जेल उसका ज़िम्मेदार होगा कि वह केदी किसी हवालाती से गुफ़्गू नहीं करता जेल मेनुवल को दफ़ा ३८१ (३) (अ)।

(५) अलावा जेलखाने की पुस्तकालय की किताबों के वह मंजूरी सुपरिन्टेन्डेन्ट साहब दूसरी किताबें भी रख सकता है लेकिन अखबारात देखने की इजाजत न होगी।

from the prison library. News papers shall not be allowed.

(6) An intramural warder shall be incharge of the under-trial ward or enclosure and shall be present from unlocking in the morning until locking up for the night.

(7) A convict officer shall at all times, both day and night, be on duty in the under-trial ward. At night a convict overseer and four convict night watchmen shall be on duty in each barrack occupied by male under-trial prisoners. The convict officers shall be specially selected by the Superintendent, who will satisfy himself from their antecedent that they are not likely to corrupt the under-trial prisoners. The selection will be strictly limited to prisoners in jail for minor offences.

لیکن اخبارات دیکھنے کی اجازت نہ ہوگی

(۶) حوالاتیوں کا وارڈ ایک سپاہی (انٹرا میورل وارڈر) کے چارج میں رہیگا جو صبح کھلنے کے وقت سے لیکر شام کو بند ہونے تک موجود رہیگا

(۷) ایک قیدی نمبردار ہر وقت - رات و دن ملزمان زیر حراست کے وارڈ میں موجود رہیگا رات کے وقت ایک قیدی نمبردار اور چار قیدی پہرے ہر بارک میں جسمیں مرد ملزمان زیر حراست ہوں رہینگے غیر قیدی کا انتخاب خاص احتیاط کے ساتھ صاحب سپرنٹنڈنٹ فرمائیں اور اس انتخاب کے موقع پر اس بات کا خاص طور سے لحاظ رکھا جائے کہ ایسے قیدی کے گزشتہ واقعات و حالات سے اس بات کا پتہ چلتا ہو کہ وہ ایسے ملزمان کو بہکانے کا باعث نہ ہوگا اور سوائے معمولی جیل خانہ کی سزاؤں کے کوئی بڑی سزا اس کو نہ دیگئی ہو

दूसरी किताबें भी रख सकता है लेकिन अखबारात देखने की इजाज़त न होगी।

(६) हवालातियों का वार्ड एक सिपाही (इन्ट्रामूरल वार्डर) के चार्ज में रहेगा जो सुबह खुलने के वक्त से लेकर शाम को बन्द होने तक मौजूद रहेगा।

(७) एक क़ैदी नम्बरदार हरवक्त रात व दिन मुलज़िमान ज़ेर हिरासत के वार्ड में मौजूद रहेगा रात के वक्त एक क़ैदी नम्बरदार और चार क़ैदी पहरेदार हर बारक जिसमें मर्द मुलज़िमान ज़ेर हिरासत हों रहेंगे ग़ैर क़ैदी का इन्तखाब ख़ास एहतियात के साथ साहब सुपरिन्टेन्डेन्ट फरमायें और इस इन्तखाब के मौके पर इस बात का ख़ास तौर से लिहाज़ रक्खा जाय कि ऐसे क़ैदी के गुज़िश्ता वाक़यात व हालात से इस बात का पता चलता हो कि यह ऐसे मुलज़िमान को बहकाने का कारण न होगा और सिवाय मामूली जेलख़ाने की सज़ाओं के कोई बड़ी सज़ा उनको न दी गई हो।

(b) The jailor shall see that the following routine is observed by the under-trial prisoners :—

	From 1st Oct. to 31st March.	From 1st April to 30th Sept.
	After unlocking up to	After unlocking up to
To visit the latrine in batches	7 A.M. . .	6 A.M.
To be on parade in the enclosure	7 to 9 A.M. .	6 to 8 A.M.
To be locked up in their barracks . .	9 to 10 A.M. .	8 to 10 A.M
To bathe and take their mid-day meals .	10 to 11 A.M. .	10 to 11 A.M.
To be locked up in their barracks . .	11 A.M. to 3 P.M	11 A.M. to 4 P.M.
To take exercise, have evening meal and be searched and looked up .	3 P.M. to locking up . .	4 P.M. to locking up.

(c) Under-trial prisoners shall not be subjected to more restraint than is necessary for their safe custody, the maintenance of discipline and the enforcement of jail rules.

(٨) جیلر صاحب کو یہ دیکھنا چاہئے کہ مندرجہ ذیل امور کی پابندی ملزمان زیر حراست کرتے ہیں یا نہیں

	یکم اکتوبر لغایت ۳۱ مارچ	یکم اپریل لغایت ۳۰ ستمبر
پاپخانہ کے لئے تھوڑی تھوڑی تعداد میں جائینگے	جیل کھلنے کے وقت سے ۷ بجے تک	جیل کھلنے کے وقت سے ۹ بجے تک
احاطہ میں پریٹ پر حاضری	۷ بجے صبح سے ۹ بجے تک	٦ بجے صبح سے ۸ بجے تک
اپنے بارک میں بند کئے جائینگے	۹ بجے سے ۱۰ بجے دن تک	۸ بجے سے ۱۰ بجے دن تک
غسل اور دوپہر کا کھانا	۱۰ بجے سے ۱۱ بجے دن تک	۱۰ بجے سے ۱۱ بجے دن تک
بارک بندی (دوپہر کے وقت)	۱۱ بجے سے ۳ بجے دن تک	۱۱ بجے سے ۳ بجے دن تک
ورزش و شام کا کھانا - تلاشی اوربارک بندی (وقت شام)	۳ بجے سے اور بند ہونے کے وقت تک	۴ بجے سے اور بند ہونے کے وقت تک

(८) जेलर साहब को यह देखना चाहिये कि नीचे लिखे हुए कामों की पाबन्दी मुलज़िमान ज़ेर हिरासत करते हैं या नहीं।

	पहली अक्तूबर से ३१ मार्च तक	पहिली अप्रैल से ३० सितम्बर तक
पाखाने के लिये बारी २ तायदाद में जायेंगी	जेल खुलने के वक्त से, ७ बजे तक।	जेल खुलने के वक्त से ६ बजे तक।
अहाता में परेड पर हाज़िरी।	सात बजे सुबह से ९ बजे तक।	६ बजे सुबह से ८ बजे तक।
अपनी बारक में बन्द किये जायेंगे।	९ बजे से १० बजे तक सुबह का	८ बजे से १० बजे तक सुबह।
नहाना और दोपहर का खाना	१० बजे से ११ बजे तक सुबह की	१० बजे से ११ बजे तक सुबह की
बारक बन्दी (दोपहर के वक्त)	११ बजे से ३ बजे तक।	११ बजे से ४ बजे तक।
कसरत और शाम का खाना तलाशी और बारक बन्दी (शाम)।	तीन बजे से और बन्द होने के वक्त तक।	चार बजे से और बन्द होने के वक्त तक।

... दीवानी।

Jail Manual Form No. 33.

ABSTRACT OF RULES REGARDING CIVIL PRISONERS.

Civil prisoners *may* be permitted to purchase or receive from private sources food, clothing, bedding or other necessaries, subject *to* the *following* restrictions :—

(*a*) Such articles shall be examined by the Jailor or other Prison officer before being introduced into the jail.

(*b*) Food cooked outside the jail shall be allowed only for such prisoners as the Superintendent, having regard to their *former* habits or social position, may authorize to receive it.

(*c*) Spirituous liquors *and* intoxicating drugs are prohibited unless prescribed by the medical officer on medical grounds. The use of tobacco is permitted.

(*d*) All purchases for any civil prisoner shall be made by or under the orders of Superintendent.

خلاصہ قواعد قیدیان دیوانی

(۱) — قیدیان دیوانی کو اجازت دیجا سکتی ہی کہ وہ حسب شرائط ذیل سرکاری یا نجی کے ذریعہ سے اپنی غذا - پوشاک - بستر یا دوسری ضروری اشیاء خرید سکیں یا منگا سکیں

(ب) ایسی چیزوں کا معائنہ جیل میں آنے سے پہلے جیلر صاحب یا کوئی دوسرے افسر جیل کے کرینگے

(۲) — صاحب سپرنٹنڈنٹ بہادر ایسے قیدیان کو انکی غذا مہیا کرنے کے واسطے جو جیلخانہ سے باہر طیار کی گئی ہو اجازت دیتے وقت ان کی عادات سابقہ اور حیثیت کا خیال رکھیں

(س) — شراب اور منشی اشیاء کا اوس وقت تک کہ میڈیکل افسر صحت کی وجہ پر نہ تجویز کریں استعمال کرنا منع ہی تمباکو استعمال کرانے کی اجازت ہی

खुलासा क़वायद क़ैदियान दीवानी।

(१)—क़ैदियान दीवानी को इजाज़त दी जा सकती है कि वह नीचे लिखे हुये दस्तूरों पर सरकारी या निज के ज़रिये से अपनी ग़िज़ा पोशाक बिछौना या दूसरी चीज़ें ख़रीद सकें या मंगा सकें।

(ब)—ऐसी चीज़ों का मुआयना जेलमें आने से पहिले जेलर साहब या कोई दूसरे जेल के अफ़सर करेंगे।

(२)—साहब सुपरिन्टेन्डेन्ट बहादुर ऐसे क़ैदियों को अपना खाना हासिल करने के वास्ते जो जेलखाना से बाहर तैयार किया गया हो इजाज़त देते वक़्त उन की पहिली आदत हैसियत का ख़्याल रक्खेंगे।

(स)—शराब नशीली चीज़ों का उस वक़्त तक कि मेडिकल अफ़सर सेहत की वजह पर न तजवीज़ करें इस्तेमाल मना है तम्बाकू इस्तेमाल करने की इजाज़त है।

Every civil prisoner not provided with sufficient clothing and bedding shall be supplied by the Superintendent with such clothing and bedding as may be necessary.

A civil prisoner may with the Superintendent's permission work and follow any trade or profession. He shall keep the room he uses or occupies in a clean or orderly state. He shall be encouraged to work and, if he works on a trade, be allowed to receive his earnings, subject to such deductions as the Superintendent may consider necessary for the use of prison tools.

Civil prisoners are allowed to cook their own food :—

When a civil prisoner is supplied with articles of rations from the jail store room or with cooked diet from the jail kitchen, the cost of such articles of ration or diet shall be recovered from his subsistence allowance.

هر ایك دیواني کے قیدي کو جس کے پاس کافي پوشاک اور بستر نہو تو صاحب سپرنٹنڈنٹ بہادر جیل اوس کو پوشاک اور بستر حسب ضرورت مہیا فرماویںگے

هر ایک دیواني قیدي صاحب سپرنٹنڈنٹ بہادر جیل کي اجازت سے کام کرسکتا هے اور کوئي تجارت یا پیشه کرسکتا هی

وہ اس جگه کو جو اوس کے استعمال مین هوگی صاف اور باقاعده رکهیگا - اس کو کام کرنے جرأت دلائي جاویگي - اگر وہ کسي پیشه پر کام کریگا اوس کو اجرت دیجاویگی - شرط یه هی که اس اُجرت مین سے جیل کے هتهیار اور روزانه کے استعمال کي اُجرت منہا کر دي جاویگي جیسا که سپرنٹنڈنٹ صاحب بہادر جیل مناسب خیال فرماوین

قیدیان دیواني اپني غذا خود پکائینگے :—

جب کسي دیواني کے قیدي کو اشیاء خوراك جیل کي گودام سے دي جاویگي تو ایسے اشیاء خوراك یا غذا کي قیمت اوسکي مقررہ قیمت خوراك سے منہا کرلي جاویگي

हर एक दीवानी कैदी को जिसके पास काफ़ी वरदी और बिछौना न हो साहब सुपीरिन्टेन्डेन्ट बहादुर जेल उसकी जरूरत के मुताबिक़ उसको वरदी और बिछौना देंगे।

हर एक दीवानी कैदी साहब सुपीरिन्टेन्डेन्ट बहादुर जेल को इजाज़त से काम कर सकता है और कोई तिजारत या पेशा कर सकता है वह उस जगह को जो उसके इस्तेमाल में होगी साफ़ और बाक़ायदा रक्खेगा उसको काम करने की हिम्मत दिलाई जावेगी अगर वह किसी पेशा पर काम करेगा तो उसको मज़दूरी दी जावेगी और इसी मज़दूरी से जेल के हथियार और औज़ार के इस्तेमाल की मज़दूरी ज़रूरी कम करली जावेगी जितना कि सुपीरिन्टेन्डेन्ट साहब बहादुर समझें।

कैदियान दीवानी अपना खाना खद पकावेंगे :—

जब किसी दीवानी कैदी को खाने की चीज़ें जेल की गोदाम से दी जावेंगी तो ऐसी खाने वाली चीज़ों की क़ीमत उसकी क़ीमत ख़ूराक से कम करली जावेगी।

Civil prisoners shall be allowed to see their relatives, friends and legal advisers between 7 A. M. and 2 P. M. in the interview room at the maingate on any days except Sundays and prison holidays.

There shall be three grades of civil Prisoners :—

First grade.—All commissioned and gazetted officers of Government, and all other persons whose ordinary mode of living conforms to a similar standard.

Second grade.—All officers of Government other than commissioned and gazetted officers whose salary is not less than Rs. 50 a month, and all other persons whose mode of living conforms to a similar standard.

Third grade.—All other persons.

The following scales are prescribed for each grade :—

Diet.

First grade	..	..	Two rupees per day.
Second grade	..	..	One rupee per day.
Third grade	..	..	Six annas per day.

قیدیاں دیوانی کو اجازت دی جاویگی کہ وہ اپنے رشتہداروں - دوستوں اور قانونی مشیرکاروں کو درمیان ۷ بجے صبح اور ۲ بجے دن کے جیل کے پھاٹک پر ملاقی کے کمرے میں کسی دن بجز اتوار اور جیلخانہ کی تعطیلوں کے دیکھ سکتا هی

تین درجہ قیدیاں دیوانی کے هونگے :—

درجہ اول — جملہ کمیشن افسراں اور گزیٹڈ افسراں اور جملہ دیگر اشخاص جن کا معمولی طرز رهائش اس کا ایسا هو

درجہ دوم — جملہ افسراں سرکاری علاوہ کمیشن اور گزیٹڈ افسراں کے جنکی تنخواہ پچاس روپیہ ماهوار سے کم نہو - اور جملہ دیگر اشخاص جن کا معمولی طرز رهائش ان کا ایسا هو

درجہ سوم — جملہ دیگر اشخاص

قواعد ذیل هر ایک درجہ کے واسطے مقرر کئے جاتے هیں :—

خوراک

درجہ اول	.	.	دو روپیہ روزانہ
درجہ دوم	.	.	ایک روپیہ روزانہ
درجہ سوم	.	.	چھ آنہ روزانہ

कैदियान दीवानी को इजाजत दी जावेगी कि वह अपने रिश्तेदारों दोस्तों और कानूनी मुशीरकारों को दरमियान सात बजे सुबह और दो बजे दिन के फाटक पर मिलाई के कमरे में किसी दिन सिवा इतवार और जेलखाना की तातीलों के देख सकते हैं।

कैदियान दीवानी के तीन दरजे होंगे :—

दर्जा अव्वल—जुमला कमीशन अफ़सरान और गजटेड अफ़सरान और जुमला दीगर लोग जिनका मामूली रहने का तरीका उनका ऐसा हो।

दरजा दोयम—जुमला अफ़सरान सरकारी, अलावा गजटेड और कमीशन अफ़सरान के जिनकी तनख्वाह पचास रुपया माहवारी से कम न हो और जुमला दीगर लोग जिनका रहने का तरीका उनका ऐसा हो।

दर्जा सोयम—जुमला दीगर लोग

नीचे लिखे हुये कायदे हर एक दर्जा के वास्ते मुकर्रर किये जाते हैं :—

खूराक

दर्जा अव्वल	..	दो रुपये रोजाना
दर्जा दोयम	...	एक रुपया रोजाना
दर्जा सोयम	...	छे आना रोजाना

CLOTHING.

	Summer.	Winter.
	Rs.	Rs.
First grade . . .	64	80
Second grade . . .	32	40
Third grade . . .	16	25

The Superintendent shall decide what articles of clothing shall be supplied, taking into consideration the clothing already in possession of the judgment-debtor and his actual requirements.

پوشاک

	ایام گرما	ایام سرما
درجه اول .	٦٤ روپیه	٨٠ روپیه
درجه دویم .	٣٢ روپیه	٤٠ روپیه
درجه سویم .	١٦ روپیه	٢٥ روپیه

سپرنٹنڈنٹ بہادر جیل طے کرینگے کہ کون کون اشیاء پوشاک مہیا کی جاوین جو پوشاک کہ مدیون ڈگری کے پاس ہونگی اور جس جس چیز کی ضرورت ہو لحاظ کرینگے

पोशाक

	गर्मी	सर्दी
दर्जा अव्वल	६४ रु०	८० रु०
,, दोयम	३२ रु०	४० रु०
,, सोयम	१६ रु०	२५ रु०

सुपीरिन्टेन्डेन्ट बहादुर जेल ते करेंगे कि कौन कौन से कपड़े दिये जावें जो कपड़े कि मदयून डिगरी के पास होंगी और जिस जिस चीज़ की ज़रूरत हो लिहाज़ करेंगे।

Jail Form No 34

MEDICAL HISTORY SHEET.

APPENDIX L

Revised form of medical history sheet of lunatics.

N B—The ultimate responsibility for the preparation of this form [illegible] officer who must see that the requisite information is supplied by the [illegible] Medical Officer without undue delay

Questions to be answered upon information supplied by the Police alone.

1 Name of patient in full and caste or race.

2 Name of patient s father

3 Married or single or widowed

4 Condition of life and previous occupation (if any).

5 Religion

6 Place of birth and recent place of abode

7 Whether homeless or living with relatives

8. Whether any member of patient s family has been or is [illegible]

9 Whether the attack is the first attack of insanity or not.

10 Age (if known) at onset of first attack.

11 Previous history and habits and facts indicating insanity

12 Duration and nature of any previous attack.

13 Supposed cause of

14 Duration of existing attack.

Questions to be answered by the Medical Officer [illegible]

1 Sex and age of patient.

2 Marks whereby the patient may be identified.

3 State of bodily health.

4 Symptoms exhibited.

5. Whether subject to epilepsy or any other disease.

6 Whether suicidal.

7 Whether dangerous to others.

APPENDIX II

(*Vide* Rule 4 (2))

Certificates of fitness for transfer and condition of health in the case of lunatics sent to Asylum.

Station Ajmer

Dated the .. 1936

Certified that $\frac{\text{original lunatic}}{\text{the lunatic}}$ (name) ..

is in sufficiently good health and in a fit state to travel from (Name of the station) to Mental Hospital, Agra.

Medical Officer

l Manual Form No. 35.

DIET SCALE FOR PRISONERS.

Class of Diet.	Flour (seenote).	Parched Gram.	Vegetables.	Oil.	Salt.	Chillies.	Turmeric.	Dal.	Fuel.	Coriander.	Anti-Scorbutics.
	Ch.	Ch.	Ch.	Ch.	Ch.	Ch.	Ch.	Ch.			
I For labouring Convicts in Class "C".	12	2	4	4·25	2·5	1·25	1·50	1¼	6 Ch.	1·25	From April to October a daily ration of one of the following anti-scorbutics to all classes:— Ch. Lime Juice . . 1·4 Amchur . . . 1·12 Tamarind pulp (free from husk). 1·5
II All Under-trial prisoners and all non-labouring convicts.	10	2	4	4·25	2·5	1·25	1·50	1¼		1·25	

Jail Manual Form No. 35.

DIET SCALE FOR SICK PRISONERS.

Diet.	Wheat Atta.	Rice.	Dal.	Milk.	Sago.	Sugar.	Ghee.	Vegetable	Oil.	Spices.	Turmeric.	Salt.	Fuel.	Antiscorbutics.
	Ch.	Ch.	Ch.	Srs.	Ch.	Ch.	Ch.	Ch.	Ch.	Ch.	Ch.	Ch.	Ch.	
I. Milk . . .	..	..	..	as required.	..	as required.	..	..	..	..	..	..	..	From April to October.
II. Milk and Sago .	..	..	..	1	2	1	..	..	..	..	..	..	..	A daily ration of one of the following antiscorbutics to patients receiving diets IV and V.
III. Milk and Rice .	..	4	..	1	..	1	..	..	..	..	..	..	..	
IV. Rice and Dal .	..	6	2	..	..	..	1/8	3	..	1/10	..	2/5	..	Lime Juice 1/4 Ch. Amchur 1/12 ,, Coriander 1/50 ,, Tamarind pulp 1/6 ,, (Free from husk).
V. Wheat . .	10	..	1½	..	..	..	1/8	3	..	1/10	..	2/5	Firewood 8 chs.	

N. B.—Extras as ordered by the Medical Officer.

Jail Manual Form No. 37.

To

THE SUPERINTENDENT,

CENTRAL JAIL,

AJMER.

SIR,

I..................................son of.. ....

caste..................................of...

wish to see my relative..

s/o.................................caste... ....

at present in your Jail as Undertrial/Civil/Convict, which please allow.

AJMER. Lt. T. Imp : of

The *193* . ...

Jail Manual Form No. 33.
Book of 100 leaves.

REQUISITION FOR PRISONERS REQUIRED IN OFFICE

To The officer in charge of the ____________________

Please allow prisoner No ____________________

Name ____________________

to be brought down to office for orders.

Clerk or Dy Jailor

Jailor.

Date *193* .

REQUISITION FOR PRISONERS REQUIRED IN OFFICE.

To The officer in charge of the ____________________

Please allow prisoner No ____________________

Name ____________________

to be brought down to office for orders

Clerk or Dy Jailor.

Jailor.

Date *193* .

Jail Manual Form No. 39.

BARRACK LIST.

Circle.................. *Barrack*............... *Month*.......................193 .

Serial number.	Admission register No.	Name.	Date.																															Remarks.
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
		Total ordinary prisoners .																																
		Total number of dangerous prisoners locked up *vide* circle list .																																
		Total locked up .																																
		Initials of officers calling the roll.																																

NOTE.—Against berth numbers write letters D, or C, Os, or "C. N. W" for berths reserved for "dangerous" convicts, convict warders, convict overseers and convict night watchmen as the case may be.

Jail Manual Form No. 40

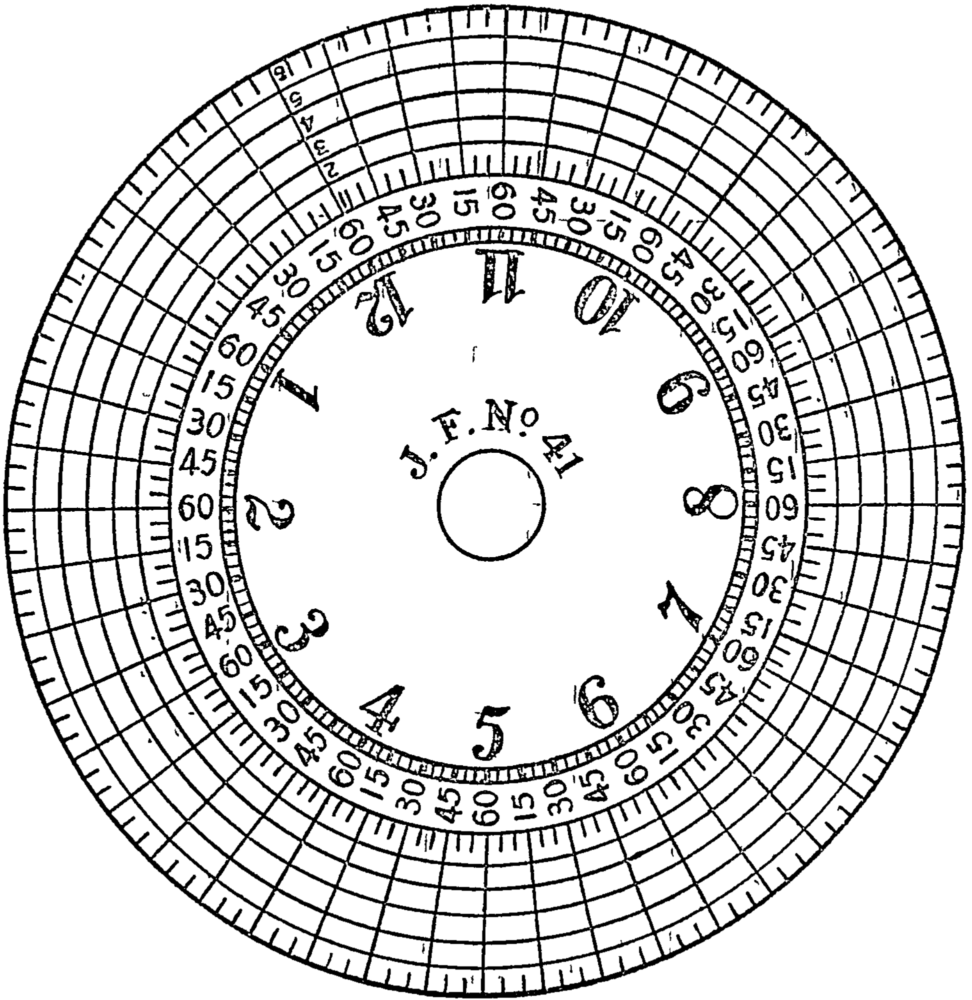
ROLL OF CONVICT OFFICERS

*Circle*________________ *Barrack*________________ *Month*________________

Convict Officers from Lock up		to				Unlocking				
From Lock ng up to 21 1st Watch.		From 21 to 23 2nd Watch.		From 23 to 1 3rd Watch		From 1 to 3. 4th Watch.		From 3 to Unlocking 5th Watch.		REMARKS.
Reg. No.	Name.	Reg No.	Name.	Reg No	Name.	Reg No	Name	Reg No	Name	

NOTE.—When any change is made the date should be given and the entry initialled by the officer locking up

Circle Officer.


J. F. No 41

Jail Manual Form No 42

LIST OF PRISON OFFENCES AND PUNISHMENTS.

862 (a) The following Acts are declared by section 45 of the Prisons Act, 1894 to be prison offences when committed by a prisoner —

(1) Such wilful disobedience to any regulation of the prison as shall have been declared by rules made under section 59 of the Prisons Act, 1894, to be a prison offence,

(2) Any assault or use of criminal force,

(3) The use of insulting or threatening language,

(4) Immoral or indecent or disorderly behaviour,

(5) Wilfully disabling himself from labour,

(6) Contumaciously refusing to work,

(7) Filing, cutting, altering, or removing handcuffs, fetters or bars without due authority,

(8) Wilful idleness or negligence at work by any prisoner sentenced to rigorous imprisonment,

(9) Wilful mismanagement of work by any prisoner sentenced to rigorous imprisonment,

(10) Wilful damage to prison property,

(11) Tampering with or defacing history tickets, records, or documents,

(12) Receiving, possessing or transferring any prohibited article,

(13) Feigning illness,

(14) Wilfully bringing a false accusation against any officer or prisoner,

(15) Omitting or refusing to report, as soon as it comes to his knowledge, the occurrence of any fire, any plot or conspiracy, any escape, attempt or preparation to escape, and any attack or preparation for attack upon any prisoner or prison official and

(16) Conspiring to escape, or to assist in escaping, or to commit any other of the offences aforesaid

(b) Refusal by a Prisoner the diet prescribed by the authorities of the prison shall constitute a prison offence and shall be punishable with any punishments admissible under section 46 of the Prison Act, 1894

863 The following Acts are forbidden, and every prisoner who [illegible] any of the following Acts shall be deemed to have wilfully d[illegible] lations of the prison and to have committed a prison [illegible] meaning of section 45 of the Prisons Act, 1[illegible] —

(1) T[illegible] locking [illegible] parades [illegible] by an officer of the prison to desist, and singing loud laughing, and loud talking at any time,

(2) Quarrelling with any other prisoner,

(3) Secreting any article whatever,

(4) [illegible] officer [illegible]

(5) [illegible]

(6) [illegible]

prisoner of the opposite sex, civil or undertrial prisoner or a prisoner of a different class, in disobedience of the regulations of the prison;

(8) Abetting the commission of any prison offence;

(9) Omitting to assist in the maintenance of discipline by reporting any prison offence, or to give assistance to an officer of the prison when called on to do so;

(10) Doing any act or using any language calculated to wound or offend the feelings and prejudices of a fellow prisoner;

(11) Doing any act calculated to create any *unnecessary alarm* in the minds of the prisoners or officers of the prison;

(12) Leaving without permission of an officer of the prison the gang to which he is attached, or the part of the prison in which he is confined;

(13) Leaving without permission of an officer of the prison the ward, the yard, the place in file, the seat or berth assigned to him;

(14) Loitering about the yards or lingering in the wards when these are open;

(15) Omitting or refusing to march in file when moving about the prison;

(16) Visiting the latrines or bathing platforms except at stated hours, or without permission of an officer of the prison, or resorting unnecessarily to the night latrine, or omitting or refusing to employ dry earth in the manner directed by the prison regulations;

(17) Refusing to eat the food prescribed by the prison diet scale;

(18) Eating or appropriating any food not assigned to him, or taking from or adding to the portions assigned to other prisoners;

(19) Removing without permission of an officer of the prison food from the cook-room or godown or from the place where meals are served, or disobeying any order as to the issue and distribution of food and drink;

(20) Wilfully *destroying food* or throwing it away without orders;

(21) Introducing into food or drink any thing likely to render it unpalatable or unwholesome;

(22) Omitting or refusing to wear the clothing given to him, or exchanging any portion of it for the clothing of other prisoners, or losing, discarding, damaging, or altering any part of it;

(23) Removing, defacing, or altering any distinctive number, mark or badge attached to or worn on the clothing or person;

(24) Omitting or refusing to keep the person clean, or disobeying any order regulating the cutting of hair or nails;

(25) Omitting or refusing to keep clean his clothing, blankets, beeding fetters, iron cups or plates or identification token or disobeying any order as to the arrangement and disposition of such articles;

(26) Tampering in any way with prison locks, lamps, or lights, or other property with which he has no concern;

(27) Stealing the prison clothing or any part of the prison kit of any other prisoner;

(28) Committing a nuisance in any part of the prison;

(29) Spitting on or otherwise soiling any floor, door, wall or other part of the prison building or any article in the prison;

(30) Wilfully be fouling the wells, latrines, washing or bathing places;

(31) Damaging the trees and vegetables in the garden of the jail, or maltreating the prison cattle;

(32) Omitting or refusing to take due care of all prison property entrusted to him;

33) Omitting or refusing to take due care of, or injuring, destroying or misappropriating the materials and implements entrusted to him for work;

No. ....of 19

19

Jail Form No. 43.

Dated Ajmer, the

FROM THE SUPERINTENDENT,
CENTRAL JAIL, AJMER,

TO THE COMMISSIONER AND INSPECTOR GENERAL OF PRISONS,
AJMER-MERWARA, AJMER.

SIR,

I have the honour to forward herewith Nominal Roll of Prisoner No. who son of of while working there at about 19 . escaped from the on the

The Superintendent of Police, Ajmer-Merwara, district Ajmer and the Superintendent of Police, Ajmer-Merwara, Railway Section, Indore, have been informed and other necessary steps taken to effect his re-capture.

I have the honour to be,
Sir,
Your most obedient servant,

Superintendent, Ajmer Central Jail.

No. ....of 19

19

Dated Ajmer, the

Copy with enclosures forwarded to the Superintendent of Police, Ajmer-Merwara, district Ajmer, / Ajmer-Merwara, Railway Section, Indore, for information and favour of necessary action.

Superintendent,
Ajmer Central Jail.

NOMINAL ROLL OF ESCAPED PRISONER No ________ SON OF __________ OF ________

Reg. No.	Name of Prisoner.	Parentage.	Caste.	Residence of Prisoner.	Crime	Sentence and Convicting Court.	Date of Sentence	Date of Release	Remarks.

Jailor.

Superintendent.

Jail Manual Form No. 40.

NOMINAL ROLL OF CONVICT RECOMMENDED FOR REMISSION OF SOLITARY CONFINEMENT.

(To be submitted in Duplicate.)

Name of Jail ____________________

1. Admission Register No.
2. Name.
3. Caste.
4. Sex.
5. Crime and Section. Sentencing officer.
6. Term of sentence.
7. Period of solitary confinement ordered.
8. Date of sentence.
9. Date of release (original).
10. Probable date of release under remission rules.
11. Unexpired period of sentence calculated on date of release under remission rules. } Years. Months. Days.
12. Expired portion of solitary confinement.
13. Unexpired portion of solitary confinement.
14. Remarks by Medical Officer.

(Here state whether the convict is permanently unfit to undergo whole or a portion of solitary confinement, as the case may be, and state reasons.)

Officer in Medical Charge of Jail.

No.............

Dated..............................193 .

Submitted to the Inspector General of Prisons, Ajmer-Merwara, Ajmer, for favour of necessary action.

Superintendent.

No..................

Dated Ajmer, the.......... ....193 .

Submitted to the Secretary to Hon'ble the Chief Commissioner, Ajmers Merwara *for order of the Hon'ble the Chief Commissioner.*

Commissioner and
Inspector General of Prisons,
Ajmer-Merwara.

ORDERS OF GOVERNMENT.

Judicial (Criminal) Department.

No..................

Dated .... 193 .

Secretary to Hon'ble the
Chief Commissioner,
Ajmer-Merwara.

OFFICE OF THE INSPECTOR GENERAL OF PRISONS, AJMER-MERWARA.

No..................

Dated Ajmer, the....................................193 .

Returned to the Superintendent.................................... ....Jail, for necessary action. Acknowledgment is requested.

Inspector General of Prisons,
Ajmer-Merwara.

Jail Manual Form No. 47.

DAILY LABOUR TICKET.

Work.........................

Prescribed task . ...

No..................

Name of convict...... ....

(Put the letter "P" after the task for which the convict was punished.)

Month.	....	....	....	....	....	....	Month.
Date.							Date.
1							1
2							2
3							3
4							4
5							5
6							6
7							7
8							8
9							9
10							10
11							11
12							12
13							13
14							14
15							15
16							16
17							17
18							18
19							19
20							20
21							21
22							22
23							23
24							24
25							25
26							26
27							27
28							28
29							29
30							30
							31

Jail Manual Form No. 48.

LIST OF CONVICTS WORKING IN THE MILL HOUSE.

(To be hung up in each mill house.)

Jail Register number.	Name.	Date on which placed on mill work.	Date on which removed.	Remarks.

ıanual Form No. 49.

ʼT OF CONVICTS SELECTED FOR EXTRAMURAL LABOUR IN THE ________ JAIL AT ________

NOTE.—Paragraph 777 of the Jail Manual.

ʼhe undermentioned classes of convicts shall not be employed on extramural labour.

) Convicts under sentence of imprisonment for terms exceeding 5 years.

) Convicts belonging to any of the following classes :—

(a) dacoits ;
(b) convicts who have previously escaped or have attempted to escape ;
(c) poisoners ;
(d) specially dangerous criminals who have been convicted of organized crime ;
(e) residents of foreign territory or an Indian state ;
(f) convicts for whom an order of serveillance under Section 565, Criminal Procedure Code, has been passed ;
(g) convicts who have no fixed place of residence ;
(h) convicts imprisoned under Section 109, Cr. P. C., who are not P. R. ;
(i) convicts under the U. P. Excise Act, 1910.

Serial number.	Admission register number.	Name.	Caste.	Crime section.	Sentence.			Sentence passed including remission earned.			Sentence remaining after deducting remission earned.			REMARKS.
					Y.	M.	D.	Y.	M.	D.	Y.	M.	D.	

Certified that the entries have been checked with warrants, classification slips and remission cards and found correct. Also that no convict recommended in this roll belongs to any of the classes whose extramural employment is prohibited.

Jailor.

No. ________ dated the ________ 193

Forwarded to the Inspector-General of Prisons, Ajmer-Merwa and recommended for sanction as a special case.

Superintendent of Jail.

Manual Form No. 51.

VEGETABLE CHART.

Showing time, depth, distance and the time they take to mature.

Name of vegetables.	Time of sowing.	Distance between rows.	Distance between plants.	Depth of plants.	Seed rate per acre.	Time taken to mature.
Asparagus	Septr. to Novr.	1½'	1½'	½'	2 lbs.	3 to 4 Months.
Artichoke globe	Aug. to Octr.	3' to 4'	3' to 4'	½"	1 lb.	4½ to 5 do.
Do. Jerusalem	March to May	3½'	3½'	3"	7 to 9 Mds.	8 to 9 do.
Arwi	Feb. to April	2½' to 3'	6' to 9'	4' to 6'	10 or 11 ,,	10 to 11 do.
Banda	Feb. to April	4' to 5'	3' to 4'	6"	11 to 12 ,,	11 to 12 do.
Bottle gourd (Lauki)	Feb. to July and Septr. to Novr.	5' to 6'	3' to 4'	2"	2 to 3 lbs.	2 to 2½ do.
Bean, broad	July. to Novr.	2' to 2½'	1' to 1½'	2"	60 lbs.	2½ to 3 do.
Beans, dwarf (French)	July. to Novr.	1½' to 2'	1½'	2"	60 lbs.	2 to 2½ do.
Beans, runner	July. to Novr.	2½' to 4'	9" to 12"	2"	25 to 30 lbs.	2 to 3 do.
Beet-root	Aug. to Decr.	1½' to 2'	8" to 18"	2"	4 to 5 lbs.	2 to 2½ do.
Brinjals	Feb. to March & June to Aug.-Octr.	3' to 4'	2½' to 3'	¼"	6 to 8 Ozs.	4 to 5 do.
Bitter gourd (Karela)	Feb. to April and July to Octr.	3' to 4'	2½' to 3'	1"	5 to 6 lbs.	2½ to 3 do.
Broccoli	Septr. to Novr.	2' to 2½'	1½' to 2'	½"	lb.	5 do.
Brussels sprouts	Aug. to Octr.	2½' to 3'	2' to 2½'	½"	lb.	4 do.
Cauliflower	June to Aug. (acclimatised) & Septr. to Novr. imported.	3' to 3½'	2½' to 3'	½"	5 to 7 ozs.	3½ to 5 do.
Cabbage	Aug. to Novr.	3' to 3½'	2½' to 3½'	½'	8 to 9 ozs.	3½ to 4 do.
Capsicum	Aug. to Octr.	2' to 2½'	2'	¼"	lb.	3½ to 4 do.

Celery	Aug. to Octr.	3' to 4'	1' to 1½'	1/8"	5 to 7 ozs.	4 to 5 do.
Chillies	Feb. to Octr.	2' to 2½'	1½' to 2'	1/4"	8 ozs.	3 to 4 do.
Cress (Water)	Octr to Novr.	1' to 1½'	1'	1/4"	2 to 3 lbs.	3 to 4 do.
Cress (Garden)	Septr to Feb.	1' to 1½'	1'	1/4"	6 lbs	2½ to 3 do.
Chicory (Kasni) . . .	Septr to Novr	1½' to 2'	1½'	½"	4 to 5 lbs.	3½ to 4 do.
Coriander	Septr to Novr	2'	1½'	½"	4 to 5 lbs.	4 to 6 do.
China cabbage	Aug to Novr.	2' to 2½'	2'	½"	9 to 12 ozs.	2½ to 3 do.
Carrot	Aug to Novr.	12"	9"	1/8"	4 to 5 lbs.	3 to 4 do.
China Mustard	July to Novr	2' to 2½'	1½' to 2'	½"	1½ to 2 lbs.	1 to 1½ do.
Cucumber	April to June and Octr to Decr .	4' to 5'	3' to 4'	½"	3 lbs.	2 to 2½ do.
Chaulai (Sag)	April to July	12"	6"	½"	8 to 9 lbs.	1 to 1½ do.
Cape gooseberry . . .	June to July	3' to 4'	2½' to 3'	½"	lb.	5 to 5½ do.
Dill (Sowa)	Septr to Novr	1½' to 2'	1'	½"	4 to 6 lbs.	3 to 3½ do.
Endive (vilaity kasni) . .	Septr to Novr	1½' to 2'	1' to 1½'	½"	4 to 7 lbs.	2½ to 3 do.
Fennel (Sounf)	Septr and Novr	1½' to 2'	1' to 1½'	½"	4 to 5 lbs.	4 to 4½ do.
Garlic	Octr and Novr	8"	8"	½"	6 to 7 Mds.	5 to 5½ do.
Ginger	May and June	1½' to 2'	12"	4"	9 to 10 Mds	9 to 10 do.
Kakri	Feb. to March and June to Sepr. .	4' to 5'	3' to 3½'	1'	1½ to 2 lbs.	2 to 2½ do.
Knol khol	Aug. to Novr	1½' to 2'	12"	½"	lb.	2 to 3 do
Kulfa (Sag)	March to Aug	12"	12"	½"	8 to 9 lbs.	1 to 1½ do.
Lettuce	July to January	1½'	12"	1/8"	2½ to 3 lbs.	1½ to 2 do.
Leek (vilaity piaz) . .	Aug to Novr	8"	8"	½"	4 to 5 lbs.	3 to 3½ do.

Manual Form No. 51.

VEGETABLE CHART—*contd.*

Showing time, depth, distance and the time they take to mature—contd.

Name of vegetables.	Time of sowing.	Distance between rows.	Distance between plants.	Depth of plants.	Seed rate per acre.	Time taken to mature.
Lal Sag	March to July	12"	12"	½"	9 to 10 lbs.	1 to 1½ Months.
Ladies Finger (okra)	May to July	2' to 2½'	1½' to 2'	½"	7 to 8 lbs.	2 to 2½ do.
Lobia	June to July	4'	1½'	½"	30 to 40 lbs.	2 to 3 do.
Lima beans	Aug. to Octr.	3'	1'	2"	60 lbs.	2½ to 3 do.
Methi	Septr. to Novr.	1½'	1'	½"	5 to 6 lbs.	1 to 1½ do.
Maize	Feb. and July to Octr.	2½' to 3'	1'	2"	10 to 15 lbs.	2 to 2½ do.
Mint	July to Octr.	12"	6" by cutting.		—	—
Mursa Sag	April to July	1' to 1½'	12"	¼"	6 to 8 lbs.	1 to 1½ do.
Musk Melon	January and February	4' to 5'	3' to 4'	½"	1½ to 2 lbs.	2½ to 3 do.
Mustard	All the year round (March to Septr.)	12"	12"	½"	8 to 10 lbs.	1½ to 2 do.
Onion	Aug. to Novr.	8"	8"	¼"	4 to 5 lbs.	3½ to 4 do.
Parsnip	Octr. to Novr.	1½'	8" to 1'	½"	5 to 6 lbs.	3 to 3½ do.
Parsley	Septr. to Novr.	1½'	8" to 12"	½"	4 to 4½ lbs.	3 to 3½ do.
Palak	Septr. to January	1' to 1½'	1'	½"	8 to 10 lbs.	1 to 1½ do.
Peas	Septr. to Novr.	2' to 2½'	6"	2"	60 to 80 lbs.	2½ to 3 do.
Peanuts	July to Septr.	2½' to 3'	9" to 12"	2"	60 to 70 lbs.	5½ to 6 do.
Potato (Plain var.)	Aug. to Octr.	2½	6"	4"	6 Mds.	3 to 3½ do.

		2½′	6″	4″	6 Mds.	3 to 3½ cut them.
Potato (Hill var.)	Novr. to Decr	2½′ to 3′	2′ to 2½′	1″	3 to 4 lbs.	2½ to 3 do.
Pumpkin	Feb to Aug	12″	12″	½″	6 to 8 lbs	1½ to 2* do.
Poisag	April to July	5′ to 7′	4′ to 5′	1″	2 to 2½ lbs.	2 do.
Phunt	June to Aug.	1′ to 1½′	1′	½″	6 to 7 lbs.	1½ to 2½ do.
Radish	Aug to January	8″	8″	½″	8 to 10 lbs.	25 to 30 days.
Radish (English, small)	July to January	3′ to 4′	2′ to 2½′	1″	4 to 6* lbs.	3½ to 4 Months.
Ram Turari	Feb. to July	4′ to 6′	3′ to 5′	2″	2 to 3 lbs.	3 to 4 do.
Red gourd (Mitha Kadu)	Feb. to March and July to Octr.	4′ to 4½′	3′ to 3½′	1″	8 lbs.	4½ to 5 do.
Roselle (Patwa)	May to July	3′ to 4′	3″	2″	3 to 4 lbs.	3 to 3½ do.
Suatre-gourd (Chichinda)	Feb to April and June to Aug	2½′ to 3′	9″ by cutting.		—	6 to 7 do.
Sweet Potato	July to Aug	1′	9″	½″	8 to 10 lbs.	1 to 1½ do.
Spinach	Septr. to Feb.	3′ to 4′	2½′ to 3′	½″	4 to 5 ozs.	3½ to 4 do.
Tomato	June to Decr.	1′ to 1½′	9″ to 12″	½″	2½ to 3 lbs	2 to 2½ do.
Turnips	July to January	4′ to 5′	2½′ to 3′	2″	4 to 5 lbs.	2 to 3 do.
Tinda (Dilpasand)	Feb to April and June and July	4′ to 6′	3′ to 4′	2″	4 to 5 lbs.	2 to 3 do.
Tori Kali	Feb to March	..	..	..	..	..
Tori Jhinga	Feb. to March	..	..	..	..	..
Tori Ghiya	Feb. to March	2′ to 2½′	1½′ to 2′	4″	10 to 12 Mds	9 to 10 do.
Turmeric	April to May	4′ to 5′	3′ to 4′	2″	3 to 3½ lbs.	2 to 2½ do.
Vegetable Marrow	Feb. to April and Octr.	5′ to 7′	4′ to 5′	2″	2½ to 3 lbs.	3 to 4 do.
White gourd (Petha kadu)	May to July and Octr. to Novr	5′ to 7′	4′ to 5′	2″	3 to 4 lbs.	3 to 4 do.
Water Melon	Jan. to Feb					

il Manual Form No. 52.

RECEIPT FOR SICK PRISONERS.

eceived from____________________

risoner No.____________________

ame____________________

ho is detained in hospital.

Medical Subordinate.

*Date*__________

RECEIPT FOR SICK PRISONERS.

Received from____________________

Prisoner No.____________________

Name____________________

who is detained in hospital.

Medical Subordinate.

*Date*__________

Jail Manual Form No. 53.

DAILY REQUISITION OF HOSPITAL DIETS.

*Date*______________193 .

Number to be dieted.	Convicts.		Under-trials.		Civil.		Total.	
	M.	F.	M.	F.	M.	F.	M.	F.
1 Milk diet								
2 Milk and sago								
3 Milk and rice								
4 Rice and Dal								
5 Wheat								
Total .								

M. F.

Number of convicts in Infirm and Special Gangs. ______

In Convalescent Gang. ______

DETAIL OF HOSPITAL DIET AND EXTRAS.

	M.	S.	C.		M.	S.	C.
Wheat atta . .				Mustard Oil . .			
Rice . . .				Chillies . .			
Dal arhar . .				Turmeric . .			
Dal mung . .				Salt . . .			
Milk . . .				Firewood . .			
Sugar . . .				Coal . . .			
Sago . . .				Amchur . .			
Ghee . . .							
Vegetables . .							

Medical Subordinate.

DAILY REQUISITION OF HOSPITAL DIETS.

*Date*______________193 .

Number to be dieted.	Convicts.		Under-trials.		Civil.		Total.	
	M.	F.	M.	F.	M.	F.	M.	F.
1 Milk diet								
2 Milk and sago								
3 Milk and rice								
4 Rice and Dal								
5 Wheat								
Total .								

M. F.

Number of convicts in Infirm and Special Gangs. ______

In Convalescent Gang. ______

DETAIL OF HOSPITAL DIET AND EXTRAS

	M.	S.	C.		M.	S.	C.
Wheat atta . .				Mustard Oil . .			
Rice . . .				Chillies . .			
Dal arhar . .				Turmeric . .			
Dal mung . .				Salt . . .			
Milk . . .				Firewood . .			
Sugar . . .				Coal . . .			
Sago . . .				Amchur . .			
Ghee . . .							
Vegetables . .							

Medical Subordinate.

Jail Manual Form No. 54.

JAIL HOSPITAL.

Bed Head Ticket.

Register No. of 19 .

Name

Period in Jail Time of impiisonment

Age

Caste

Disease

Admitted into Hospital

Discharged Died

Month and date.	Treatment.	No. of diet.	Remarks.

TEMPERATURE CHART.

Jail Manual Form No. 55.

Name

Disease

Result

Age

Sex

Occupation

Date of admission

		M	E	M	E	M	E
Day of month.							
Day of disease.							
	FAH. 106°						
	105°						
	104°						
	103°						
	102°						
	101°						
	100°						
	99°						
	98°						
	97°						
	96°						
	95°						
Pulse.							
Respr.							
Stools.							
Weight.							
Urine	Quantity.						
	Sp. Gr. Reaction.						
	Albumen or Sugar.						

Jail Manual Form No. 54.

JAIL HOSPITAL.

Bed Head Ticket.

of 19 .

Register No. Time of imprisonment

Name

Period in Jail

Age

Caste

Disease

Admitted into Hospital Died

Discharged

Month and date.	Treatment.

Jail Manual Form No. 87

APPLICATION FOR SANCTION TO PURCHASE

Name of articles.	Balance.		When last purchased and quantity or number purchased	Quantity or number now required	Rate	Total cost			Budget head to which chargeable	Are funds available	Remarks
	Serviceable	Unserviceable									
1	2	3	4	5	6	7			8	9	10
						Rs.	a	p			

Jail Manual Form No. 58.

APPLICATION FOR RE-APPROPRIATION OF FUNDS.

Detailed heads proposed to be re-appropriated from.	Amount.			Explanation for re-appropriation.	Detailed heads proposed to be re-appropriated to	Amount.			Explanation for re-appropriation.
	Rs.	a.	p.			Rs.	a.	p.	

Dated Ajmer, the 19 .

No.

Forwarded to the Commissioner and Inspector General of Prisons, Ajmer-Merwara, Ajmer, for favour of sanction.

Superintendent.

Jail Manual Form No. 29.

PARTICULARS OF RAILWAY RECEIPTS RECEIVED AND DESPATCHED.

Date of receipt or despatch	To whom or from whom.	Number and date of Railway receipt.	By Goods Train (G) Passenger Train (P)	Owner's Risk (O R.) or Railway Risk (R R).	No of packages.	Particulars of Contents	Weight.						Amount paid.			Amount to pay.			Remarks.
							Actual.			Charged for by Railway									
							M	s.	c	M	s	c.	Rs.	a.	p.	Rs.	a.	p.	

Jail Manual Form No. 60.

WEEKLY TEHSIL PRICE CURRENT.

*Name of Jail*____________ For the week ending____________19 .

Name of articles.	Rate per Rupee ?					
	1st Class.			2nd Class.		
	Mds.	Sr.	Ch.	Mds.	Sr.	Ch.
Wheat						
Gram						
Bajra						
Macca						
Rice						
Arhar						
Moong						
Urd						
Masoor						
Mustard Seed Yellow variety						
Mustard seed black or red						
Castor Seed						
Linseed						
Mustard Oil						
Mustard Oil cake						
Salt						
Chillies						
Firewood						
Sugar						
Amchur						
Tamarind						
Ghee						
Gur						

Forwarded to the Tehsildar of____________
for favour of rates and early return.

Jailor.

*Date*____________

Returned with rates duly filled in.

Tehsildar.

*Date*____________

Jail Manual Form No 61

DIET VOUCHER.

JAIL / LOCK-UP

Name of Jail ____________ *Month* ____________ *19* .

Aggregate number dieted

Class I				Class II				Class III			
Adult male labouring		Infirm.		Adult female labouring		Labouring juveniles.		Non labouring		Infirm.	
Flour	Rice	Flour	Rice	Flour	Rice	Flour	Rice	Flour	Rice	Flour	Rice

Rate per day	Number of prisoners dieted	Articles.	Quantity supplied.			Average rate per rupee			Amount.		
			M.	s	c	M	s.	c	Rs.	a.	p.
12 ch 10 ch		Flour combination No 1 (Wheat and Gram) .									
12 ch 10 ch		Flour combination No. 2 (Bajra or Makka and Wheat) .									
2 ch		Parched Gram . .									
4 ch		Rice .									
½ ch.		Dal Arhar .									
½ ch		Dal Mung									
½ ch		Dal Urd									
3 ch		Vegetables									
·25 ch.		Mustard Oil . .									
		Chillies . .									
		Salt .									
		Turmeric . . .									
		Coal . . .									
		Firewood . . .									
		Lemons									
		Amchur . . .									
		Carried over .									

Jail Manual Form No. 60.

WEEKLY TEHSIL PRICE CURRENT.

*Name of Jail*________________ For the week ending________________19 .

Name of articles.	Rate per Rupee ?					
	1st Class.			2nd Class.		
	Mds.	Sr.	Ch.	Mds.	Sr.	Ch.
Wheat						
Gram						
Bajra						
Macca						
Rice						
Athar						
Moong						
Urd						
Masoor						
Mustard Seed Yellow variety . . .						
Mustard seed black or red . . .						
Castor Seed						
Linseed						
Mustard Oil						
Mustard Oil cake						
Salt						
Chillies						
Firewood						
Sugar						
Amchur						
Tamarind						
Ghee						
Gur						

Forwarded to the Tehsildar of________________
for favour of rates and early return.

Jailor.

*Date*________________

Returned with rates duly filled in.

Tehsildar.

*Date*________________

Jail Manual Form No 61.

DIET VOUCHER.

JAIL / LOCK-UP.

Name of Jail ________________ *Month* ________________ *19* .

Aggregate number dieted.

Class I				Class II				Class III			
Adult male labouring		Infirm.		Adult female labouring		Labouring juveniles.		Non-labouring		Infirm.	
Flour	Rice	Flour	Rice	Flour	Rice	Flour	Rice	Flour	Rice	Flour	Rice

Rate per day.	Number of prisoners dieted.	Articles.	Quantity supplied.			Average rate per rupee.			Amount.		
			M.	s	c	M	a.	c.	Rs	a.	p.
12 ch 10 ch.		Flour combination No 1 (Wheat and Gram) .									
12 ch 10 ch		Flour combination No. 2 (Bajra or Makka and Wheat) . . .									
2 ch		Parched Gram . .									
4 ch		Rice									
[illegible] ch.		Dal Arhar . . .									
[illegible] ch.		Dal Mung . .									
[illegible] ch		Dal Urd . . .									
3 ch		Vegetables . .									
4 25 ch.		Mustard Oil . .									
		Chillies . . .									
		Salt									
		Turmeric . . .									
		Coal									
		Firewood . . .									
		Lemons									
		Amchur . . .									
		Carried over .									

Jail Manual Form No 62.

JAIL
LOCK UP

VOUCHER FOR HOSPITAL DIET.

Name of Jail ________________ *Month* ________________ *193* .

The aggregate number of patients dieted.

Scale No. I	Scale No. II	Scale No. III.	Scale No. IV	Scale No. V	Total.

Rate per head.	Number of prisoners dieted	Articles.	Quantity supplied.			Average rate per rupee.			Cost.		
			M.	a.	c	M.	a.	c	Rs.	a.	p.
10 ch.		Atta wheat .									
4 ch. 6 ch.		} Rice .									
2 ch 1½ ch.		} Dal . . .									
1 Sr		Milk									
2 ch		Sago . . .									
1 ch.		Sugar . .									
½ ch		Ghee . .									
3 ch.		Vegetables . .									
1/8 ch.		Spices . . .									
¼ ch.		Salt . .									
8 ch.		Firewood . . .									
		Lemon . . .									
		Arrowroot . . .									
		Dahee . . .									
		Meat . . .									
		Carried over .									

Rate per head.	Number of prisoners dieted.	Articles.	Quantity supplied.			Average rate per rupee.			Cost.		
			M.	s.	c.	M.	s.	c.	Rs.	a.	P.
		Brought forward									
		Total									
		Deduct cost of vegetables, chillies and lemons supplied from jail garden									
		Net Amount (in words) Rupees									

Rs. A. P.

Cost of articles, etc., in hand on last day of the previous month ... ...

Cost of articles purchased by cash, *vide* detailed bill ... ...

Ditto by invoice ... ...

Total ... ...

Cost of articles expended during the month as per voucher ...

Cost of articles in hand on last day of the month ... ...

I certify that the balance, shown in this memo., agrees with the balance in Register No. 17 and the Jail Ledger, and that the number of prisoners dieted shown herein, is correct and agrees with the figures in Registers Nos. 21 and 22.

Medical Officer.

Jailor.

Jail Manual Form No. 63

JAIL / LOCK UP

VOUCHER OF MISCELLANEOUS CHARGES.

Name of Jail ________________ *Month* ____________ 193 .

No. & date of authority for pur chase (if necessary)	No. of voucher.	Particulars.	Amount.			Total.		
			Rs.	a.	p.	Rs.	a.	p.
		Carried over .						

No. & date of authority for purchase (if necessary).	No. of voucher.	Particulars.	Amount.			Total.		
			Rs.	a.	p.	Rs.	a.	p.
		Brought forward .						
		Total Rupees (in words)						

Superintendent.

Jail Manual Form No. 64.

FACTORY VOUCHER.

Name of Jail——————— *Month*———————*19* .

No. of Voucher.	Particulars.	Amount.			Total.		
	Carried over .						

No. & date of authority for purchase (if necessary).	No. of voucher.	Particulars.	Amount.			Total.		
			Rs.	a.	p.	Rs.	a.	p.
		Brought forward .						
		Total Rupees (in words)						

Superintendent.

Jail Manual Form No. 64.

FACTORY VOUCHER.

Name of Jail———— *Month*————*19* .

No. of Voucher.	Particulars.	Amount.	Total.

Particulars.	Amount.			Total.		
Brought forward .						
Total Rupees .						

Superintendent.

Jail Manual Form No. 65.

JAIL
LOCK UP

LIST OF SUB-VOUCHERS ATTACHED TO DETAILED CONTINGENT BILL.

Name of Jail————— *Month*—————19 .

Serial No	Budget Head.	Number of Sub-vouchers.	Amount.			Name of payee.	Remarks
			Rs.	as.	p		

Superintendent.

Jail Form No. 66.
Book of 100 leaves.

TO BE RETAINED IN JAIL OFFICE.

SUPPLIERS INVOICE OF MATERIALS SUPPLIED.

To

THE SUPERINTENDENT—————JAIL————

Please receive the undermentioned materials in compliance with your indent No. dated

Signature of supplier.

Dated

Name of material.	Number of quantity (in words).	Rate	Price.			Page of Stock book (Form No. 4).
			Rs.	a.	p.	
		Total				

NOTE.—Total amount must be stated in words as well as figures.

Quarterly serial number————
Date of receipt————
Gate book page————
Quantity verified by————
Quality tested by————

Passed for payment.
Superintendent.

Jailor.

Date of payment————

TO BE RETURNED TO THE SUPPLIER.

SUPPLIERS INVOICE OF MATERIALS SUPPLIED.

To

THE SUPERINTENDENT—————JAIL————

Please receive the undermentioned materials in compliance with your indent No. dated

Signature of supplier.

Dated

Name of material.	Number of quantity (in words).	Rate.	Price.			
			Rs.	a.	p.	
		Total				

NOTE.—Total amount must be stated in words as well as figures.

Received.
Jailor.

Countersigned.
Superintendent.

Jail Form 67.

LABELS FOR GOODS.

Description ______________________________

Size______________________________

Weight______________________________

Rate______________________________

Price______________________________

Factory Form No. 67.

Signature of Store-Keeper.

ory Form No. 68.

INVOICE FOR SUPPLIES TO GOVERNMENT DEPARTMENTS.

*Outstanding Debts Ledger page*________

o.________

ate________

The________ Dr.

________ Jail Factory. Cr.

Date of supply.	Description of goods supplied.	Number or weight.	Rate.	Value.		
				Rs.	A.	P.

Note.—Total amount must be stated in words as well as figures.

Superintende

________ J

________ 19

Accepted credit will be afforded in the accounts for the month of________

The expenditure is debitable to________

(here state Budget head)

Signature of Receiving O

Factory Form No 69

INVOICE FOR SUPPLIES TO JAILS.

*No.*__________ *Outstanding Debts Ledger page*__________

*Date*__________

____________________ Jail. Dr.

____________________ Jail Fy. Cr.

Date of supply	Description of goods supplied	Number	Weight.	Cost price.			Budget head.
				Rs.	A.	P.	
			Total .				

Note.—Total amount must be stated in words as well as figures.

Accepted credit will be afforded in
the accounts for the month of__________193 .

Superintendent.	*Superintendent.*
__________*Jail.*	__________*Jail.*
(Receiving Jail)	*(Supplying Jail)*

N. B.—This form should be used for supplies made from a Jail factory to another Jail factory or general department and for building materials of the same or another jail in this province.

orm No. 70.

OF OUTSTANDING DEBTS AND ADVANCES FOR Jail department. / Other department. / Public.

For the——quarter ending 193 .

list of outstanding debts in this form should be submitted to the Inspector-General of Prisons on 1st October of each year.)

Page of Factory Register No. 9.	Name of customer.	Debit balance.			Credit balance.			Remarks.
		Rs.	A.	P.	Rs.	A.	P.	

N.B.—Dates of supply should be entered in the column of remarks for debts of more tha
months standing.

Jail Form No. 71.

Cash Receipt of the Central Jail, Ajmer, for Rs.   being the price of

रुपये   आने   पाई   बाबत क़ीमत

मन   सेर   छटांक   पड़त   के भाव से अजमेर जेलख़ाने से

वसूल पाये.

दस्तख़त.

तारीख़   सन १८९ ई०.

Col., I. M. S.,

Dated   *193* :   *Superintendent, Central Jail, Ajmer.*

Factory Form No. 72.

PRICE LIST OF GOODS MANUFACTURED IN——JAIL FACTORY.

(N.B.—A new list should be prepared on 1st April each year and rates should be altered as often as may be necessary.)

Description of goods.	Rate.	Per.	Alterations in rates. (These should be dated and initialled by the Superintendent.)

Superintendent

Factory Form No. 73.

LOOM TICKET

(To be retained in jail office for 2 years.)

LOOM No. Reader (if any).

Factory order No. Weavers.

Description of goods

Date	Number of—		Weight of thread supplied for Work.					Weight of wool thread supplied for weft.					Work done each day	Progressive total		Cuttings.	
	Weavers.	Thread openers.			Total					Total							
			S.	C.	M.	a.	c.	S.	C.	M.	a.	c.	Inches	Ft.	In.	S.	C.
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	
12																	
13																	
14																	
15																	
16																	
17																	
18																	
19																	
20																	
21																	
22																	
23																	
24																	
25																	
26																	
27																	
28																	
29																	
30																	
31																	

...anual Form No. 74.

LABOUR TICKETS FOR PRISONERS WORKING IN GANGS.

________________ *Jail Factory.*

...ature of work) ________________

...*onth* ________________ 19 .

Date.	Number of prisoners employed.	Materials issued.	Weight of goods received.	Weight of Material returned.	Difference or loss in process of Manufactures.	Initials.

Totals should be carried in to Factory Register 32 weekly or after suitable intervals

Factory Form No 75.

SCHEDULE SHOWING THE AUTHORISED LOSS IN THE CONVERSION OF RAW MATERIALS INTO MANUFACTURED GOODS.

Materials.		Maximum loss per 100 Mds.	Remarks.
	Cotton fabrics		
1.	Cotton ropes	2	
2.	Dasuti Garha, bandage, turban and sheeting cloth, newar, dusters and net bags . .	3	
3.	Plain and striped durries without Kanta and prayer durries . .	4	
4.	Towels and curtains Kantodar, flowered tapestry durries . . .	7	
5.	Cotton carpets	20	
	Mattings and Ropes		
6.	Moonjh Pounding . . .	25	
7.	Twisting baib or pounded moonjh (raw Ban) . .	10	
8.	Pakka Ban from raw ban . . .	10	
9.	Weaving beddings or plain mats of moonjh and baib ban	8	
10.	Weaving striped and flowered mats .	12	
11.	Pounding aloe leaves into fibre . . .	95	
12.	Twine and rope aloe fibre . . .	10	
13.	Twine and rope from hemp	10	
14.	Weaving mats from hemp twine or aloe twine .	6	
	Blankets and woollen carpets.		
15.	Wool teasing	15	
16.	Wool spinning	3	
17.	Weaving blankets from woollen yarn . . .	2	
18.	Dyeing of woollen yarn for carpets .	10	
19.	Weaving carpets from dyed woollen yarn 1st quality	43	
20.	Weaving carpets from dyed woollen yarn 2nd and 3rd qualities	30	

Commissioner and Inspector General of Prisons, Ajmer-Merwara.

Factory Form No. 70.

FACTORY ORDER SLIP.

Date.	Annual serial number of orders.	Date of completion.

Customer's name and address.————————————————

Description of goods required and full directions as to size and design. }

Factory Officer.

Factory Form No. 77

LIST OF TOOLS AND IMPLEMENTS USED IN ____________ FACTORY.

For the month of ____________ *19* . (Vide *para.* 119 (*b*) *J. M.*)

Name of tools and implements	Number	Dates																															Remarks
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Total .																																	
[illegible]																																	

Factory Form No 78.

LIST OF TOOLS IN BLACKSMITHS SHOP FOR ______________ 193 .

tools.	Number of tools	Dates.																														Remarks.
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Anvils																																	
Adzes																																	
Augers																																	
Axe[illegible]																																	
, hand																																	
aws, Circular																																	
Saws, Cross cut																																	
Scissors																																	
Screw driver																																	
[illegible]																																	
Total																																	
Initials of the Factory Officer counting the tools.																																	

Jail Form No. 72.

STATEMENT No. I.

Statement showing the Number and Disposal of Convicts in the Central Jail at Ajmer, for the month of ________ 193 .

1	2	3	4	5	6	7		8	9		10						11	12	13	14	15	16	
Sex.	Total aggregate number of prisoners during the month	Daily average number of prisoners.	Remained on the last day of month.	Imprisoned during the month	Total	Received from other Jails.		Total population.	Transfer to other Jails.		Released during the month.						Transported beyond seas	Transfer to Lunatic Asylum.	Escaped.	Executed	Died.	Remaining on the last day of the month.	Remarks.
						A. To undergo sentence.	B. In transit for transportation, en route to other Jails, &c		A. To undergo sentence	B. For transportation beyond seas, &c	A. On appeal.	B. On expiry of sentence.	C. On payment of fine.	D. By order of Government. E. On account of sickness.	F. On account of epidemics.	G. For good conduct							
Male .				*																			
Female .				†																			
Total .																							

Ajmer Central Jail;

The ________ 193

* Of this number boys under 16 years.
† Of this number girls under 15 years.

Lt.-Col., I.M.S.,
In-charge of Jail.

Notes 1.—This and the other statements numbered 1 to 7 only convicted prisoners are to be included.

2.—Debtors and others detained for fault of Government Revenue will appear in number 8.

3.—The "Total," column 6, is obtained by adding together the totals of columns 4 and 5, and represents with sufficient accuracy the number of different individuals who have been in prison during the month.

4.—The "Total population," column 8, is the sum of column 6 *plus* 7, and necessarily includes many who are counted more than once.

5.—The "Daily average number," column 3 is obtained by adding together the number presented on each day of the month, *vide* column 2, and dividing the whole by the number of days in the month.

6.—When prisoners are transferred from one Jail to another on their way to undergo transportation beyond seas, they should be entered by the transferring Jail in column 6, B, and by the Jail which received them they should be entered in column 7, B. When prisoners sentenced to transportation beyond seas are despatched from any Jail, so that they will leave the Province without passing through any other Jail, in it, they should be entered in column 11.

It will be observed that transportation applies only to those prisoners sent beyond seas. Transportation to a Central Prison is regarded merely as a transfer.

7.—When the gangs are employed extra-murally under the orders of Government No. 1632-43, dated 28th October 1869, they should be considered as forming a separate Jail, and the name of the Jail, that is, of the place where they are employed, should be entered in italics in each statement.

STATEMENT No. II.

Statement showing the Religion, Age and Previous Occupation of the Convicts in Jail at Ajmer for the Month of 193 .

1	2							3				4													5		
	Religion.							Age.				Previous occupation.													Total.		
												Male.									Female.						
	A. Christians.			B.	C.	D.	E.	A.	B.	C.	D.	A.	B.	C.	D.	E.	F.	G.	H.	I.	J.	K.	L.	M.			
Sex.	a. European.	b. Eurasian.	c. Indian.	Mohammedans.	Hindus.	Buddhists and Jains.	All other Classes.	Under 16 years.	16 to 40 years.	40 to 60 years.	Above 60 years.	Of Independent property.	Agriculturists.	Labourers.	Shopkeepers and Traders.	Artizans.	Domestic servants.	Miscellaneous occupations.	Government servants.	No occupation.	Married.	Unmarried.	Widowed.	Prostitutes.	Male.	Female.	Total.
Male .																											
Female .																											
TOTAL .																											

NOTE.—It is of importance that the particulars given in this, and also in No. 3, should not include the same individual more than once, and hence all transfers should be omitted.
The totals should correspond with the number in column 5, Statement 1 : "Imprisoned during the month". But they should do so with the "Total" column 6, for January only, as the number remaining on the last day of the previous year (31st December) is to be included in that month.

LT.-COL., I.M.S.,
In charge of Jail, Ajmer.

STATEMENT No. III

Showing the offences committed by the convicts, and the punishment [illegible] on them in the Jail of Ajmer during the month of [illegible]

—	[illegible]	[illegible]	[illegible]
1. Average number of convicts			
2. Criminal offences			
3. Breaches of Jail rules :—			
(a) Smoking or having possession of forbidden articles			
(b) Offences relating to work			
(c) Other offences against prison discipline . .			
4. Punishment inflicted :—			
A. By Criminal Court			
B. (a) Solitary confinement . .			
(b) Solitary confinement with reduced diet			
(c) Reduced diet			
(d) Corporal punishment			
(e) Other punishment			
C. Total punishment			
5. Ratio of column 4C to column 1			
6. Remarks			

Ajmer Central Jail, }
The 193 }

[illegible]

STATEMENT No. IV.

Showing the convicts in the Jail of Ajmer, during the month of 193 , according to the nature and length of sentence.

1	2	3																				4			5
		Numbers according to length of sentence.																							
Letter indicating nature of imprisonment.	Nature of imprisonment.	A. Not exceeding one month.		B. Above one month and not exceeding three months.		C. Above three months and not exceeding six months.		D. Above six months and not exceeding one year.		E. Above one year and not exceeding two years		F. Above two years and not exceeding five years.		G. Above five years and not exceeding ten years.		H. Exceeding ten years.		I. Sentenced to transportation beyond sea. A. For life.		I. Sentenced to transportation beyond sea. B. For a term.		J. Sentenced to death.		Total.			Remarks.
		M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	Total.	
A.	Simple																									
B.	Rigorous																									
C.	Do. with solitary cell .																									
D.	Do. with whipping .																									
	Total .																									

NOTE.—See note on Table 2.
In class IX, transported, only those should be included who are transported beyond seas.

AJMER JAIL OFFICE,

— ______193 .

LT.-COL., I.M.S.,
Superintendent, Central Jail, Ajmer.

STATEMENT No. V.

Showing the convicts in the Ajmer Central Jail, during the month of 193 , who had been previously convicted.

	Male	Female.	Total.
1. Number admitted during the month			
2. Numbers previously convicted —			
(a) Once			
(b) Twice			
(c) More than twice			
(d) Total			
*3. Ratio of column 1 to column 2 (d)			
4. Juvenile prisoners under 16 years of age (Section 399 of the Criminal Procedure Code) :—			
(a) Number admitted during the month			
(b) Number previously convicted			
5. Remarks			

* Column 3 should include figures under column 2.

Ajmer Jail Office.
The 193 .

Lt.-Col., I.M.S.,
Superintendent, Central Jail, Ajmer.

Jail Form No NERS. C. J A 9.

VIII.—I

IX.—Ch emic disease or excessive sickness

mediately submitted, the original

X.—Ha mation of the Inspector-General of

Sanitary Commissioner with the

XI.—St

XII.—(

Remarks by Medical Officer.

STATEMENT No. VIII.

Statement showing particulars regarding Civil and Revenue prisoners in the Central Jail at Ajmer during the month of 193 .

	Male.	Female.	Total.
1. Number remaining at close of previous month............			
2. Number received during the month.........................			
3. Total population...			
4. Daily average number...			
5. Released during the month..................................			
6. Escaped..			
7. Transferred...			
8. Died...			
9. Remaining on last day of the present month.............			
10. Capacity of barracks at 36 superficial feet.................			
11. Average number of prisoners of above capacity..........			
12. Average number of prisoners below capacity..............			
13. Hospital:—			
(a) Number remaining in hospital at close of the last month.			
(b) Number admitted into the hospital during the month.			
(c) Total admission..			
(d) Number cured, discharged, etc.,.........................			
(e) Died..			
(f) Number remaining in hospital at close of the present month.			
(g) Daily average number of sick...........................			
(h) Ratio of deaths per cent. of average strength........			
14. (a) Guard and establishment..............................			
(b) Other charges...			
(c) Total cost...			
(d) Average cost per prisoner................................			

AJMER JAIL OFFICE:
Dated 193 .

LT.-COL., I.M.S.,
Superintendent, Central Jail, Ajmer.

STATEMENT D XI.

[illegible] the N[illegible] of the Co[illegible] for which Convicts are imprisoned, during the month of 193 .

[illegible] and Period [illegible] Confined	A.		B.		C.		D.		E.		F.		G.		H.		I. Sentenced to transportation beyond seas.				J.		Station.		
	One month		Above one month and not exceeding 3 months		Above 3 and not exceeding 6 months		Above 6 months and not exceeding one year		Above one year and not exceeding 2 years		Above 2 and not exceeding 5 years		Above 5 and not exceeding 10 years		Above 10 years		A. For life.		B. For term.		Sentenced to death.				
	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	Total.
[illegible]tal																									

Ajmer Central Jail, }
[illegible] 193 . }

Lieut.-Col., I.M.S.,
Superintendent, Central Jail, Ajmer.

NO. (1).

Monthly return of under-trial prisoners in the lock-up of Ajmer Jail for the month of 193 .

—	Male.	Female.	Total.
1. Monthly aggregate of the daily number of prisoners under trial.			
2. Daily average of foregoing			
3. Remaining on the last day of the past month . .			
4. Admitted during the month :—			
(a) By order of Magisterial authorities in the district.			
(b) By order of Civil authorities and in the Abkari, etc.			
(c) Under special order of Government for State reasons.			
(d) Recaptured after escape			
5. Transferred from other districts for trial . . .			
6. Total of items Nos. 3 to 5			
7. Discharged :—			
(a) Without trial			
(b) Acquitted after trial			
8. Convicted and sentenced			
9. Transferred			
10. Total of items 7 to 9			
11. Escaped			
12. Died			
13. Remaining in Hawalat on last day of the month .			
14. Committed to the sessions during the month out of column 13.			
15. Remarks			

AJMER CENTRAL JAIL ;
The 193 .

LIEUT.-COL., I.M.S.,
Superintendent, Central Jail, Ajmer.

Jail Form No. X.

Certified that the Superintendent, Jail, visited the Jail at night on one occasion during the month of 193 , i.e., on the 19 .

[illegible] C[illegible], I.M.S.,

Superintendent, Central Jail, [illegible].

Ajmer Central Jail, }

Jail Form No. 80.

LIST OF PRISONERS AWAITING TRIAL IN MAGISTRATE'S COURT WHO HAVE BEEN DETAINED OVER A MONTH.

Serial Number.	Name.	Crime.	Date of admission into Hawalat.	Name of Court.	REMARKS.

AJMER CENTRAL JAIL;
The 193 .

Superintendent.

Jail Form No. 41.

NUMERICAL RETURN OF CLASS A AND B CONVICTS FOR THE YEAR 193 .

Month.	Number at the end of previous month.			Number admitted during the month.			Total.			Number Released.			Number remaining at the end of the month under report.			Remarks.
	M.	F.	T.	M.	F.	T.	M.	F	T.	M.	F	T.	M.	F	T.	
January . . .																
February . . .																
March																
April																
May																
June																
July																
August																
September . . .																
October . .																
November . . .																
December . . .																

AJMER CENTRAL JAIL,
The ——————— 193 .

Superintendent.

Jail Form No. 82.

HALF-YEARLY RETURN OF MOGHIAS IN THE CENTRAL JAIL, AJMER, DURING THE HALF-YEAR ENDING THE .

(Forwarded to the Inspector General of Police, Ajmer-Merwara, and Police Assistant to the Hon'ble the Resident for Rajputana.)

Serial No.	Register No.	Names.	Father's Name.	Caste.	Residence.	Crime.	Term.	Date of Sentence.	Date of Release.

AJMER CENTRAL JAIL,
The ——————— *193* .

Superintendent,

Jail Manual Form No. 43.

STATEMENT SHOWING MAINTENANCE CHARGES OF CONVICTS OF INDIAN STATES.

Confined in the ——————— Jail during the year 193 .

Serial No.	Admission number	Convict's name	Date of arrival in the Jail	Resident of	Place of conviction	By what court sentenced	Casualties	Maintenance Charges.			Remarks.
								Rs.	a.	p.	

Dated ——— Jail

The ——— 193

Superintendent.

Jail Manual Form No. 84.

STATEMENT No. 1.

General Summary—Distribution of the Prisoners of all classes (Convicted, Under-trial and Civil) confined in the Jail of Ajmer-Merwara during the year 193 .

Province.	Prisoners in Jail at the beginning of the year.			Received during the year.			Total.			Discharged from all causes.			Remaining at the end of the year.			Daily average number of prisoners.		
	Male.	Female.	Total.	Male.	Female.	Total.	Male.	Female.	Total.	Male.	Female.	Total.	Male.	Female.	Total.	Male.	Female.	Total.
Ajmer-Merwara																		

Lieut.-Col., I.M.S.,
Superintendent, Central Jail, Ajmer.

STATEMENT No 2

Civil Surgeon's monthly return of sick and casualties amongst the under trial prisoners in the lock-up of Ajmer Jail for the month of—————193 .

1	2	3	4	5	6	7	8				9	10				11	12
Sex	Daily average number of under trial prisoners as per column 3 of Statement No 1	Daily average number receiving treatment during the month.	Number of sick remaining in lock up dispensary and Jail Hospital on the last day of the last month.	Number of sick admitted during the month.	Total number of patients during the month.	Cured and discharged during the month.	Number of Deaths during the month				Number of sick remaining in lock up dispensary and Jail Hospital on the last day of the month.	Rate per cent of				Number of sick sent to Jail Hospital and dispensary during the month (out of column 5)	Civil Surgeon's explanations of any increased sickness in the lock up.
							In lock up	In Jail Hospital	In dispensary	Total		Total sick to strength.	Average sick to strength	Deaths to strength.	Deaths to sick.		
Male																	
Female																	

Superintendent, Central Jail, Ajmer.

STATEMENT No. 3—continued

Religion, age, education and previous occupation of the convicts admitted in the jails and subsidiary jails of Ajmer-Merwara, during the year 193 —contd.

Education						Previous Occupation															
Able to read and write		Able to read only		Illiterate		Male							Female								
Male	Female	Male	Female	Male	Female	Employed under Govt., Municipalities and other local authorities	Professional	Domestic Service	Agriculture and cattle Tending	Traders and Dealers	Artisans and Mechanics	Not Classed	Married	Unmarried	Widows	Prostitutes	Male	Female	Total	Remarks	

STATEMENT No. 6.

Average number of Convicts sentenced to labour and the nature of their employment in Jail of Ajmer-Merwara, during the year 193 .

Province.	Not sentenced to labour.	Under sentence to labour on working days.	Sick, convalescent and infirm, and not employed for other reasons.	On unremunerative labour.	On Prison duties.			On Jail building.	Manufactures.	Public Works.	Hired out to Municipalities, private individuals or Departments other than Public Works Department.	Ratio per cent. on number under sentence of labour of those employed as below.		Remarks.
					Prisoners, Officers and Servants.	Gardening.	Preparing articles of use, i.e., wheat grinding, etc.					Prisoners, Officers and Servants.	On Manufactures.	
Ajmer-Merwara .														

AJMER;

The 193 .

LIEUT.-COL., I.M.S.,

Superintendent, Central Jail, Ajmer.

STATEMENT No 7.

Offences committed by convicts and the punishment inflicted on them in the Ajmer Jail during the year 193 .

Division.	Daily average population.	Offences dealt with by Criminal Courts	Offences dealt with by Superintendent		Punishment														Grand Total of punishments	Remarks.
						By Superintendent														
						Minor						Major								
			By Minor punishment	By Major punishment	By Criminal Courts.	Warning	Penal diet	Separate and solitary confinement	Hand-cuffing and linking fetters	Other punishment	Total	Separate cellular and solitary confinement	Penal diet with solitary confinement.	Fetters.	Corporal punishment	Other punishment	Total.		
Ajmer Merwara																			

Ajmer,

The 193

Lieut.-Col., I.M.S.,

Superintendent, Central Jail, Ajmer.

STATEMENT No. 8.

Expenditure (in Rupees in guarding and maintaining the Prisoners in the Jails and Subsidiary Jails of Ajmer-Merwara, excluding the cost of building new Jails of additions and alterations); also the cash earnings of the Prisoners and the net cost to Government during the year 193 .

Province.	Daily average number of Prisoners.	Establishment.		Dieting Charges.			Hospital Charges.				Clothing and Bedding of Prisoners.		Sanitation Charges.		Charges for moving Prisoners.		Charges for other Miscellaneous Service and Supplies.		Travelling Allowance.	
		Total Cost.	Cost per head of average strength.	Rations.	Total cost.	Cost per head of average strength excluding Civil Prisoners	Diet.	Medicines, Hospital bedding, clothing, etc.	Total cost.	Cost per head of average number of sick.	Total cost.	Cost per head of average strength excluding Civil Prisoners.	Total cost.	Cost per head of average strength.	Total cost.	Cost per head of average strength.	Total cost.	Cost per head of average strength.	Total cost.	Cost per head of average strength.
Ajmer-Merwara																				

STATEMENT No. 8—*continued.*

Contingencies		Extraordinary charges for dead stock and tools and plant likely to be lost for three years		Grand Total of Expenditure	Total cost per head of average strength	Total cash earnings	Net cost to Government	Average Net cost per head of average strength	Remarks
Total	Cost per head of average strength	Total cost	Cost per head of average strength						

Ajmer;
193 }

Lieut-Colonel, I.M.S.,
Superintendent, Central Jail, Ajmer.

114

STATEMENT No. 9.

Sickness and Mortality among Prisoners of all classes (Convicted, Under-trial and Civil) in the Jails of Ajmer-Merwara during the year 193 . (Number admitted into Hospitals and number of Deaths.)

Province.	Number of Prisoners that can be accommodated in the parts of the Jails assigned to Convicts, Under-trial and Civil Prisons respectively but inclusive of Hospital and Observation Cells.			Daily average strength.			Maximum population on any one day.			Number admitted into Hospital.			Daily average number of Sick.			Number of Deaths in and out of Hospital.		
	Male.	Female.	Total.	Male.	Female.	Total.	Male.	Female.	Total.	Male.	Female.	Total.	Male.	Female	Total.	Male.	Female.	Total.
Ajmer-Merwara . .																		

LIEUT.-COLONEL, I.M.S.,
Superintendent, Central Jail, Ajmer.

STATEMENT No. 10.

Sickness and Mortality among Prisoners of all classes (Convicted, Under trial and Civil) in Jails of Ajmer-Merwara during the year 193 .

Province.	Ratio per mille of average strength.												Remarks.
	On admission into Hospital.			Of daily average number of sick.			Of deaths from all causes except cholera.			Of deaths from all causes in and out of Hospital.			
	Male.	Female.	Total.	Male.	Female.	Total.	Male.	Female.	Total.	Male.	Female.	Total.	
Ajmer-Merwara													

Ajmer, }
" 193 . }

Lieut.-Colonel, I. M. S.,
Superintendent, Central Jail, Ajmer.

STATEMENT No. 11.

Conditions of the Prisoners discharged from the Jails of Ajmer-Merwara during the year 193 .

Province.	Number discharged during the year.	Number who had neither lost nor gained weight in Jail.	Number who had gained weight.			Number who had lost weight.			Remarks.
			Up to 5 lbs.	Over 5 lbs.	Total.	Up to 5 lbs.	Over 5 lbs.	Total.	
Ajmer-Merwara									

Lieutenant-Colonel, I.M.S.,

Superintendent, Central Jail, Ajmer.

Ajmer;
193 .

STATEMENT No. 12

Working of the Mark System in the Jails of Ajmer-Merwara during the year 193 .

Prisons.	Number of convicts released during the year who gained remission under the Mark System.		Maximum remission in days gained by any convicts released during the year.		Average remission gained by the convicts entered in column 2.		Maximum gratuity earned by convicts entered in column 2.	Average gratuity earned by convicts entered in column 2.	Remarks.
	Sentence		*Sentence*		*Sentence*				
	One year and not exceeding 5 years.	Exceeding 5 years.	One year and not exceeding 5 years.	Exceeding 5 years.	One year and not exceeding 5 years.	Exceeding 5 years.			

Ajmer,
The 193 .

Lieutenant-Colonel, I.M.S.,
Superintendent, Central Jail, Ajmer.

Jail Manual Form No. 85.

STATEMENT No. I.

Statement showing the Number and Disposal of Convicts in the Central Jail at Ajmer, for the year 193 .

1	2	3	4	5	6	7		8	9		10							11	12	13	14	15	16	17
						Received from other Jails.			Transfer to other Jails.		Released during the month.													
														D. By order of Government										
Sex.	Total aggregate number of prisoners during the year.	Daily average number of prisoners.	Remained on the last day of year.	Imprisoned during the year.	Total.	A. To undergo sentence.	B. In transit, etc.	Total population.	A. To undergo sentence.	B. For transportation beyond seas, &c.	A. On appeal.	B. On expiry of sentence.	C. On payment of fine.	E. On account of sickness.	F. On account of epidemics.	G. For good conduct.		Transported beyond seas.	Transferred to Lunatic Asylum.	Escaped.	Executed.	Died.	Remaining on the last day of the year.	Remarks.
Male . .				*																				
Female . .				†																				
TOTAL .																								

*Of this number boys under 16 years.
†Of this number girls under 15 years.

LT.-COL., I.M.S.,
In-charge of Jail.

The AJMER CENTRAL JAIL;
193 .

NOTES.—1. This and the other statements numbered 1 to 7 only convicted prisoners are to be included.
2. Debtors and others detained for default of Government Revenue will appear in number 8.
3. The "Total" column 6, is obtained by adding together the totals of columns 4 and 5, and represents with sufficient accuracy the number of different individuals who have been in prison during the month.
4. The "Total population," column 8, is the sum of column 6 *plus* 7, and necessarily includes many who are counted more than once.
5. The "Daily average number," column 3 is obtained by adding together the number presented on each day of the month, *vide* column 2, and dividing the whole by the number of days in the month.
6. When prisoners are transferred from one Jail to another on their way to undergo transportation beyond seas, they should be entered by the transferring Jail in column 9 B; and by the Jail which received them they should be entered in column 7 B. When prisoners sentenced to transportation beyond seas are despatched from any Jail, so that they will leave the Province without passing through any other Jail in it, they should be entered in column 11.
It will be observed that transportation applies only to those prisoners sent beyond seas. Transportation to a Central Prison is regarded merely as a transfer.
7. When the gangs are employed extra-murally under the orders of Government No. 1632-43, dated 28th October 1869, they should be considered as forming a separate Jail, and the name of the Jail, that is, of the place where they are employed, should be entered in italics in each statement.

STATEMENT No. III.

The female column should be filled in in *red ink.*

Statement showing the Convicts admitted into the Jail at Ajmer, during the year and those remaining on the 31st December of that year, according to nature and the length of sentence.

1	2																				3		
	NUMBERS ACCORDING TO LENGTH OF SENTENCE.																				TOTAL.		
	A.		B.		C.		D.		E.		F.		G.		H.		I. Sentenced to transportation beyond seas.				J.				
Nature of imprisonment of those admitted.	Not exceeding one month.		Above one and not exceeding three months.		Above three months and not exceeding six months.		Above six months and not exceeding one year.		Above one year and not exceeding two years.		Above two years and not exceeding five years.		Above five years and not exceeding ten years.		Exceeding ten years.		a For life.		b For a term.		Sentenced to death.				
	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	Total.
A—Prisoners sentenced to simple imprisonment.																									
B—Prisoners sentenced to rigorous imprisonment.																									
C—Prisoners sentenced to rigorous imprisonment with solitary confinement.																									
D—Prisoners sentenced to rigorous imprisonment with whipping.																									
Total Admissions*																									
Total† remaining on 31st December 193 .																									‡

*Prisoners admitted during the year should only be shown here, *vide* column 5 of Monthly Statement No. I, from January to December. Prisoners who escaped and were recaptured during the year should not be shown in this and Annual Statement No. IV.

†Classes A, B, C and D should be amalgamated for this total.

‡This figure should tally with those shown in column 16 of Monthly Return No. I for December.

AJMER JAIL OFFICE ;
193 .

Superintendent, Central Jail, Ajmer.

The

STATEMENT No. IV.

Statement showing the Convicts admitted into the Ajmer Jail during the year who had been previously convicted.

Sex	1	2				3	4		5
	Number admitted during the year	Number previously convicted.				Ratio of Col. 2 D to Col. 1.	Juvenile prisoners under 16 years of age (Section 399 of the Cr. P. Code).		Remarks.
		A	B	C	D		A	B	
		Once	Twice	More than twice.	Total.		Number admitted during the year	Number previously convicted.	
Male . . .									
Female . .									
Total .	(a)						(b)		

(a) In column 1 will be entered the prisoners admitted during the year, vide column 5 of Monthly Statement No. I, from January to December. Numbers in column 2 will be inclusive of the numbers in column 4.

(b) The figures in column 4 A should tally with those shown in column 3 A of Monthly Return No. II for the year.

Ajmer Jail Office,
The 193 .

Superintendent, Central Jail, Ajmer.

STATEMENT No. V.

Statement showing the escapes and recaptures of Convicts in the Central Jail at Ajmer for the year 193 .

1. Remaining uncaptured on the last day of the past year.

2. Escaped during the year:—
   - (a) From inside the jail . . .
   - (b) From outside the jail . .
   - (c) Total . . . . .

3. Grand Total . . . . .

4. Recaptured during the year:—
   - (a) Those who escaped in previous year.
   - (b) Those who escaped during the present year.
   - (c) Total . . . . .

5. Remaining uncaptured:—
   - (a) Of previous year . . .
   - (b) Of present year . . .
   - (c) Total . . . . .

6. Unexpired portion of sentence of those who escaped during the year:—
   - (a) Under one year . . .
   - (b) Above one and under three years
   - (c) Above three and under seven years.
   - (d) Above seven years . . .

AJMER CENTRAL JAIL ;
The 193 .

LT.-COL., I. M. S.,
Superintendent, Central Jail, Ajmer.

STATEMENT No. VI.

Statement showing the offences committed by the Convicts and the punishments inflicted on them in the Central Jail, Ajmer, during the year 193 .

	Male.	Female.	Total.
1. Average number of convicts . .			
2. Criminal offences			
3 Beach of Jail Rules . . .			
(a) Smoking or having possession of forbidden articles . . .			
(b) Offences relating to work . .			
(c) Other offences			
4. Punishments inflicted . . .			
A. By Criminal court . . .			
B. (a) Separate cells . . .			
(b) Separate confinement with reduced diet			
(c) Reduced diet			
(d) Whipping			
(e) Other punishments . . .			
C. Total Punishments			
Remarks			

AJMER CENTRAL JAIL :
The 193 .

Lt.-Col., I.M.S.,
Superintendent, Ajmer Central Jail.

STATEMENT No. VIII.

Statement showing the employment of Convicts as Prison Officers in the Central Jail at Ajmer for the year 193 .

1	2	3	4	5	6	7
Sex.	Average Number of convicts.	Average number employed as Prison Officers.	Ratio of column 3 to column 2.	Total number employed as Prison Officers.	Number of reductions or other punishment.	Remarks.
Male . . .						
Female . . .						
Total .		*		†	‡	

Remarks.	No.
Convict Warders ..	
" Overseers ..	
" Writers ..	
" Moharrirs ..	
Total ..	

* Column 3 should tally with column 7 B of Return No. XII. Column 5 should show the total number of convicts employed as Warders, etc., and not merely the total sanctioned number of situations.

† The nature of the offices held by convicts should be given in column of remarks.

‡ Detail of the nature of punishments ordered should be given as directed in paragraph 19 of the Government Review on the Jail Reports for 1884.

Superintendent Central Jail, Ajmer.

AJMER JAIL OFFICE;
193 .

Thé ... *excluding*

STATEMENT No. VIII.

Statement showing the employment of Convicts as Prison Officers in the Central Jail at Ajmer for the year 193 .

1	2	3	4	5	6	7
Sex.	Average Number of convicts.	Average number employed as Prison Officers.	Ratio of column 3 to column 2.	Total number employed as Prison Officers.	Number of reductions or other punishment.	REMARKS.
						No.
Male . . .						Convict Warders .. " Overseers .. " Writers .. " Moharrirs .. ——— Total .. ———
Female						
Total .		*		†	‡	

* Column 3 should tally with column 7 B of Return No. XII. Column 5 should show the total number of convicts employed as Warders, etc., and not merely the total sanctioned number of situations.

† The nature of the offices held by convicts should be given in column of remarks.

‡ Detail of the nature of punishments ordered should be given as directed in paragraph 19 of the Government Review on the Jail Reports for 1884.

Superintendent Central Jail, Ajmer.

AJMER JAIL OFFICE; }
193 . }

STATEMENT No. VIII.

Statement showing the employment of Convicts as Prison Officers in the Central Jail at Ajmer for the year 193 .

1	2	3	4	5	6	7
Sex.	Average Number of convicts.	Average number employed as Prison Officers.	Ratio of column 3 to column 2.	Total number employed as Prison Officers.	Number of reductions or other punishment.	REMARKS.
Male . . .						No.
						Convict Warders ..
						,, Overseers ..
Female . . .						,, Writers ..
						,, Moharrirs ..
						Total ..
Total .		*		†	‡	

* Column 3 should tally with column 7 B of Return No. XII. Column 5 should show the total number of convicts employed as Warders, etc., and not merely the total sanctioned number of situations.

† The nature of the offices held by convicts should be given in column of remarks.

‡ Detail of the nature of punishments ordered should be given as directed in paragraph 19 of the Government Review on the Jail Reports for 1884.

AJMER JAIL OFFICE;
The 193 .

Superintendent Central Jail, Ajmer.

STATEMENT No. XII.

Showing the employment of Convicts in the Jail at Ajmer during the year 193 .

1	2	3	4	5	6	7													8	9		
						AVERAGE NUMBER EMPLOYED ON WORKING DAYS														RATE PER CENT. OF COLUMN 3 OF THOSE EMPLOYED ON WORKING DAYS AS		
								On Prison Duties.				On Jail Building.										
												Additions and alterations.		New Jail								
						A.	B.	C.	D.	E.	F.	G.	H.	I.	J.	K.	L. a	L. b				
Sex.	Average number not sentenced to labour.	Average number under sentence of labour on working days.*	Average number sick.	Average number convalescent and infirm.	Average number not employed for other reasons.	Average number not employed for other reasons.	On unremunerative labour.†	Prison officers.	Prison servant.	Gardening.	Employed in preparing articles for use or consumption in Jails, e.g., wheat grinding, manufacturing of prison clothing, etc.	Jail repairs.	Under Superintendent.	Under Public Works Department.	Under Superintendent.	Under Public Works Department.	Manufactures.	Public Works.	Other extra-mural labour.	Average number of convicts hired out to Municipalities, Private individuals, or Departments other than the Public Works Department.	Prison officers.	Prison servants.	On manufactures (7 K).
Male . . .																						
Female . . .																						
TOTAL .																						

N.B.—Column 7 L *a* will only be filled up in a Public Works Jail, *i.e.*, a Jail the inmates of which are solely employed on Public Works, and column 7 L *b* in any Jail which employs a part of its prisoners on Public Works.

* That is exclusive of holidays and Sundays.

† Unremunerative labour means shot drill, crank and the like.

AGENCY JAIL OFFICE; } 193 .

Superintendent, Central Jail, Ajmer.

STATEMENT No. XIV (FINANCIAL).

Showing the net cost of the prisoners in the Ajmer Central Jail for the year 193 .

Serial Number.	Name of Jail.	Total cost of maintenance (column No. 9 of Statement No. X).	Average cost of maintenance per head (column No. 10 of Statement No. X).	Total cash earnings (column No. 11 of Statement XIII).	Average cash earnings per head of Average. Strength.	Net cost of Government (column No. 3 *less* column No. 5).	Average net cost per head of Average Strength (column No. 4 *minus* column No. 6).	Remarks.
1	2	3	4	5	6	7	8	9

To calculate cash earnings per head " for column No. 6 of this statement the total cash earnings in column No. 5 should be devided by the total of column No. 3, Statement X.

AJMER JAIL OFFICE ; 193 .

Superintendent, Ajmer Central Jail.

The

STATEMENT No. XIV (FINANCIAL).

Showing the net cost of the prisoners in the Ajmer Central Jail for the year 193 .

1 Serial Number.	2 Name of Jail.	3 Total cost of maintenance (column No. 9 of Statement No. X).	4 Average cost of maintenance per head (column No. 10 of Statement No. X).	5 Total cash earnings (column No. 11 of Statement XIII).	6 Average cash earnings per head of Average. Strength.	7 Net cost of Government (column No. 3 *less* column No. 5).	8 Average net cost per head of Average Strength No. 4 column (column *minus* No. 6).	9 Remarks.

To calculate cash earnings per head " for column No. 6 of this statement the total cash earnings in column No. 5 should be devided by the total of column No. 3, Statement X.

Superintendent, Ajmer Central Jail.

AJMER JAIL OFFICE; *193* .

The

STATEMENT No. XIV (FINANCIAL).

Showing the net cost of the prisoners in the Ajmer Central Jail for the year 193 .

1	2	3	4	5	6	7	8	9
Serial Number.	Name of Jail.	Total cost of maintenance (column No. 9 of Statement No. X).	Average cost of maintenance per head (column No. 10 of Statement No. X).	Total cash earnings (column No. 11 of Statement XIII).	Average cash earnings per head of Average. Strength.	Net cost of Government (column No. 3 *less* column No. 5).	Average net cost per head of Average Strength (column No. 4 *minus* column No. 6).	Remarks.

To calculate cash earnings per head " for column No. 6 of this statement the total cash earnings in column No. 5 should be devided by the total of column No. 3, Statement X.

AJMER JAIL OFFICE ; 193 .

Superintendent, Ajmer Central Jail.

The

STATEMENT No. XV (Vital).

Shows the sickness and mortality among the prisoners of all classes in the Ajmer Central Jail during the year 193 .

1	2	3			4			5			6			7			8			9			10			11			12														
Serial Number	Name of Jail	No. of prisoners that can be accommodated in the parts of the Jail devoted to convicts, U. T. C. P. respectively but excluding Hospital and barrack rooms			Average daily Strength			Maximum population on any one day			Number admitted into Hospital			Daily average number of sick			Number of deaths in and out of Hospital			Deaths from fever			Deaths from Bowel Complaint			Deaths from cholera			Ratio per mille of Average strength — A. of admission into Hospital			B. of daily average sick			C. of deaths from cholera			D. of deaths from all other cases			E. of deaths from all cases both in and out of Hospital		
		M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
1	Ajmer Central Jail																																										
2	Convicts																																										
3	Under-trial																																										
4	Civil prisoners																																										
	Total																																										

Ajmer Jail, the 19 .

The 192 .

Superintendent, Ajmer Central Jail.

STATEMENT No XVII—VITAL.

Showing the mortality according to age among the convicts in the Ajmer Central Jail during the year 193 .

1	2	3						4						5						6						7					
Serial Number	Name of Jail	Under 16 years.						16 to 40 years.						40 to 60 years.						Over 60 years.						Total.					
		Average number *		Deaths.		Ratio of deaths per mille of average No.		Average number *		Deaths.		Ratio of deaths per mille of average No.		Average number *		Deaths.		Ratio of deaths per mille of average No.		Average number *		Deaths.		Ratio of deaths per mille of average No.		Average number *		Deaths.		Ratio of deaths per mille of average No.	
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
1	Ajmer Central Jail																														

* The average number must be obtained by means of a monthly census

Superintendent, Central Jail, Ajmer.

Ajmer Jail Office, }
The 193 . }

STATEMENT No. XVIII (VITAL).

Showing the mortality among the convicts in the Ajmer Central Jail during the year according to the length of time passed in Jail.

1	2	3 Under 6 months in Jail.						4 From 6 to 12 months.						5 From 1 to 2 years.						6 From 2 to 3 years.						7 From 3 to 7 years.						8 Over 7 years.						9
Serial Number.	Name of Jail.	Average Number.*		Deaths.		Ratio of deaths per mille of average number.		Average Number.*		Deaths.		Ratio of deaths per mille of average number.		Average Number.*		Deaths.		Ratio of deaths per mille of average number.		Average Number.*		Deaths.		Ratio of deaths per mille of average number.		Average Number.*		Deaths.		Ratio of deaths per mille of average number.		Average Number.*		Deaths.		Ratio of deaths per mille of average number.		REMARKS.
		M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	
1	Ajmer Central Jail.																																					

* The average number must be obtained by means of a monthly census.

Superintendent, Central Jail, Ajmer.

AJMER JAIL OFFICE :
193 .

STATEMENT No XIX

Showing particulars regarding prisoners under trial in the Ajmer Central Jail during the year 193 .

1	2	3		4		5			6			7			8			9			10			11			12			13
Serial Number	Name of Jail	Number remaining at close of previous year		Number received		Total			Average daily number			Released			Convicted and sentenced			Transferred			In Camp			Died			Remaining on 31st December 193			Remarks
		M	F	M	F	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	

Ajmer Jail Office,

The ________ 193 .

Superintendent, Ajmer Central Jail.

STATEMENT No. A.

owing the number and amount of accommodation for each class of Prisoners in the Ajmer Central Jail at the close of the year 193 .

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Description of Accommodation.	Number of prisoners who could be accommodated on 31st December, 193 , in the part of the Jail devoted.														Superficial area as per prisoners in square yards in the enclosures (ward and workshops) to which the prisoners are ordinarily confined.	Amount spent for Jail buildings during the year 193 .		REMARKS.
	Hospital.		Absentation Cells.		Civil prisoners.		Under-trial.		Europeans.		Juvenile convicts.	Female convicts.	Male convicts.	Grand Total.		By Jail Department.	By Public Works Department.	
	Male.	Female.	Male.	Female.	Male.	Female	Male.	Female.	Male.	Female.								

Showing the condition of prisoners discharged from the Central Jail, Ajmer, during the year 193 .

1	2	3					4					5
		Number who gained weight.					Number who lost weight.					
Number discharged during the year	Number who had neither lost nor gained weight in Jail	Up to 1 lb.	From 1 to 5 lbs.	From 5 to 10 lbs.	Over 10 lbs.	Total.	Up to 1 lb.	From 1 to 5 lbs.	From 5 to 10 lbs.	Over 10 lbs.	Total.	Remarks.

AJMER CENTRAL JAIL.

Dated 193 .

Superintendent, Ajmer Central Jail.

Pro forma Accounts of the Ajmer Central Jail Manufacture for the year 193 .

1	2	3			4	5	6	7	1			2			3	4	5	6
		Opening balance on 1st January, 193							Sale during the year.			Closing balance of stores on the 31st December, 193 .						
		A.	B.	C.					A.	B.	C.	A.	B.	C.				
Serial Number.	Name of Jail.	Raw Material.	Manufactured stores.	Stores in process of Manufacture.	Purchase of Raw Material.	Miscellaneous expenditure (including transfer from the Jail.)	Factory earnings (gross).	Total.	Cash realized.	Adjustment for supplies to Government Department and the Jails.	Accounts awaiting realization.	Raw Materials.	Manufactured stores.	Stores in process of Manufacture.	Depreciation in value of articles of stores of rates having been reduced	Loss in working.	Total.	Remarks.

AJMER JAIL OFFICE,

The 193 .

Superintendent, Ajmer Central Jail.

Statement showing the balance of manufactured Articles standing on 1st January 193   and 31st December 193 .

No.	Articles.	Balance on						Remarks.
		1.1.193 .			31.12.193 .			
	Total .							

Superintendent Ajmer Central Jail.

Statement showing the balance in the process of manufacture Stock Book on 1st January 193 .

No	Name of Articles	Balance on					Remarks.
		1-1-193 .		31-12-193 .			
	Total .						

Superintendent, Ajmer Centra

Statement showing the balance of raw material Stock on 1st January 193 , and 31st December 193 .

No.	Articles.	Balance on						Remarks.
		1st January 193 .			31st December 193 .			
	TOTAL .							

Superintendent,
Ajmer Central Jail

Statement showing the nature of the crimes for which convicts were imprisoned in the Central Jail, Ajmer, during the year, .

The female column to be filled in *red ink.*

1	2	3	4	5																						6			7
Serial No.	Chapter of Penal Code.	Sections.	Nature of Offences.	Convicts admitted to Jail during the year, under sentence not exceeding																						Total.			Remarks.
				A.		B.		C.		D.		E.		F.		G.		H.		I.				J.					
				One month.		Above one month and not exceeding three months.		Above three months and not exceeding six months.		Above six months and not exceeding one year.		Above one year and not exceeding two years.		Above two years and not exceeding five years.		Above five years and not exceeding ten years.		Exceeding ten years.		Sentenced to transportation beyond seas.				Sentenced to death.					
																				A. For life.		B. For a term.							
				M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	Total.	
1	VI	All Sections .	Offences against the State .																										
2	VII	Do. .	Do. relating to the Army and Navy.																										
3	VIII	Do. .	Offences against the Public Tranquillity.																										
4	IX	162, 163, 170 and 171.	Offences by the others relating to public servants.																										
5	,,	All other sections.	Offences by public servants .																										
6	X	All sections .	Contempt of the lawful authority of public servants.																										
7	XI	193, 200 to 205.	False evidence and the like, and false personation in a suit or criminal proceeding.																										

8	XI	201 to 204	Causing disappearance of evidence and omitting to inform or giving false information regarding an offence
9		206 to 210	Fraudulent claims, decrees, disposal of property
10	"	211	Making false criminal charges
11	"	212, 216, 224 & 225	Harbouring offenders, compounding offences, resisting apprehension and the like
12	"	217 to 223	Offences by public servants against public justice
13	"	228 to 229	Interrupting a public servant and personating a juror or assessor
14	XII	231 to 254	Lesser offences relating to coin
15	"	All other sections	Graver offences relating to coin and stamps
16	XIII	All sections	Offences relating to weights and measures
17	XIV	268 to 289	Offences affecting the public health and safety
18	"	290 and 291	Nuisances
19	"	292 to 294A	Obscene books and lotteries
20	XV	All sections	Offences relating to religion
21	XVI	302 and 307	Murder or attempt to murder

2	3		4	5																									
				Convicts admitted to Jail during the year, under sentence not exceeding.																						Total.			
				A.		B.		C.		D.		E.		F.		G.		H.		I.				J.					
				One month.		Above one month and not exceeding three months		Above three months and not exceeding six months.		Above six months and not exceeding one year.		Above one year and not exceeding two years.		Above two years and not exceeding five years.		Above five years and not exceeding ten years.		Exceeding ten years.		Sentenced to transportation beyond sea.				Sentenced to death.					
																				A. For life.		B. For a term.							
Serial No.	Chapter of Penal Code.	Sections.	Nature of Offences.	M.	F.	M	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	Total.	Remarks.
22	XVI	304, 304 A, 305, 306 and 308.	Culpable homicide and attempt to commit the same and abetting suicide.																										
			Attempt to commit suicide																										
23	"	309	Being a thing																										
24	"	311	Causing miscarriage, exposing children and concealment of birth of child.																										
25	"	312 to 318	Hurt and assaults, with or without provocation.																										
26	"	323, 334, 352, 355	Aggravated cases of hurt, all cases of grievous hurt and doing acts dangerous to human life.																										
27	"	321, 333, 335, to 338.	...traint and con-																										

29	XVI	324 to 337 .	Aggravated assault . .																									
30	"	363 to 373 .	Kidnapping, abduction, selling minors to slavery.																									
31	"	374 . .	Unlawful compulsory labour																									
32	"	376 . .	Rape																									
33	"	377 . .	Theft, including theft in building and by servants, and breaking open closed receptacle																									
34	XVII	379 to 381, 461 and 462.	Theft, including theft in building and by servants, and breaking open closed receptacle.																									
35	"	384 and 385 .	Extortion, unaggravated theft																									
36	"	386 to 389 .	Do. aggravated .																									
37	"	392, 394 and 382.	Robbery and aggravated theft																									
38	"	395, 400 and 402.	Dacoity																									
39	"	403 and 404 .	Dishonest misappropriation .																									
40	"	406 to 409 .	Criminal breach of trust .																									
41	"	411 to 414 .	Receiving and concealing stolen property																									
42	"	417 to 420 .	Cheating																									
43	"	421 to 424 .	Fradulent deeds and distribution																									
44	"	426 to 440 .	Mischief																									

2		3	4	5 Convicts admitted to Jail during the year, under sentence not exceeding																									
				A.		B.		C.		D.		E.		F.		G.		H.		I. Sentenced to transportation beyond sea.				J.		Total.			
				One month.		Above one month and not exceeding three months.		Above three months and not exceeding six months.		Above six months and not exceeding one year.		Above one year and not exceeding two years.		Above two years and not exceeding five years.		Above five years and not exceeding ten years.		Exceeding ten years.		A. For life.		B. For a term.		Sentenced to death.					
Serial No.	Chapter of Penal Code.	Sections.	Nature of Offences.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M.	F.	M	F.	M.	F.	M.	F.	M.	F.	Total.	Remarks.
45	XVII	447 and 448	Simple trespass and house-trespass.																										
46	"	449, 450, 459 and 460	House breaking in order to commit offences punishable with death or transportation for life and causing death or grievous hurt in house breaking.																										
47	"	451 to 458	House breaking and house trespass.																										
48	XVIII	463 to 489	Forgery and offences relating to trade and property marks.																										
49	XIX	490 to 492	Criminal breach of contract																										
50	XX	493 to 498	Offences relating to marriage.																										
51	XXI	499 to 502	Defamation																										

42	XXII	501 to 510 .	Criminal intimidation, insult and annoyance
43	Cr. P. Code	109 to 110 .	Bad livelihood . . .
44	Penal Code	401 . .	Belonging to a wandering gang of thieves
45	...	All other .	Offences . . . .
			Total .

ONERS.

D...	Aggregate of the daily ... jail where he died.	Daily ... the jail where he died.	Ratio per cent. Deaths to hosp tal.	Admission into	Daily average	Deaths

... remarks. The cause of death shown here should be the same as that shown on page 1.

———————— *Medical Officer.*

II. What are the sanitary defects in—

Accommodation, of Dormitories, Factories, Hospitals, or Cells ?

Ventilation, of buildings and of site ?

Drainage, within and around the Jail ?

Conservancy? Specify system, means of removal and disposal of night-soil.

Personal cleanliness of Prisoners, including frequency of ablution and arrangements for drying after bathing.

Clothing and Bedding and arrangements for cleansing and disinfecting same ?

Diet as regards quantity and quality.

Labour ?

Water supply ? specify source, means of drawing, of storage, and of distribution.

Surrounding ? Distance of nearest inhabited site, etc.

* * * * * * *

(Under this head, beyond the details to be specified, a statement of any defect, only is required.)

IV. In addition to defects under the foregoing heads, were there any other local causes of disease? Character of Jail site, structure of buildings, any special meteorological features, etc., etc.

V. To what particular local or other conditions have the sickness and mortality been due ?

VI. Particulars of any transfers or liberations on account of sickness, stating the disease in question.

VII. Sanitary improvements effected during the year.

VIII. Recommendations to improve the Sanitation made during the year.

IX. Observations on any matters connected with the health of the prisoners not included in the above, *e.g.*, a statement of the condition of prisoners on admission, percentages of good, in different and bad, daily average or special (weak or infirm) gangs.

JAIL.

Dated *19* . *In Medical Charge.*

Remarks by Inspector General.

Inspector General of

Dated the *19* . *Prisons, Ajmer-Merwara.*

Statement showing particulars regarding Juveniles imprisoned in the Ajmer Central Jail during the year 193 .

Serial No.	Register No.	Name.	Age.	Class.	Number of previous convictions.	Father's Name.	Caste.	Nature of offence.	Term.	Date of sentence	Date of release	Sentencing Officer.

Superintendent.

Statement showing the expenditure of Contingencies and Establishment of all Lock-ups in the District of Ajmer-Merwara for the year 193 .

Months.	Amount of Contingencies.			Amount of the pay of Establishment.			Remarks.
	Rs.	as.	p.	Rs.	as.	p.	
January . . .							
February . . .							
March							
April							
May							
June							
July							
August . . .							
September . . .							
October . . .							
November . . .							
December . . .							
Total .							

No......................of 193 .

Dated Ajmer, the *193* .

Returned to the Superintendent, Central Jail, Ajmer, with reference to his memorandum-letter No. , dated the

Commissioner and
Inspector-General of Prisons,
Ajmer-Merwara, Ajmer.

Statement showing particulars regarding Lunatics confined in the Ajmer Central Jail during the year 193 .

Serial No.	Date of Admission	Name	Parentage	Age years	Caste	Sex	Residence	From whom received (Authority)	Disease	Remarks

Superintendent.

GENERAL SUMMARY.

Showing the Distribution of the Prisoners of all classes confined in the Ajmer Central Jail during the year 193 .

(Vide Instructions issued with Jail Department Circular No 12 of 1885)

1	2	3	4	5			6			7			8			9			10			11			12
Serial No.	Station.	Place of confinement.	Classes of Prisoners.	Remained at the commencement of the year.			Received during the year.			Total.			Discharged from all causes.			Remaining at the end of the year.			Daily average number of each class.			Total daily average of whole Jail.			Remarks.
				Male.	Female.	Total.	Male	Female	Total	Male	Female.	Total.	Male.	Female.	Total	Male	Female	Total.	Male	Female.	Total	Male	Female	Total.	
	Ajmer.	Central Jail, Ajmer.	Convict . . .																						
			Under-trial . .																						
			Civil . . .																						
			Total .	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	

Note —When Civil Prisoners are in a separate place of confinement and under some authority other than that of the Jail Department—such, for example, as the Nazir of the Civil Court—they should not be included in these Statements.

Superintendent, Central Jail, Ajmer.

Ajmer Jail Office.
The 193 .

Jail Manual Form No. 84.

Statement showing figures drawn by the Superintendent, Central Jail, Ajmer, on the Pay Bill forms of Gazetted Officers and Establishment during the month of 193 .

Head of Accounts.	Pay of Officers or Establishment.	Progressive total up to 19	Drawn during 19	Progressive total up to ....19 .
V.B 1 .	*Pay of Officers (Permanent)*—			
	Jail duty allowance to Civil Surgeon (Gross)			
	Leave salary			
	Net (non voted)			
	" (permanent)			
V B. 2 .	*Pay of Establishment*—			
	(Permanent and voted)			
	Pay of Jailors, Clerk, S.A.S., Compounder and Wardens (Gross) (voted) .			
	Leave salary			
	Net			
V C. 1 .	*Pay of Jail Manufactures*—			
	(Voted and permanent).			
	Pay of Dyeing Master . . .			
	Voted (Gross)			
	Leave salary			
	Net (permanent)			

No. ....of 193 . *Dated, Ajmer the* *193 .*

Forwarded to the Commissioner and Inspector-General of Prisons, Ajmer-Merwara, Ajmer, for information.

Superintendent, Ajmer Central Jail.

Jail Manual Form No. 87.

CENTRAL JAIL, AJMER :

Dated the 193 .

Acknowledgment of Permanent Advance.

I hereby acknowledge that the sum of Rs.

(....) only held by me as Permanent Advance on account of this office on the 1936, is due from and has to be accounted for by me as detailed below :—

Cash in hand..

Uncashed Vouchers..

TOTAL .

LT.-COL., I.M.S.,

Superintendent, Ajmer Central Jail.

No. *Dated the* 193 .

Forwarded to the Accountant General, Central Revenues, New Delhi, for favour of necessary action.

LT.-COL., I.M.S.,

Superintendent, Ajmer Central Jail.

Jail Manual Form No 63

No .... of 193 .

Dated Ajmer, the *193* .

From

The Superintendent, Central Jail, Ajmer

To

The Commissioner and Inspector General of Prisons,
Ajmer-Merwara, Ajmer.

SUBJECT —ANNUAL INSPECTION REPORT.

Sir,

I have the honour to state that I inspected the Office and Library and found the Office Files and Books in order The old record has been weeded out according to paras. 952 & 953 of the Ajmer-Merwara Jail Manual.

I have the honour to be
Sir,
Your most obedient servant,

Superintendent, Central Jail,
Ajmer

Jail Manual Form No. 80.

REVISING BOARD COMPLETION REPORT.

Date on which the Revising Board was held..........

—	Recommendation of the Board.		Government Orders.	
	Casual.	Habitual.	Casual.	Habitual.
To be postponed for 6 months . .				
Ditto 1 year . .				
Ditto indefinitely . .				
To be released conditionally .				
Ditto unconditionally .				
TOTAL .				

No. .

OFFICE OF THE SUPERINTENDENT, CENTRAL PRISON

Dated, *the* .

Forwarded to the Inspector-General of Prisons, United Provinces, for information.

2. The orders of Government have been complied with.

Copy for information to :—

______________ } *Members of*
______________ } *Revising Board.*

Superintendent.

CONFIDENTIAL. DUPLICATE.
Jail Manual Form No. 90.

Casual / Habitual

REVISION OF SENTENCE SHEET.

Jail—	Sentencing Officer & Case No.—
No. & Name—	Section—
Father's Name—	Sentence—
Caste—	Date of sentence—
Present age—	Number of previous convictions—
Place of abode— (Village, Thana and District.)	Date of revision—

SUPERINTENDENT'S REPORT.

[illegible] revision of sentence sheet of an [illegible] y when he can report favourably [illegible]

Y. M. D.

Physical and Mental condition— Period spent in Jail up to 31st $\frac{\text{January}}{\text{July}}$ 193 —

Conduct— Remission earned . . . . —

Effect of imprisonment undergone. }— Opinion on the advisability of premature release. } . . . —

Entries checked with warrants.

Date *Jailer.* *Superintendent of Jail.*

Superintendent of Police's remarks as to the convict's history previous to conviction with special reference to the probability of his home environments leading to a relapse into crime. *Note.*—Original remarks to be copied out and certified as true copies.	Magistrate's opinion as to the possibility of releasing the convict in advance of the expiry of his sentence. In giving the opinion Magistrates should take into consideration the circumstances of the crime. *Note.*—Original remarks to be copied out and certified as true copies.
Date *Superintendent of Police.*	*Date* *District Magistrate.*

RECOMMENDATIONS OF THE [illegible]

Postponed indefinitely.

Postponed for $\frac{\text{6 Months}}{\text{1 Year}}$

Recommended for release [illegible]

Date [illegible]

Jail Manual Form No. 91.

We the undersigned beg to request that we have in the afternoon of this day, the ________________________ 193 , made over and received charge of the post of Jailor, Central Jail, Ajmer, as per inventory of all property, stores, etc., in the immediate charge of the Jailor together with a certificate of the correctness of stock in charge of the other officials.

Relieved Officer. *Relieving Officer.*

Countersigned.

Superintendent, Central Jail, Ajmer.

No.................of 193 .

Dated Ajmer, the 193 .

Copy forwarded to the Commissioner and Inspector General of Prisons, Ajmer-Merwara, Ajmer, with reference to the correspondence resting with his...... ....193 .

Superintendent, Central Jail, Ajmer.

Manufactured Godown.
1. Factory Godown.
1 Carpentry Godown.
1 Govt. Property
5 All registers and books relating to the above work
6 Workshops.

Certified that the balance of stock in my charge are according to the stock books.

Deputy Jailor,
Central Jail, Ajmer.

Dated Ajmer, the *193* .

---

1 Grain, Ration and Fuel Godown.
2 Prisoners clothing property and warrants, etc
3 Grass Godown.
4 Raw Material Godown.

Certified that the balance of stock in my charge are according to the stock books

Assistant Jailor,
Central Jail, Ajmer.

Dated Ajmer, the *193*

---

1 Postage Stamps.
2 Clothing and bedding of prisoners.
3 Completed record.

Certified that the balance of stock in my charge are according to the stock book.

Clerk,
Central Jail, Ajmer

Dated Ajmer, the *193*

Certified that the balance of stock in my charge are according to the stock books

Jail S. A. S.,

Dated Ajmer, the *193* .

Relieved Officer. *Relieving Officer*

Countersigned

Superintendent,
Central Jail, Ajmer

Dated Ajmer, the *193* .

Memo. of Ammunition and Arms in stock as it stood on the morning of ....the ....193 .

	In stock.	With Ch.H.W.
1. Muskets ·410 Bore with Pouches, Bayonets, Slings, etc., complete .		
2. Cartridges, S.A. Ball		
3. Cartridges, Blank		
4. Cartridges, Buckshot		

Made over and received as over.

Relieving Office

Officer.

Countersigned.

Superintendent, Central Jail, Aj

Memo. of Cash Balance as it stood on the morning of............ ... .
the ... . *193* .

	Rs.	as.	p.
1. Prison Cash Book			
2. Factory Cash Book			
3. Prisoner's Relief Fund			
TOTAL .			
1. Currency Notes			
2. Rupees			
3. Small Silver			
4. Nickel			
5. Copper			
6. Postage Stamps			
TOTAL .			

Made over and received as above.

Relieved Officer. *Relieving Officer.*

Countersigned.

Superintendent, Central Jail, [illegible]

List of Prisoner's Property.

Serial No.	Register No.	Names.

The property of above named prisoners as detailed in their respective Warrants have been received and made over.

Jailor, Central Jail, Ajmer. *Jailor, Central Jail, Ajmer.*

Countersigned.

Superintendent, Central Jail, Ajmer.

Jail Manual Form No 92.

Statement showing the amount of dutiable Raw Material used in Articles sold to the public during the month of ______________ 193 , by the Ajmer Central Jail Factory.

Cotton yarn Mds. Srs. Chs.
at Rs. per Md. . . . Rs.

Raw Moonjh Mds. Srs. Chs.
at Rs. per Md. . . . Rs.

Woollen yarn Mds. Srs. Chs.
at Rs. per Md. . . . Rs.

. . . . Rs.

. . . . Rs.

. . . . Rs.

. . . . Rs.

. . . . Rs.

. . . . Rs.

No.............of 193 .

Dated *Ajmer, the* 193 .

Forwarded to the Octroi Superintendent, Municipal Committee, Ajmer, for favour of very early necessary action.

List of Prisoner's Property.

Serial No.	Register No.	Names.

The property of above named prisoners as detailed in their respective Warrants have been received and made over.

Jailor, Central Jail, Ajmer. *Jailor, Central Jail, Ajmer.*

Countersigned.

Superintendent, Central Jail, Ajmer.

Jail Manual Form No. 92.

Raw Material used in Articles sold ______193 , by the Ajmer Central Jail Factory.

Cotton yarn at Rs.	per Md.	Mds.	Srs.	Chs.	. . . Rs.
Raw Moonjh at Rs.	per Md.	Mds.	Srs.	Chs.	. . . Rs.
Woollen yarn at Rs.	per Md.	Mds.	Srs.	Chs.	. . . Rs.

. . . . Rs.

. . . . Rs.

. . . . Rs.

. . . . Rs.

. . . . Rs.

. . . . Rs.

No..............of 193 .

Dated Ajmer, the 193 .

Forwarded to the Octroi Superintendent, Municipal Committee, Ajmer, for favour of very early necessary action.

Superintendent.

Jail Manual Form No. 93.

Statement showing the Receipts as booked under the Head noted below in accounts of the Ajmer, Central Jail for the month of 193 .

XVIII—Jails and Convicts settlement.

Factory . . . . Rs.

( )

No.........of 193 .

Dated Ajmer, the 193 .

Forwarded to the Commissioner and Inspector General of Prisons, Ajmer-Merwara, Ajmer, for information.

Superintendent, Ajmer Central Jail.

...ail Manual Form No. 94.

Statement showing the cost of goods supplied to the General Department of the Jail by the Jail Factory, Ajmer and book Adjustment affected under the heads noted below for the month of 193 .

Account V. B. 4. Jail Contingencies.

Towels for prisoners at each . . . . Rs.

Dosuti cloth for prisoners at a yard . . . . Rs.

Moonjh Lao Mds. Srs. at .. srs. a rupee for Mirshali Wells . . . Rs.

Moonjh Lao Mds. Srs. at .. .. srs. a rupee for Jail Garden . . Rs.

. . . . Rs.

No. of 193 .

Dated Ajmer, the 193 .

Forwarded to the Accountant General, Central Revenues, New Delhi for favour of necessary action and intimation of the same to this office through Commissioner and Inspector General, Prisons, Ajmer-Merwara, Ajmer.

Superintendent.

Jail Manual Form No. 95.

List of Establishment in Ajmer-Merwara as it stood on 1st April-October 19 . Under the Control of——————

No.	Name.	Office to which attached (with date).	Present pay.	Date of birth.	Date of appointment.			1. Residence, 2. Religion, 3. Caste.	Educational and other qualifications also languages known.	Remarks.
					To present grade.	To present pay.	To Government service.			
1	2	3	4	5	6	7	8	9	10	11

Superintendent.

Jail Manual Form No. 00

No.............of 19 .

From

The Superintendent, Central Jail, Ajmer.

To

The Commissioner & Inspector General of Prisons,

Ajmer-Merwara, Ajmer.

Dated Ajmer, the *19* .

Sir,

I have the honour to submit herewith the Jail Report on the Juvenile prisoners Ward together with the usual Statement for the year 19 .

I have the honour to be,

Sir,

Your most obedient Servant,

Superintendent.

Jail Manual Form No. 00.

No.........of 19 .

Dated Ajmer, the *19* .

From

The Superintendent, Central Jail, Ajmer.

To

The Chief Medical Officer, Rajputana, Ajmer.

Sir,

I have the honour to submit the enclosed report on the Ajmer Central Jail Hospital with statement numbers X, XIII, XIV, and XV together with sanitary sheets in duplicate for the year 19 .

I have the honour to be,

Sir,

Your most obedient servant,

Superintendent.

No..................of 193 .

Dated Ajmer, the *193* .

FROM

The Superintendent, Central Jail, Ajmer.

To

The Commissioner, Ajmer-Merwara, Ajmer.

SIR,

I have the honour to submit in duplicate tables I to XII of the Ajmer Central Jail for the year 193 .

I have the honour to be,

Sir,

Your most obedient servant,

Superintendent,

[illegible]

No................ of 193 .

Dated Ajmer, the *193* .

FROM

The Superintendent, Central Jail, Ajmer.

To

The Commissioner and Inspector General of Prisons,
Ajmer-Merwara, Ajmer.

SIR,

I have the honour to submit herewith the Jail Administration Report together with the usual statements for the year 193 .

I have the honour to be,
Sir,
Your most obedient servant,

Superintenden

No.................of 193 .

Dated Ajmer, the 193 .

FROM

The Superintendent, Central Jail, Ajmer.

To

The District and Sessions Judge, Ajmer-Merwara, Ajmer.

SIR,

I have the honour to request you kindly to [illegible] the following figures of Jail manufactures during the year____________ in the [illegible] returns of criminal and civil justice for the year____________

1. Receipts . . . . Rs.
2. Expenditure . . . Rs.

[illegible]

No.........................of 193 .

The Superintendent, Central Jail, Ajmer.

The Executive Engineer, Ajmer Division, P.W.D., Ajmer.

Dated Ajmer, the 193 .

SUBJECT :—ANNUAL REPORT OF THE AJMER CENTRAL JAIL FOR THE YEAR 19 .

Sir,

I have the honour to request the favour of your kindly furnishing a statement showing the expenditure on account of Original Works and repairs the Jail Buildings, Ajmer, from 1st January 19 to 31st December 19 to be included in the Annual Returns for the year 19 .

I have the honour to be,

Sir,

Your most obedient servant

Superintendent.

No. .... of 193 .

From

The Superintendent, Central Jail, Ajmer.

To

The Commissioner and Inspector General of Prisons,

Ajmer-Merwara, Ajmer.

Dated Ajmer, the 193 .

Sir,

I have the honour to forward herewith a statement showing the maintenance charges of the Indian States prisoners confined in the Central Jail, Ajmer from the 1st January, 193 , to the 31st December, 193 , and to request that you will very kindly let me know the dates of recovery of the amounts mentioned in the statement from the states concerned.

No.,..... ...(

From

The Superintendent, Central Jail, Ajmer.

To

The Chief Medical Officer in Rajputana, Ajmer.

Sir,

I have the honour to submit herewith my Annual Report together usual statement on the treatment of Lunatics detained in the Ajmer, C for the year 19 .

Jail Manual Form No. 00

No.........of 19 .

From

The Superintendent, Central Jail, Ajmer.

To

The District Magistrate, Ajmer-Merwara, Ajmer

Dated Ajmer, the 19 .

SUBJECT —Annual Report of the Ajmer Central Jail for the year 19 .

Sir,

I have the honour to request the favour of your kindly filling in and returning the enclosed statement showing the expenditure on account of Contingencies and Establishment of Ajmer Merwara Lockups for the year 19 to be included in the Annual Returns for the year 19 .

I have the honour to be,

Sir,

Your most obedient servant,

Superintendent.

No.............. of 19 .

From

The Superintendent, Central Jail, Ajmer.

To

The Civil Surgeon, Ajmer-Merwara, Ajmer.

Dated Ajmer, the 19 .

SUBJECT :—ANNUAL REPORT OF THE AJMER CENTRAL JAIL FOR THE YEAR 19 .

SIR,

I have the honour to request you kindly to furnish this office at an early date with the death rate in the Ajmer-Merwara district during the year 19 .

I have the honour to be,

Sir,

Your most obedient servant,

Superintendent.

MGIPC—S4—34 C.C.A.M. Mount Abu—21-3-38—80.